

LANCASTER CITY COUNCIL
LANCASTER, OHIO

October 20, 2025

PRAYER
PLEDGE OF ALLEGIANCE
REGULAR MEETING CONVENES
CALL TO ORDER
ROLL CALL
READING AND DISPOSING OF THE JOURNAL
REPORTS OF CITY OFFICIALS
COMMUNICATIONS
SPECIAL PRESENTATION AND AWARDS
PETITIONS AND MEMORIALS
PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL
REPORTS OF STANDING COMMITTEES
REPORTS OF SPECIAL COMMITTEES
PUBLIC HEARINGS
READING OF RESOLUTIONS

THIRD READING

- Temp Res #79-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO APPLY FOR A GRANT THROUGH THE OHIO PUBLIC WORKS COMMISSION TO FUND THE REESE AVENUE AND WEST HUBERT AVENUE REHABILITATION PROJECT AND TO DECLARE AN EMERGENCY
Public Works Committee (Tener/Luchtenberg) (3 Readings)
- Temp Res #80-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR MOWING AND TRIMMING THE CITY CEMETERIES
Public Works Committee (Tener/Crites) (3 Readings)
- Temp Res #81-25** A RESOLUTION TO AUTHORIZE THE LAW DIRECTOR TO NEGOTIATE AND ENTER INTO A CONTRACT WITH THE CITY OF REYNOLDSBURG FOR THE PROSECUTION OF ADULT MISDEMEANOR TRAFFIC AND CRIMINAL OFFENSES COMMITTED IN THE CITY OF REYNOLDSBURG WITHIN FAIRFIELD COUNTY, OHIO, AND TO ACCEPT PAYMENT FOR THE SAME
Finance Committee (Schoonover/Ailes) (3 Readings)

SECOND READING

- Temp Res #83-25** A RESOLUTION TO MAKE APPROPRIATIONS FOR PLANNED 2026 BUDGET EXPENSES AND OTHER EXPENDITURES OF THE CITY OF LANCASTER FOR FISCAL YEAR 2026, AND TO ESTABLISH LINE-ITEM TRANSFER AUTHORITY FOR ALL CITY DEPARTMENTS
Finance Committee (Schoonover/Sollie) (3 Readings)

- Temp Res #84-25** A RESOLUTION TO INCREASE AND DECREASE APPROPRIATIONS IN THE GENERAL FUND (1001) FOR LANCASTER FIRE DEPARTMENT OVERTIME AND TO DECLARE AN EMERGENCY
Safety Committee (Bizjak/Tener) (3 Readings)
- Temp Res #85-25** A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE IN THE HEALTH INSURANCE MANAGEMENT FUND (7022), TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE FAIRFIELD COUNTY AUDITOR, AND TO DECLARE AN EMERGENCY
Administrative Services Committee (Luchtenberg/Bizjak) (3 Readings)

FIRST READING

- Temp Res #87-25** A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO DEPARTMENT OF DEVELOPMENT ADVANCED ENERGY FUND GRANT PROGRAM, TO EXECUTE CONTRACTS AS REQUIRED, AND TO DECLARE AN EMERGENCY
Water / Water Pollution Control Committee (Wing/Tener) (1 Reading)
- Temp Res #88-25** A RESOLUTION RECOGNIZING THE LANCASTER SHERMAN ROTARY FOR ITS VOLUNTEER TIME, HOURS, AND DEDICATION TO THE COMMUNITY AND HONORARILY DESIGNATING CENTER ALLEY AS "SHERMAN ROTARY ALLEY" AND TO DECLARE AN EMERGENCY
Council of the Whole (1 Reading)
- Temp Res #89-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A CONTRACT NOT TO EXCEED \$500,000.00 WITH APP ARCHITECTURE FOR DESIGN AND CONSTRUCTION ADMINISTRATION OF THE ETY ROAD FIRE STATION PROJECT AND TO DECLARE AN EMERGENCY
Safety Committee (Bizjak/Tener) (3 Readings)

READING OF ORDINANCES

THIRD READING

- Temp Ord #49-25** AN ORDINANCE TO ESTABLISH BENEFITS, TITLES, AND COMPENSATION FOR PARKS AND RECREATION PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY
Administrative Services Committee (Luchtenberg/Bitler) (3 Readings)
- Temp Ord #51-25** AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000.00), IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF THE RENOVATION OF AN EXISTING BUILDING FOR USE BY THE CITY'S MUNICIPAL COURT, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY
Finance Committee (Schoonover/Bitler) (3 Readings)

- Temp Ord #53-25** AN ORDINANCE TO AMEND LANCASTER CODIFIED ORDINANCE PART FIVE – GENERAL OFFENSES CODE AND ADOPT CHAPTER 550 – FIREWORKS
Law Committee (Crites/Bizjak) (3 Readings)

SECOND READING

- Temp Ord #54-25** AN ORDINANCE TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN FCC NOTIFICATION FOR SPECTRUM MANAGER LEASE AND SPECTRUM LEASE AGREEMENT WITH SENSUS FOR THE IMPLEMENTATION OF THE SMART METERING INITIATIVE BY LANCASTER MUNICIPAL GAS
Service Committee (Ailes/Wing) (3 Readings)

- Temp Ord #55-25** AN ORDINANCE TO ESTABLISH THE COMPENSATION FOR THE COUNCIL PRESIDENT, COUNCIL MEMBERS, AND THE COUNCIL CLERK, FOR THE TERM COMMENCING PAYROLL 1 OF 2026
Finance Committee (Schoonover/Bitler) (3 Readings)

- Temp Ord #56-25** AN EMERGENCY ORDINANCE DECLARING THE IMPROVEMENT TO CERTAIN PARCELS ASSOCIATED WITH THE SHERIDAN DRIVE PROJECT IN THE CITY TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION PURSUANT TO ORC 5709.40(B); REQUIRING THE OWNERS OF THOSE PARCELS TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES; AUTHORIZING THE CITY TO REQUIRE MINIMUM SERVICE PAYMENTS IF SUCH PAYMENTS ARE AGREED UPON BY DEVELOPER; ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF THOSE SERVICE PAYMENTS AND, AS APPLICABLE, MINIMUM SERVICE PAYMENTS; AUTHORIZING PAYMENTS TO THE LANCASTER CITY SCHOOL DISTRICT; SPECIFYING THE PUBLIC INFRASTRUCTURE IMPROVEMENTS THAT DIRECTLY BENEFIT THE PARCELS; AND APPROVING RELATED MATTERS
Economic Development Committee (Hoop/Crites) (3 Readings)

FIRST READING

- Temp Ord #57-25** AN ORDINANCE TO ESTABLISH THE COMPENSATION FOR THE CITY TREASURER FOR THE TERM COMMENCING PAYROLL 1 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Ailes)(3 Readings)

- Temp Ord #58-25** AN ORDINANCE TO ADOPT AND ENACT THE CITY OF LANCASTER CYBERSECURITY PROGRAM PURSUANT TO OHIO REVISED CODE CHAPTER NINE – MISCELLANEOUS, SECTION 9.64 – POLITICAL SUBDIVISION CYBERSECURITY
Law Committee (Crites/Bizjak)(3 Readings)

