



CITY OF LANCASTER

COMMUNITY DEVELOPMENT DEPARTMENT

Housing & Neighborhoods

104 EAST MAIN STREET

LANCASTER, OHIO 43130

PHONE: (740) 687-6663 FAX: (740) 681-5011

E-mail: cdd@lanasterohio.gov

To: Providers of Housing Services, Supportive Services, Public Services and Interested Citizens

From: Michelle McCrady, Grant Manager

Subject: Public Notice of Funding Availability - City of Lancaster Community Development Block Grant (CDBG) Funds

Date: Thursday, February 19, 2026

Availability of Funds

The City of Lancaster's Community Development Department expects to receive approximately \$489,000 in Community Development Block Grant (CDBG) funds issued by the U.S. Department of Housing and Urban Development (HUD) for fiscal year 2026 which begins on September 1, 2026. This amount is consistent with previous allocations.

The public hearings will seek input for PY 2026 CDBG funds, reprogramming of prior CDBG and CDBG-CV funds, Citizen Participation Plan update and the potential application for HOME/CHIP funds.

Limitations on Use of CDBG Funds

The use of CDBG is governed by HUD regulations and by the City of Lancaster's Consolidated Plan. CDBG funds must be used to further one of the following three CDBG national objectives:

- 1) Benefit to low- and moderate-income individuals
- 2) Aid in the elimination of slum and blight
- 3) Meet a need having a particular urgency (disaster)

Eligible and ineligible activities will be discussed, along with restrictions on **public services** (15%) and **planning and administration** (20%).

Activity Priorities and Funding Allocations

In accordance with *The City of Lancaster's Consolidated Housing and Community Development Plan* and HUD regulations, the City is required to follow established criteria for determining activities and funding allocations. These criteria include the following:

- Extent to which the activity furthers the housing and community development needs and priorities identified in the consolidated planning process and is consistent with the priority objectives of the Consolidated Plan.
- "Maximum feasible priority" for activities which will provide the greatest public benefit to low- and moderate-income households, address the priority needs of low- or extremely low-income persons, and/or meet other clearly defined priority housing or non-housing community

development needs. [HUD's Income Guidelines](#) for low- and moderate-income are updated on the City's Community Development Department website annually.

Citizen Participation Opportunities

Public Hearing #1 - Program Overview for PY 2026 CDBG funds, reprogramming of prior CDBG and CDBG-CV funds, Citizen Participation Plan update and the potential application for HOME/CHIP funds.

Date: Thursday, March 5, 2026, at 3:00 p.m.

Location: The Community Building, 632 W Fifth Ave., Lancaster, OH

30-day public comment period – Opportunity for comments on the Citizen Participation plan, and reappropriation of prior year CDBG, CDBG-CV and Program Income

Date: Friday, March 6, 2026 through Monday, April 6, 2026

Submission of comments by 4:00 pm April 6, 2026. Comments may be submitted in person, via email to cdd@lancasterohio.gov, or by calling the CDD office at 740-687-6663

Public Hearing #2 - Announcement of PY 2026 Projects to be included in PY2026 allocation

Date: Thursday, May 8, 2026, at 3:00 p.m.

Location: City Hall, 104 E. Main Street, Lancaster, OH, 1897 Conference Room

The application form can be submitted online at the Community Development webpage [Community Development | Lancaster, OH - Official Website](#)

Applications must contain detailed information regarding the service or activity, project beneficiaries, the expected quantifiable project outcomes, and project budget requirements (including other funding sources and amounts). Hardcopy or Word versions of the application are available by contacting the Community Development Department at 740-687-6663 or cdd@lancasterohio.gov.

FY26 CDBG funding applications must be submitted by **Thursday, April 2, 2026 at 4:00 p.m.** *Applications received after this date will not be considered for funding.*

Accessibility

All meetings are **accessible to individuals with disabilities** and/or those with **Limited English Proficiency (LEP)**. If you need auxiliary services or accommodations, please contact Michelle McCrady at mmccrady@ci.lancaster.oh.us or **(740) 687-6663** at least 72 hours prior to the public hearing.