- Temp Ord #59-25** AN ORDINANCE TO AMEND THE CITY OF LANCASTER ZONING MAP TO CHANGE THE ZONING OF 35.506 +/- ACRES IDENTIFIED AS FAIRFIELD COUNTY AUDITOR TAX PARCEL NUMBER 0534162500 FROM PLANNED UNIT DEVELOPMENT DISTRICT TO RESIDENTIAL MEDIUM DENSITY DISTRICT
Code Enforcement & Zoning Committee (Sollie/Hoop)(3 Readings)

- Temp Ord #60-25** AN ORDINANCE TO AMEND THE LANCASTER CODIFIED ORDINANCES, PART ELEVEN – PLANNING AND ZONING, TITLE THREE – ZONING AND PROPERTY RESTRICTIONS, AND TO ADOPT CHAPTER 1131 – SHORT TERM RENTALS
Code Enforcement & Zoning Committee (Sollie/Luchtenberg)(3 Readings)
- Temp Ord #61-25** AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Ailes)(3 Readings)
- Temp Ord #62-25** AN ORDINANCE TO ESTABLISH BENEFITS, TITLES, AND COMPENSATION FOR THOSE EMPLOYEES WHO ARE NOT MEMBERS OF THE RECOGNIZED BARGAINING UNITS EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Ailes) (3 Readings)
- Temp Ord #63-25** AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR SEASONAL INTERNS, TO BE EMPLOYED BY THE CITY OF LANCASTER DURING THE SUMMER OF 2026 AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Sollie) (3 Readings)
- Temp Ord #64-25** AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR THE INFORMATION TECHNOLOGY ADMINISTRATOR, OFFICE OF THE CLERK OF COURT, EMPLOYED BY THE CITY OF LANCASTER, OHIO, COMMENCING THE FIRST PAY PERIOD OF 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Sollie) (3 Readings)
- Temp Ord #65-25** AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR FAIRFIELD COUNTY MUNICIPAL COURT MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Sollie) (3 Readings)
- Temp Ord #66-25** AN ORDINANCE TO ESTABLISH BENEFITS, TITLES, AND COMPENSATION FOR FAIRFIELD COUNTY MUNICIPAL COURT JUDICIAL AND PROBATION PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY
Finance Committee (Schoonover/Sollie) (3 Readings)

Temp Ord #67-25

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF REVENUE NOTES, IN THE AGGREGATE PRINCIPAL AMOUNT OF SIX HUNDRED ONE THOUSAND FOUR HUNDRED FORTY-TWO DOLLARS AND SEVEN CENTS (\$601,442.07), TO PAY COSTS OF IMPROVING ETY ROAD, MEMORIAL DRIVE AND MICHAELS WAY BY GRADING, WIDENING, PAVING, CURBING, AND IMPROVING BRIDGES AND RAILROAD CROSSINGS, RELOCATING UTILITES, AND INSTALLING SIDEWALKS, TRAFFIC SIGNALS AND SIGNS, AND WATER, SANITARY AND STORM WATER LINES AND FACILITIES, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Finance Committee (Schoonover/Ailes) (3 Readings)

Temp Ord #68-25

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF A REVENUE NOTE IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED SEVENTY-SEVEN DOLLARS AND FIFTY-EIGHT CENTS (\$186,577.58) TO REIMBURSE FLAGSTAR BANK, N.A. FOR A DRAW ON THE LETTER OF CREDIT IN CONNECTION WITH COSTS OF IMPROVING ETY ROAD, MEMORIAL DRIVE AND MICHAELS WAY BY GRADING, WIDENING, PAVING, CURBING, AND IMPROVING BRIDGES AND RAILROAD CROSSINGS, RELOCATING UTILITIES, AND INSTALLING SIDEWALKS, TRAFFIC SIGNALS AND SIGNS, AND WATER, SANITARY AND STORM WATER LINES AND FACILITIES, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

Finance Committee (Schoonover/Ailes) (3 Readings)

TABLED LEGISLATION**Temp Ord #31-25**

AN ORDINANCE TO AMEND THE LANCASTER CODIFIED ORDINANCES, PART ELEVEN – PLANNING AND ZONING, TITLE THREE – ZONING AND PROPERTY RESTRICTIONS, AND TO ADOPT CHAPTER 1131 – SHORT TERM RENTALS

Code Enforcement & Zoning Committee (Sollie/Hoop) (3 Readings)

Temp Ord #39-25

AN ORDINANCE TO GRANT TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE FOR THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, OHIO AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF LANCASTER, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF LANCASTER AND TO DECLARE AN EMERGENCY

Law Committee (Bizjak/Schoonover) (3 Readings)

*Motion to replace with 39-25**

UNFINISHED BUSINESS**NEW BUSINESS**

ANNOUNCEMENT OF SCHEDULED MEETINGS**REGULARLY SCHEDULED CITY COUNCIL MEETINGS**

1. November 3rd, 2025 at 6:30 p.m. – Council Chambers
2. November 17th, 2025 at 6:30 p.m. – Council Chambers

SPECIAL SCHEDULED MEETINGS

None

REGULARLY SCHEDULED COMMITTEE MEETINGS

1. Economic Development Committee – October 30th at 7:30 a.m. - City Hall 1897 Conference Room
2. Law Committee – November 7th at 9:00 a.m. - City Hall 1897 Conference Room
3. Public Works Committee – November 14th at 7:30 a.m. - City Hall 1897 Conference Room
4. Water/Water Pollution Committee – November 17th at 7:30 a.m. – City Hall 1897 Conference Room
5. Code Enforcement Committee – November 20th at 7:30 a.m. – City Hall 1897 Conference Room

READING OF BILLS

MNCO - \$106.97 - for publication of ordinances

EXECUTIVE SESSION (if needed)**ADJOURNMENT**

TEMPORARY RESOLUTION NO. 87-25

PERMANENT RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO DEPARTMENT OF DEVELOPMENT ADVANCED ENERGY FUND GRANT PROGRAM, TO EXECUTE CONTRACTS AS REQUIRED, AND TO DECLARE AN EMERGENCY

WHEREAS, the Ohio Department of Development (“ODOD”) provides financial assistance for capital improvements to reduce energy consumption; and

WHEREAS, the City of Lancaster is planning to make capital improvements to the South Water Plant to reduce electrical usage; and

WHEREAS, the infrastructure improvements referenced above are considered to be a priority need for the community and are a qualified project under ODOD grant specifications;

WHEREAS, the grant application for the award of these funds is due on October 31, 2025; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Mayor is hereby authorized to apply to the Ohio Department of Development for funds as described above.