Non-Discrimination Statement

The City of Lancaster ensures no discrimination based on race, color, national origin, sex, age, or disability in its programs and activities. Reasonable accommodation will be provided to facilitate full participation in the hearings



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FY 2026 Community Development Block Grant Funds (CDBG) Programming Schedule

Feb 19	Notice of Funding Availability (NOFA) distribution Publish notice of Citizen Participation opportunities for the FY 2026 CDBG Program
March 5	Public Hearing #1 held at 3:00 p.m. The Community Building, 632 W Fifth Ave Program Overview and to identify community needs for PY 2026 CDBG funds, review substantial amendment to reprogram prior CDBG and CDBG-CV funds, Citizen Participation Plan update and the potential application for HOME/CHIP funds.
March 6	30-day public comment period begins for substantial amendments for prior year funds
April 2	Final date for acceptance of application requests to be considered for FY 2026 CDBG funding
April	Observance of April as Fair Housing Month
April 6	Deadline for public comments on the Substantial Amendment to update the Citizen Participation Plan and reallocate CDBG, CDBG-CV and Program Income funds from prior years
April 16	Community Development Advisory Committee reviews requests
April 30	Present Funding Recommendations at the Economic Development Committee meeting, 7:30 a.m. at 104 E Main St., 1897 Conference Room
May 8	Public Hearing #2 held at 3:00 p.m. City Hall, 104 E Main St., 1897 Conference Room
May 18	City Council First Reading of Resolution authorizing FY 2026 CDBG Allocation at 6:30 p.m. Lancaster City Council Chambers 111 South Broad Street
June 1	Publish FY 2026 CDBG Annual Action Plan Draft to the City's website for 30-day public comment period
June 8	City Council Second Reading of Resolution authorizing FY 2026 CDBG Allocation
June 22	City Council Third Reading of Resolution authorizing FY 2026 CDBG Allocation
July 15	FY 2026 CDBG Annual Action Plan due to HUD for review and approval
Sept. 1	Begin FY 2026 CDBG Annual Action Plan Program (pending HUD approval)

Grantees Schedule
FY 2026 Community Development Block Grant Funds (CDBG)

August / Sept 2026	HUD Approval of Lancaster's FY2026 Annual Action Plan
September 1, 2026	FY 2026 activities begin. Grantees Meetings will be set up for selected grantees when HUD releases FY2026 funds.
Quarterly	Grantees submit reports to CDD. Monitoring meetings held as needed – one site visit will be scheduled with Community Development Staff during the program year
August 1, 2026	All activities must be completed and invoices submitted. Final reports due.

City of Lancaster, Ohio
Community Development Block Grant (CDBG) Program

PERFORMANCE MEASURES

In accordance with Community Planning and Development Notice 03-09 issued by the U.S. Department of Housing and Urban Development, dated September 3, 2003, referencing the encouragement of each formula funding grantee to develop a local performance measurement system in conjunction with the utilization of Community Development Block Grant funding, the City of Lancaster has prepared a system to address the components of said notice. The City of Lancaster, Ohio is a formula funding grantee receiving entitlement Community Development Block Grant funding. Currently, the City of Lancaster requires its funding agencies to submit detailed information regarding beneficiaries which is incorporated annually in the City's Consolidated Annual Evaluation and Performance Report (CAPER). The information gathered is reviewed in depth regarding compliance with monitoring and eligibility program requirements and the impact on the goals and objectives of the City's Consolidated Housing and Community Development Plan.

Commencing the FY 2005 Community Development Block Grant Annual Plan, the City required all agencies to utilize the performance measurement system in their funding application requests. The City requires funded agencies to submit required beneficiary performance information. A data sheet has been prepared which documents performance data. Data is required for each housing activity to sufficiently document beneficiary information to address the following categories:

- Activity Name
- Funding Request
- Name requesting funding and implementing activity
- Activity objective outlining the relationship with the Consolidated Plan
- Proposed number of people/households benefiting annually
- Income characteristics of persons/households benefiting
- Detailed information regarding output accomplishments
- Other funding sources in relationship to proposed activity
- Outcome narrative

Performance measurements is an organized process for gathering information to determine how well programs and projects are meeting needs and then using that information to improve performance and better target resources.

Two critical components of the performance measurement system are:

- productivity
- program impact

In housing and community development agencies **productivity** reflects the level of efficiency (quantity, quality, and pace) with which an agency undertakes its activities.

Program impact reflects the extent to which those activities yield the desired outcomes in the community or in the lives of the persons assisted.