SECTION 2. That the Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that the ODOD grant application deadline is October 31, 2025; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 88-25

PERMANENT RESOLUTION NO. _____

A RESOLUTION RECOGNIZING THE LANCASTER SHERMAN ROTARY FOR ITS VOLUNTEER TIME, HOURS, AND DEDICATION TO THE COMMUNITY AND HONORARILY DESIGNATING CENTER ALLEY AS “SHERMAN ROTARY ALLEY” AND TO DECLARE AN EMERGENCY

WHEREAS, the Lancaster Sherman Rotary has demonstrated a long-standing commitment to the betterment of the Lancaster community through countless volunteer hours, programs, and initiatives; and

WHEREAS, members of the Lancaster Sherman Rotary have dedicated their time, resources, and talents to serving residents, improving neighborhoods, and enhancing the quality of life within the City of Lancaster; and

WHEREAS, the Lancaster Sherman Rotary embodies the Rotary motto of “Service Above Self,” consistently providing leadership and service that uplifts individuals and strengthens the community as a whole; and

WHEREAS, the City of Lancaster recognizes the importance of honoring civic organizations that contribute significantly to the vitality, growth, and positive spirit of the community; and

WHEREAS, it is the desire of the Lancaster City Council to express its appreciation to the Lancaster Sherman Rotary by honorarily naming an alley as a tribute to its volunteer service and dedication; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Lancaster City Council hereby expresses its sincere gratitude to the Lancaster Sherman Rotary for its years of service, commitment, and dedication to the community.

SECTION 2. That in recognition of these efforts, the City of Lancaster shall honorarily designate Center Alley as “Sherman Rotary Alley.”

SECTION 3. That this resolution shall serve as a record of the City of Lancaster’s appreciation and respect for the Lancaster Sherman Rotary and its legacy of service.

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that the rededication of Center Alley with its honorary name of Sherman Rotary Alley is scheduled for October 22, 2025; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Council of the Whole

President of Council

Mayor

TEMPORARY RESOLUTION NO. 89-25

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO A CONTRACT NOT TO EXCEED \$500,000.00 WITH APP ARCHITECTURE FOR DESIGN AND CONSTRUCTION ADMINISTRATION OF THE ETY ROAD FIRE STATION PROJECT AND TO DECLARE AN EMERGENCY

WHEREAS, the City of Lancaster Fire Department has been planning to construct a new engine house to replace current Engine House No. 2 due to development on the City's Northwest side; and

WHEREAS, according to the City's Incident HEAT Map a fire/EMS station should be located in this portion of the City to improve response times due to industrial, commercial, and residential growth in that direction; and

WHEREAS, the City already owns Parcel No. 0531800450 on Ety Road that will serve this purpose and save the City from buying any additional real estate; and

WHEREAS, the statutory construction procurement process requires the City to engage a design professional to design this public improvement; and

WHEREAS, and the City has completed the request for qualifications and proposals process and accepted the proposal of APP Architecture for approximately Five Hundred Thousand Dollars (\$500,000.00) to provide design and construction administration services; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to enter into a contract not to exceed Five Hundred Thousand Dollars (\$500,000.00) with APP Architecture for the Ety Road Fire Station Project design and construction administration process.

SECTION 2. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that the City would like to start the design and construction process as quickly as possible; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Safety Committee

TEMPORARY ORDINANCE NO. 57-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE COMPENSATION FOR THE CITY TREASURER FOR THE TERM COMMENCING PAYROLL 1 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the compensation for the City Treasurer for the term commencing January 1, 2026, and ending December 31, 2029, shall be as follows:

Commencing January 1, 2026.....	\$35,791.00
Commencing January 1, 2027.....	\$38,010.00
Commencing January 1, 2028.....	\$39,150.00
Commencing January 1, 2029.....	\$40,325.00

SECTION 2. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas ____ Nays ____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 58-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ADOPT AND ENACT THE CITY OF LANCASTER CYBERSECURITY PROGRAM PURSUANT TO OHIO REVISED CODE CHAPTER NINE – MISCELLANEOUS, SECTION 9.64 – POLITICAL SUBDIVISION CYBERSECURITY

WHEREAS, pursuant to Ohio Revised Code § 9.64, enacted by the passage of Amended Substitute House Bill 96, effective September 30, 2025, the City is required to adopt and implement a Cybersecurity Program to protect the availability, confidentiality, and integrity of its systems and data by January 1, 2026; and

WHEREAS, the City IT Department has drafted a Cybersecurity Program for the City, including all City offices and departments, the Fairfield County Municipal Court and the Lancaster Port Authority, which shall remain confidential as records associated with cybersecurity programs and related incident reports are not public records under Ohio law; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Cybersecurity Program drafted by the IT Department shall hereby be adopted and enacted.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by: Law Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025 in the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council

TEMPORARY ORDINANCE NO. 59-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY OF LANCASTER ZONING MAP TO CHANGE THE ZONING OF 35.506 +/- ACRES IDENTIFIED AS FAIRFIELD COUNTY AUDITOR TAX PARCEL NUMBER 0534162500 FROM PLANNED UNIT DEVELOPMENT DISTRICT TO RESIDENTIAL MEDIUM DENSITY DISTRICT

WHEREAS, an application to amend the Zoning Map for Fairfield County Tax Parcel number 0534162500 from Planned Unit Development District (PUD) to Residential Medium Density District (R-MD) was filed by the property owner with the City of Lancaster Planning Commission (Planning Commission) pursuant to Lancaster Codified Ordinance (LCO) 1159.02 (see attached Exhibit A); and

WHEREAS, the Planning Commission met and held a public hearing on October 9, 2025, discussed the application, and voted unanimously to recommend to City Council that the application be approved as submitted; and

WHEREAS, pursuant to LCO 1159.02(c)(7), Lancaster City Council must hold a public hearing and take action on the application to approve or deny a change to the Zoning Map; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Zoning Map of the City of Lancaster, Ohio is hereby amended to change the zoning for Tax Parcel number 0534162500, which consists of approximately 35.506 +/- acres, pursuant to Exhibit A, as follows:

- a. From Planned Unit Development District (PUD) to Residential Medium Density District (R-MD)

SECTION 2. The City Engineer is directed to make this change on the Zoning Map.

SECTION 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Code Enforcement & Zoning Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council



Date Filed: _____
Planning Commission Review Date: _____
Application Fee (\$150 + \$10/parcel): _____
Sign Posting Fee (\$50): _____
Publication Fee (\$100): _____
Total Fee: _____

APPLICATION FOR DISTRICT CHANGE

Lancaster, Ohio

NOTE: Applications for any change of district boundaries or classifications of property as shown on the Zoning Map, and for regulation amendments, shall be submitted to the Planning Commission, at the City Engineer's Office upon such forms, and all shall be accompanied by such data and information, as may be prescribed for that purpose by the Planning Commission, so as to assure the fullest practicable presentation of facts for the permanent record. Three (3) hard copies and one (1) electronic copy of the application must be submitted. Such data shall include a plan or map drawn to the required specifications. Each such application shall be verified by at least one of the owners or leasees of property within the area proposed to be reclassified, attesting to the truth and correctness of all facts and information presented with the application. Applications for amendments or district changes initiated by the Planning Commission itself shall be accompanied by its own motion pertaining to such proposed amendment.

NOTE: List of Property Owners: Any person or persons desiring a change in the zoning shall file with the application for such change a statement giving the names and addresses of the owners of all properties contiguous to, directly across the street and/or alley from any part of the exterior boundaries of the parcel which is proposed to be changed, and all landowners of property within the proposed parcel to be rezoned. This list is to be obtained from records in the County Auditor's Office or the County Treasurer's Office.

1. Name of Petitioner: DREW MILLER
2. Petitioner's Address, Phone Number, and Email: 6797 N. HIGH STREET, SUITE 238
614-905-6991, DREW.MILLER@YOURARBORHOME.COM
3. Petitioner's Attorney or Agent's Name, Address, Phone Number, and Email: _____
4. Parcel Number(s) of Property to be Rezoned, and General Area/Location of Request:
8534162500, 0 RAINBOW DRIVE NE

5. Present Zoning District: PUD
6. Requested Zoning District: R-MD
7. Has there been a previous application for district change of the above parcels? _____
8. If so, give date: PUD ~ 2004 FOR THE UNREALIZED "VILLAS AT PLEASANT RIDGE"
9. Does the notice go to petitioner or agent? PETITIONER
10. The above statements and the statements contained in all exhibits transmitted herewith are true.

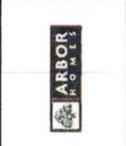
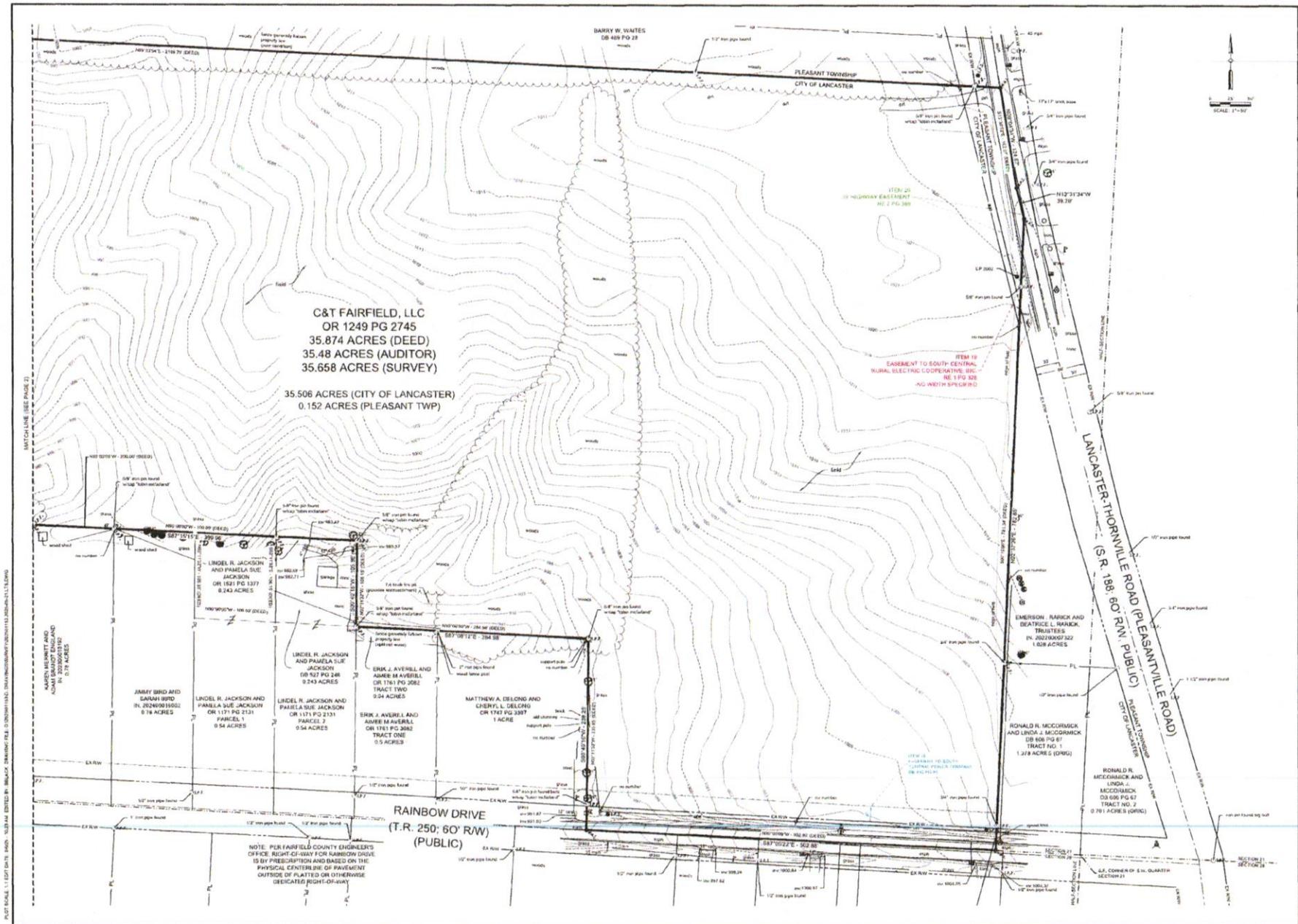
C&T Fairfield, LLC
 By: *William V. Cochran, Manager*
 Applicant (Property Owner's Signature)

Sworn to before me a Notary Public in and for said Licking County and State of Ohio, on the 31st day of JULY, 2025.

Matthew J. McKenzie
 Notary



 Engineer's Approval & Date



ALTAMPS AND TITE SURVEY
ARBOR HOMES- RAINBOW DRIVE NE
 CITY OF FAIRFIELD, STATE OF OHIO, SECTION 21, TOWNSHIP 15, RANGE 18
 COUNTY OF FAIRFIELD, STATE OF OHIO, SECTION 21, TOWNSHIP 15, RANGE 18