The following five topics define the terms used in an Outcome and Performance Measurement System and will need to be addressed by each agency requesting CDBG funding.

(1) Goals:

Proposed solution to problem or a need identified in the Consolidated Plan. Determine the objective the proposed funding will address.

(2) Inputs:

Include resources dedicated to or consumed by the program such as money, staff, equipment, and supplies.

(3) Activities:

What the program does with the inputs to fulfill its mission. Activities include the strategies, techniques, and types of treatment that comprise the program's production process for service methodology.

(4) Outputs:

The direct product of a program's activities. They are usually measured in terms of the volume of work accomplished, such as the number of low and moderate income households served.

(5) Outcomes:

Benefits that result from a program. Outcomes typically relate to a change in condition, status, attitudes, skills, knowledge, or behavior. Common outcomes could include improved quality of life for program participants, improved quality of local housing stock, and revitalization of a neighborhood.

The City of Lancaster is requiring funding agencies to adhere to the components of the performance measurement system. The City of Lancaster monitors CDBG accomplishments with the preparation of the Consolidated Annual Performance Evaluation Report. Additional accomplishment information will be required to facilitate the City's analysis to determine if an activity is operating at the most efficient and effective level.

Numerous benefits may be derived from the implementation of the City's performance measurement system. The system will ensure the funding agency and activity makes a difference in the lives of low- and moderate-income residents; services will be improved; definitive evidence will be provided that CDBG resources produces a benefit; and the general public will recognize the benefits the CDBG program dollars produces, thus generating funding support.

CENSUS TRACTS LOW- AND MODERATE-INCOME AREAS

FY 2020 LMISD - CITY OF LANCASTER, OHIO			
Based on 2020 American Community Survey			
Low to Moderate Income Percentage			
CENSUS TRACT	BLOCK GROUP	LMI PERSONS	LMI PERCENTAGE
309.01	1	680	21.40%
309.01	2	265	15.90%
309.01	3	220	31.00%
310	2	600	23.90%
310	3	485	20.30%
312	1	600	38.80%
313	1	670	50.20%
313	2	320	35.80%
313	3	590	84.90%
314.01	1	465	21.10%
314.02	1	2,020	60.90%
314.02	2	845	95.50%
314.02	3	110	12.90%
315	1	640	53.10%
315	2	1,250	78.90%
316	1	850	57.00%
316	2	605	55.50%
316	3	500	50.80%
316	4	2,025	80.00%
317	1	425	86.70%
317	2	355	68.90%
317	3	470	76.40%
317	4	765	92.70%
317	5	1,025	78.20%
320	1	740	95.50%
320	2	740	70.10%
320	3	510	79.10%
320	4	505	80.80%
321	1	470	44.30%
321	2	495	43.40%
321	3	710	65.10%
322	1	295	46.50%
322	2	975	62.90%
322	3	615	69.10%
323	1	690	72.30%
323	2	740	65.80%
323	3	685	57.80%
323	4	525	71.40%
325.01	1	555	34.50%
325.02	1	535	31.80%

City of Lancaster, Ohio
Community Development Block Grant (CDBG) Program

ELIGIBLE ACTIVITIES

Refer to the electronic [Code of Federal Regulations](#) (eCFR)

Title 24: Housing and Urban Development

PART 570—COMMUNITY DEVELOPMENT BLOCK GRANTS

Contents

Subpart A—General Provisions

[§570.1 Purpose and primary objective.](#)

[§570.3 Definitions.](#)

[§570.4 Allocation of funds.](#)

[§570.5 Waivers.](#)

Subpart B [Reserved]

Subpart C—Eligible Activities

[§570.200 General policies.](#)

[§570.201 Basic eligible activities.](#)

[§570.202 Eligible rehabilitation and preservation activities.](#)

[§570.203 Special economic development activities.](#)

[§570.204 Special activities by Community-Based Development Organizations \(CBDOs\).](#)

[§570.205 Eligible planning, urban environmental design and policy-planning-management-capacity building activities.](#)

[§570.206 Program administrative costs.](#)

[§570.207 Ineligible activities.](#)

[§570.208 Criteria for national objectives.](#)

[§570.209 Guidelines for evaluating and selecting economic development projects.](#)

[§570.210 Prohibition on use of assistance for employment relocation activities.](#)