REVISIONS	DATE	SHEET NO.	DESCRIPTION

DATE: 08/08/2025
 DRAWN BY: BHM
 CHECKED BY: MRP
 JOB NUMBER: 2025.01153

Figure 2 – Proposed Site (Yellow Shading) and Study Intersections



ARBOR HOMES – RAINBOW DR**SURROUNDING PROPERTY OWNERS**

WAITES BARRY W
0 LANCASTER-THORN
RD NE
LANCASTER OHIO 43130

JONES CHERYL Y &
JEFFREY W SURV
2120 NOLAND DR
LANCASTER OHIO 43130

BOYER KATHERINE A
2100 NOLAND DR
LANCASTER OHIO 43130

BAKER STEVEN B JR
& LEANN D SURV
2080 NOLAND DR
LANCASTER OHIO 43130

LUST ROBERT L &
JULIA K SURV
2060 NOLAND DR
LANCASTER OHIO 43130

VANSCOY DWAYNE L
& STACEY L SURV
2062 RAINBOW DR
LANCASTER OHIO 43130

SBM & DK SURV
2076 RAINBOW DR NE
LANCASTER OHIO 43130

PETERS BRANDIN M
2110 RAINBOW DR
LANCASTER OHIO 43130

KNOX JENNIFER L &
TYLER S SURV
2150 RAINBOW DR NE
LANCASTER OHIO 43130

SEESHOLTZ ROGER &
CONNIE SURV
2182 RAINBOW DR NE
LANCASTER OHIO 43130

BROWN GAVIN &
MADELYN SURV
2212 RAINBOW DR NE
LANCASTER OHIO 43130

MYERS ERIC E
& MOLLY K
2242 RAINBOW DR NE
LANCASTER OHIO 43130

JUSTUS RUSSELL &
WOODGEARD SYDNEY
SURV
2260 RAINBOW DR NE
LANCASTER OHIO 43130

MERRITT KAREN &
ENGLAND ADAM
BRANDT SURV
2276 RAINBOW DR NE
LANCASTER OHIO 43130

BIRD JIMMY &
SARAH SURV
2294 RAINBOW DR NE
LANCASTER OHIO 43130

JACKSON LINDEL R &
PAMELA SUE SURV
0 RAINBOW DR NE
LANCASTER OHIO 43130

JACKSON LINDEL R &
PAMELA SUE SURV
2336 RAINBOW DR
LANCASTER OHIO 43130

AVERILL ERIK J &
AIMEE M SURV
2356 RAINBOW DR NE
LANCASTER OHIO 43130

DELONG MATTHEW A &
CHERYL L SURV
2390 RAINBOW DR
LANCASTER OHIO 43130

WALTERS-RAMSEY
RENTALS LLC
0 RAINBOW DR NE
LANCASTER OHIO 43130

KNISLEY KELLY KAY &
PATRICK LEE SURV
2431 RAINBOW DR NE
LANCASTER OHIO 43130

MCDONALD GARY E &
NORMA L
2451 RAINBOW DR
LANCASTER OHIO 43130

ARBOR HOMES – RAINBOW DR

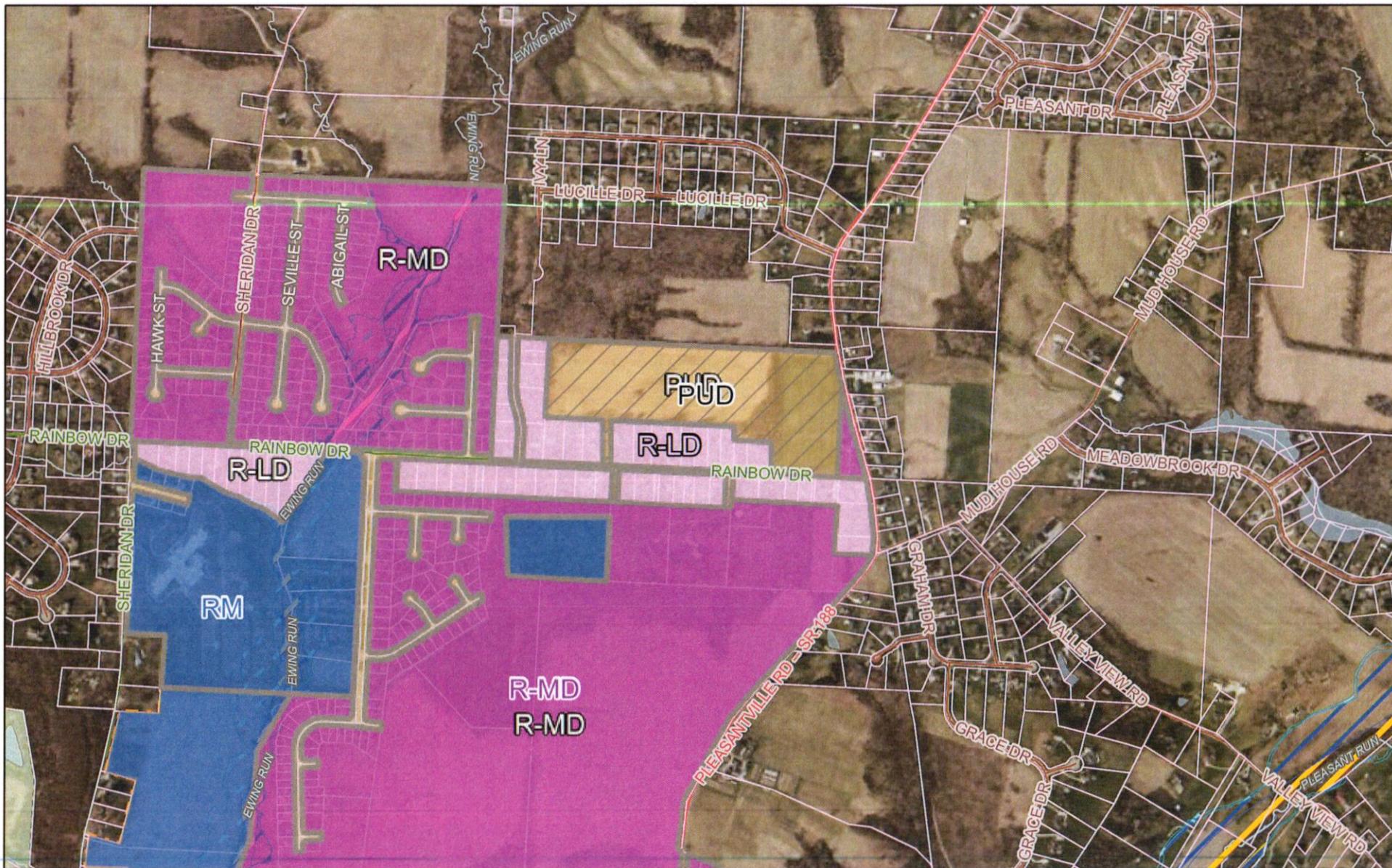
JONES FREEDY L & ETTA
W CO TRUSTEES JONES
FAMILY TRUST
DTD 1-5-23
2491 RAINBOW DR
LANCASTER OHIO 43130

MCCORMICK RONALD R
& LINDA J SURV
2035 LANCASTER-
THORNVILLE RD
LANCASTER OHIO 43130

RARICK EMERSON L &
BEATRICE L TRUSTEES
RARISK FAMILY TRUST
DTD 3-22-22
2065 LANCASTER-
THORNVILLE RD
LANCASTER OHIO 43130

SURROUNDING PROPERTY OWNERS

ArcGIS Web Map

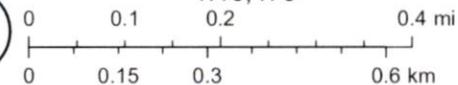


9/29/2025, 2:49:32 PM

Zoning (Est. 2023)	Zoning 2023	Parcels	Corp Bounds Outline	Township Roads	Streams
PUD	PUD	Floodplains	Parks Outline	Municipal Roads	Parks Fill
R-LD	R-LD	Floodway	State Roads	Waterbodies	Corp Bounds Fill
R-MD	R-MD	100 year Floodplain	County Roads	River Polygons	
RM	RM	500 year Floodplain			



1:16,476

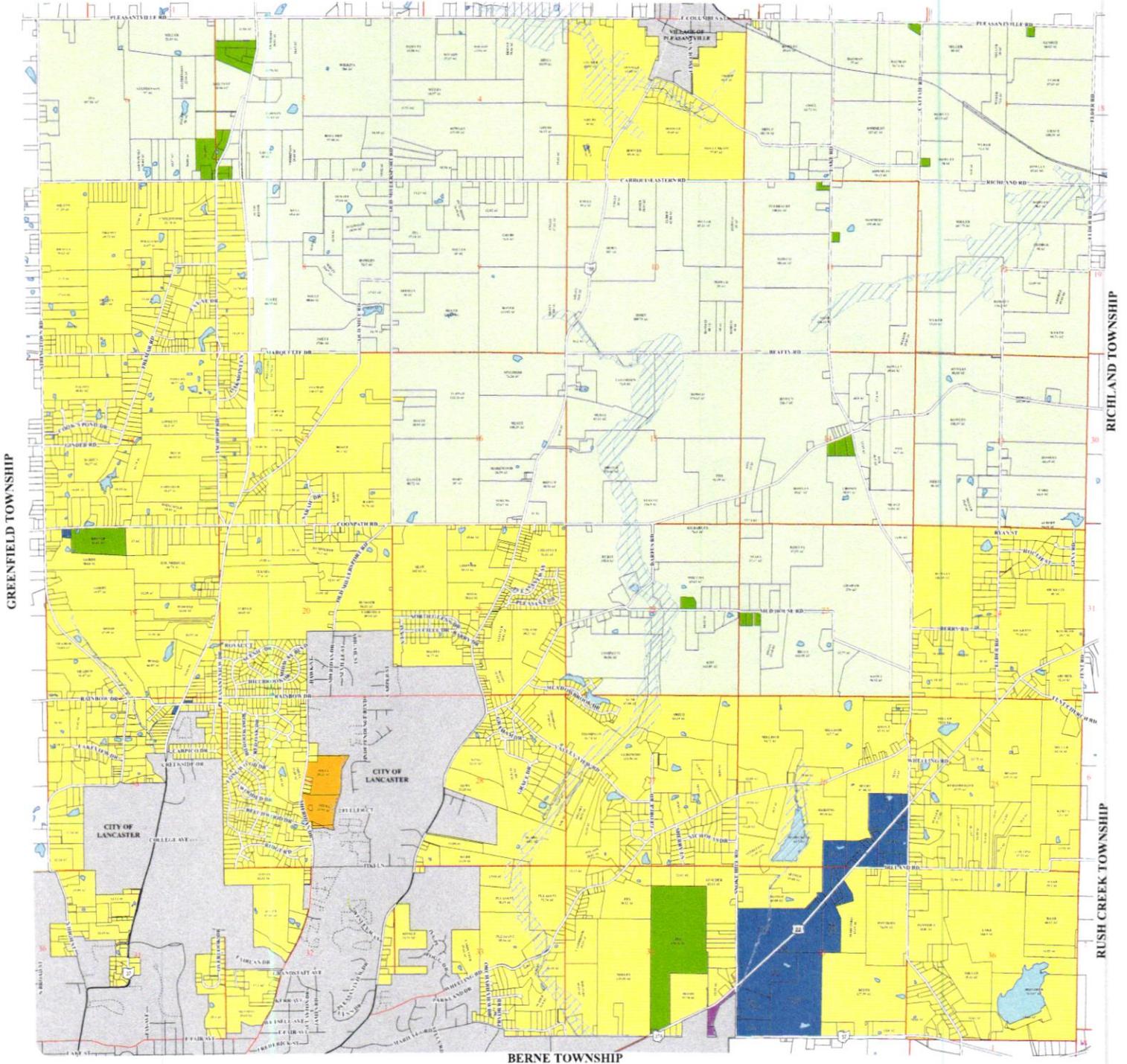


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Pleasant Township Zoning Map

May 2022

WALNUT TOWNSHIP



GREENFIELD TOWNSHIP

RICHLAND TOWNSHIP

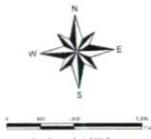
RUSH CREEK TOWNSHIP

BERNE TOWNSHIP



Casey A. Brown, P.O. 108-A, OGTM

County Auditor
FAIRFIELD COUNTY
GIS DEPARTMENT
1100 Hagerman Ridge Street, Ste. 1105
Lancaster, Ohio 43130-5712
P: 740.852.7100



NOTES:
1. This map is for informational purposes only. It is not intended to be used as a legal document. The official zoning map is the one on file with the County Auditor's Office.
2. The map is based on the most current data available. It is subject to change without notice.
3. The map is not a warranty of any kind. It is provided as a service to the public.

LEGEND

ZONING

- A, Restricted Agricultural District
- R-R, Rural Residential District
- R-1, Single-Family Residential District
- R-2, Two-Family Residential District
- R-3, Multi-Family Residential District
- MHP, Manufactured Home Park District
- B, Business District
- I, Industrial District
- PLD, Planned Unit Development District
- F-1, Areas Subject to Flooding

- Section Lines
- Corporation Boundary
- Parcels
- Bodies of Water
- Streams
- Railroads

Zoning Updates:

04-036 8/05/04
17-070 8/17/17

PLEASANT TOWNSHIP FAIRFIELD COUNTY, OHIO



OFFICIAL ZONING DISTRICT MAP

Adopted by the Board of Township Trustees of Pleasant Township, Fairfield County, Ohio as part of Resolution # 24-036, passed this 10th day of August, 2024.

CHANGE OF ZONING REQUEST
City Planning Commission Meeting
October 9, 2025

CASE NO.: 2025.013

REQUEST: Amend Zoning Map to change zoning from City of Lancaster (PUD) Planned Unit Development District to the City of Lancaster (R-MD) Residential Medium Density District.

PETITIONER: Arbor Homes

SITE LOCATION: 35.506 +/- acres on 0 Rainbow Drive NE. (Parcel No. 0534162500).

SITE DESCRIPTION :

The property the petitioner is seeking to rezone consists of one parcel of land, approximately 35.506 acres in total, located North of Rainbow Drive and West of Lancaster-Thornville Rd, SR 188. The property currently resides within the city limits.

	LAND USE	ZONING
NORTH	**Residential	R-1, Single Family Residential District
EAST	**Residential	R-1, Single Family Residential District
SOUTH	*Residential	Residential Low Density and Residential Medium Density
WEST	*Residential	Residential Low Density and Residential Medium Density

*City of Lancaster Zoning District **Pleasant Township

The purpose of the proposed R-MD zoning is to:

- To promote redevelopment of one-unit residential dwellings on moderately sized lots where off-street parking may or may not be provided.
- To promote new residential development on moderately sized lots with off-street parking.
- To accommodate the growing trend of patio homes and other similar products.
- To allow for minimal non-residential uses, such as schools and parks, that are compatible with and maintain the overall residential character of the area and to provide pedestrian connections between such uses.

The development standards of the proposed R-MD zoning are as follows:

Development Standards	Residential-Medium Density
Minimum Lot Size (Sq.Ft.)	5,000
Maximum Density (utilize net acres)	8.71 dwelling units/acre
Minimum Frontage (Feet)	50
Minimum Front Setback (Feet)	35 (arterial roadways) 25 (all other roadways)
Minimum Side Setback (Feet)	5
Minimum Rear Setback (Feet)	20
Maximum Height (Feet)	35
Maximum Lot Coverage (Percent)	35

ISSUES FOR PLANNING COMMISSION CONSIDERATION:

Pursuant to LCO 1159.02, the Planning Commission must decide whether or not to recommend that the Zoning Map be amended to rezone parcel number 0534162500 to R-MD at the request of the petitioner. The Planning Commission may recommend that the application be approved as submitted, approved as amended, approved subject to modification, or denied.

STAFF RECOMMENDATION:

Staff recommend approval of the request to change the zoning from City of Lancaster (PUD) Planned Unit Development District to the City of Lancaster (R-MD) Residential Medium Density District.

EXHIBITS:

- Exhibit A: Application for District Change & Survey
- Exhibit B: Lancaster Zoning Map
- Exhibit C: Pleasant Township Zoning Map

TEMPORARY ORDINANCE NO. 60-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE LANCASTER CODIFIED ORDINANCES, PART ELEVEN – PLANNING AND ZONING, TITLE THREE – ZONING AND PROPERTY RESTRICTIONS, AND TO ADOPT CHAPTER 1131 – SHORT TERM RENTALS

WHEREAS, the Community Development Department is proposing the addition of Chapter 1131 - Short Term Rentals to the Lancaster Codified Ordinances; and

WHEREAS, because this is a zoning code amendment, the City Planning Commission reviewed and revised the new Chapter proposed for adoption at three separate meetings, and held a public hearing on the same on June 26, 2025, in accordance with Lancaster Codified Ordinance 1159.02; and

WHEREAS, on June 26, 2025, the Lancaster City Planning Commission voted unanimously to recommend the proposed Chapter 1131 – Short Term Rentals to Lancaster City Council pursuant to Lancaster Codified Ordinance 1159.01; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Lancaster Codified Ordinances are hereby amended to adopt Part Eleven – Planning and Zoning, Title Three – Zoning and Property Restrictions, Chapter 1131 – Short Term Rentals pursuant to “Exhibit A” attached hereto and incorporated herein by reference.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by: Code Enforcement & Zoning Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025 in the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council



1131.01 Zoning Clearance Permit for Short Term Rental Required.

- a. No person, corporation, or entity shall engage in, conduct, carry on, or permit to be engaged in, conducted, or carried on, in or upon any premises, the operation of a Short Term Rental, as defined in Section 1161.01 of the Codified Ordinances, without an approved Zoning Clearance Permit in accordance with this Chapter and Section 1155.02 of the Codified Ordinances.
 - i. A separate Zoning Clearance Permit application is required for each Short Term Rental operated within the City. However, multiple Zoning Clearance Permit applications need not be submitted if multiple Short Term Rentals are located within the same Short Term Rental Premises.
 - ii. A copy of the approved Zoning Clearance Permit for the Short Term Rental must be maintained on-site and available for inspection upon request.
- b. A Zoning Clearance Permit to operate a Short Term Rental shall be effective until the thirty first (31) day of December of the calendar year following the year in which it is issued.
- c. A Zoning Clearance Permit to operate a Short Term Rental shall be renewed every two (2) years.
 - i. The deadline for applying for a Zoning Clearance Permit renewal shall be the first Monday in November of the year in which the current Zoning Clearance Permit will expire.

1131.02 Application & Renewal Fee. The fee for a new Zoning Clearance Permit application or Zoning Clearance Permit renewal to operate a Short Term Rental shall be established as set forth in the Planning & Zoning fee schedule as determined by the Mayor of Lancaster.

1131.03 Application Requirements.

- a. The application for a Zoning Clearance Permit to operate or renew a Short Term Rental as required by this Chapter shall include the following:
 - i. The address of the Short Term Rental Premises.
 - ii. The type of dwelling unit of the Short Term Rental Premises.
 - iii. The name of the applicant, including contact address, telephone number, and email address.
 - iv. The name, contact address, telephone number, and email address of the local host, who shall be available at all times for any issues related to the Short Term Rental and/or transient guests and who must be able to respond within one (1) hour of being notified of an on-site emergency.
 - v. The maximum number of occupants that will be accommodated at the Short Term Rental Premises, which shall not exceed the Occupancy Permit for the Short Term Rental Premises.
 - vi. The maximum number of motor vehicles permitted to park at the Short Term Rental Premises. The maximum number of motor vehicles permitted to park at the Short Term Rental Premises shall not exceed the number of vehicles that can

be garaged or parked in the driveway of the Short Term Rental Premises. Other vehicles may be parked on public streets where lawful public parking is permitted. Parking spaces may not be required for Short Term Rentals located within the Central Business District, so long as the premises on which the Short Term Rental is located is within one thousand (1,000) feet of sufficient on-street parking spaces or a public parking facility. A labeled site plan or aerial photograph that identifies available parking spaces shall be submitted in order to comply with this section.

- vii. A simple floor plan with square footage that identifies rooms on all floors and the specific location of bedrooms in a manner that demonstrates compliance with the requirements of this section. A design professional is not required.
 - viii. A copy of the results from a BCI and FBI background checks are required for the following individuals:
 - a. The applicant;
 - b. The local host, if applicable or different than the applicant; and
 - c. The property manager, if applicable.
 - i. Background checks carried out within the past 12 months may be submitted.
 - ii. New background checks shall be obtained and submitted when the Zoning Clearance Permit to operate a Short Term Rental is renewed.
 - ix. Any additional information as deemed necessary by the City Planner or designee to evaluate an application's compliance with the provisions of the Codified Ordinances or Ohio Revised Code.
- b. The applicant must notify the City Planner, or designee, of any change in information contained in the Zoning Clearance Permit application or renewal within ten (10) days of the change.
- c. Any change in ownership or leasehold of the Short Term Rental premises shall void the current Zoning Clearance Permit and shall require submission and approval of a new Zoning Clearance Permit application.

1131.04 Short Term Rental Standards. The following standards of operation shall be the minimum requirements for any Short Term Rental within the City:

- a. On-site parking shall only be in designated spaces as identified in the approved site plan.
- b. Overnight occupancy or parking of recreational vehicles, campers, or trailers, at the premises of a Short Term Rental is subject to the requirements in section 1147.11 of the Codified Ordinances.
- c. No advertising or signage viewable from the exterior shall be permitted at the Short Term Rental Premises regardless of the zoning district.
- d. Security cameras may only be installed on the exterior of the Short Term Rental Premises or in a communal space inside the premises, such as a living room or kitchen. No cameras shall be placed in a bedroom, bathroom, or any other place where an occupant would have a reasonable expectation of privacy. Appropriate warnings to tenants or renters

regarding the existence of security cameras must be conspicuously posted at the Short Term Rental Premises.

- e. Short Term Rentals shall not house known sex offenders, be rented by the hour, or be used for any sexually oriented business as specified in Section 707.02 of the Codified Ordinances.
- f. Short Term Rentals shall obtain an Occupancy Permit from the City Building Department prior to renting the premises to demonstrate compliance with applicable state and local laws, including those pertaining to fire and building codes, including maintenance of fire extinguishers, smoke-detecting equipment, and carbon monoxide-detecting equipment.
- g. Short Term Rentals shall not adversely affect the character of the surrounding neighborhood in a manner that disturbs the peace as specified in Section 509.08 of the Codified Ordinances.
- h. Short Term Rental premises shall be maintained in a manner that remains free of any Zoning Code, Building Code, or International Property Maintenance Code violations.
- i. Short Term Rentals shall only be rented to individuals eighteen (18) years or older.

1131.05 Grounds for Denial of Permit. The City Planner or designee shall approve a Zoning Clearance Permit application or renewal for a Short Term Rental in compliance with this Chapter unless any of the following apply:

- a. The applicant submits an incomplete application or renewal and/or fails to pay the required fee.
- b. The applicant makes a material misrepresentation of fact as determined by the City Planner or designee.
- c. The Short Term Rental or Short Term Rental Premises has pending Zoning Code, Building Code, International Property Maintenance Code, or other regulatory violations.
- d. The Short Term Rental or Short Term Rental Premises does not have adequate fire protection or otherwise presents a risk of bodily injury by way of fire.
- e. The applicant or Short Term Rental Premises has a documented history of nuisance behavior or criminal activity that endangers neighborhood or public safety in violation of the Codified Ordinances or Chapter 3767 of the Ohio Revised Code.
- f. The applicant, local host, or property manager is a felon, sex offender, or has committed an offense of violence as indicated in his or her BCI and FBI background check as required by this Chapter.
- g. The applicant, application, or Short Term Rental or Short Term Rental Premises otherwise fail to comply with this Chapter.

1131.06 Revocation of Permit. In addition to the penalty provided in Section 1131.99, the City Planner or designee may revoke the Zoning Clearance Permit for a Short Term Rental and may prohibit the applicant and/or local host from operating any Short Term Rental or reapplying for a Zoning Clearance Permit for a Short Term Rental for any of the following:

- a. Violating any of the requirements set forth in Section 1131.03 or Section 1131.04 of the Codified Ordinances.

- b. Failing to permit the City Planner or designee to inspect the premises to verify compliance with the provisions of this Chapter in accordance with Section 1155.06 of the Codified Ordinances.
- c. Failing to register with the City Income Tax Department or failing to pay the lodging tax and/or fees required by the Codified Ordinances or Ohio Revised Code.
- d. Failing to comply with the sections of this Chapter or otherwise causing or permitting a condition to exist that would otherwise violate the Codified Ordinances.

1131.07 Appeal of Denial or Revocation. Any applicant whose Short Term Rental Zoning Clearance Permit application or renewal has been denied or revoked by the City Planner or designee, may file an Appeal from an Administrative Official to the Board of Zoning Appeals in accordance with the provisions of Section 1157.07 of the Codified Ordinances.

1131.99 Penalty. Any person who violates the provisions of this Chapter shall be guilty of a misdemeanor of the fourth degree on the first offense and a misdemeanor of the second degree for each offense thereafter.

1161.01 Definitions

SHORT TERM RENTAL: Renting a dwelling, or space in a dwelling, with five (5) guestrooms or less that is reserved or rented wholly or partly for compensatory fee for less than thirty (30) consecutive days.

SHORT TERM RENTAL PREMISES: The premises on which a Short Term Rental is conducted. The Short Term Rental Premises are limited to structures in which a person or persons may lawfully reside and shall be limited to a dwelling, or space in a dwelling, with five (5) guestrooms or less that is reserved or rented wholly or partly for compensatory fees for less than thirty (30) consecutive days.

TEMPORARY ORDINANCE NO. 61-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. MANAGEMENT AND PROFESSIONAL PERSONNEL.

The following management and professional positions are approved and established, effective Payroll #1, 2026, in accordance with the department, job title, salary range, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>RANGE</u>	<u>EMPLOYEES</u>
Auditor	Assistant Auditor	23	1
Cemetery	Maintenance Supervisor	18	1
Code Enforcement	Code Enforcement Director	21	1
Community Development	City Planner	21	1
	Certified Building Manager	23	1
	Grant Manager	18	1
	Zoning Administrator	18	1
Engineering	City Engineer	32	1
	Assistant City Engineer	27	1
Environmental Engineering	Environmental Engineer	30	1
Gas	General Manager	31	1
	Operations Manager	27	1
	Construction Supervisor	19	2
	Compliance/Supply Manager	20	1
Income Tax	Tax Commissioner	24	1
	Asst. Tax Commissioner	19	1
IT/Telecom	IT Director	26	1
	Assistant IT Director	22	1
	GIS Manager	22	1

Law Director	Assistant Law Director	27	1
	Senior Attorney	23	1
	Assistant Prosecutor	21	3
Police Department	Comm Tech Supervisor	13	1
Sanitation	Department Superintendent	25	1
	Assistant Superintendent	19	1
Service-Safety	Service-Safety Director	31	1
	HR Coordinator	16	1
	Facilities Manager	14	1
Storm Water Utility	Storm Water Manager	27	1
	Storm Water Engineer II	23	1
Transportation	Department Superintendent	27	1
	Operations Manager	21	1
	Traffic Control Supervisor	18	1
	Maintenance Supervisor	18	1
Utilities	Department Superintendent	22	1
	Assistant Superintendent	19	1
Water	Department Superintendent	28	1
	Plant Manager	21	2
	Construction Supervisor	18	1
	Distribution Manager	21	1
	Compliance Manager	18	1
Water Pollution Control Department	Superintendent	28	1
	Assistant Superintendent	21	1
	Chemist	19	1

SECTION 2. POLICE CHIEF AND DEPUTY POLICE CHIEF.

The annual compensation for the Police Chief, Deputy Police Chief, effective payroll #1, 2026, shall be as follows:

Police Chief	Hourly	\$ 69.085
	Bi-weekly	\$ 5,526.84
	Annual	\$ 149,224.65
Deputy Police Chief	Hourly	\$ 64.869
	Bi-weekly	\$ 5,189.52
	Annual	\$ 140,117.04

SECTION 3. FIRE CHIEF AND ASSISTANT FIRE CHIEF.

The annual compensation for the Fire Chief and one Assistant Fire Chief, effective payroll #1, 2026, shall be as follows:

Fire Chief	Hourly	\$ 66.829
	Bi-weekly	\$ 5,346.36
	Annual	\$ 144,351.73
Assistant Fire Chief	Hourly	\$ 62.750
	Bi-weekly	\$ 5,020.06
	Annual	\$ 135,541.53

SECTION 4. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 5. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 6. PAY SCALE.

The Pay Scale for employees referenced in Section 1 of this Ordinance above, is set forth in the attached Exhibit A. These Pay Scales are effective Payroll #1, 2026.

SECTION 7. SUPERVISOR DISCRETION.

The Service-Safety Director or elected official responsible for supervision of a City department may, in the exercise of his or her sound discretion, adjust the pay step and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor, the adjustment shall be made as soon as practicable.

SECTION 8. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

*The annual total lines for 2026 are based on 27 pay periods.

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
9	26.21	27.35	28.52	29.67	30.79	31.94	33.09	34.22
	2,096.80	2,188.00	2,281.60	2,373.60	2,463.20	2,555.20	2,647.20	2,737.60
	56,613.60	59,076.00	61,603.20	64,087.20	66,506.40	68,990.40	71,474.40	73,915.20
10	26.90	28.10	29.27	30.45	31.63	32.82	33.96	35.17
	2,152.00	2,248.00	2,341.60	2,436.00	2,530.40	2,625.60	2,716.80	2,813.60
	58,104.00	60,696.00	63,223.20	65,772.00	68,320.80	70,891.20	73,353.60	75,967.20
11	27.78	29.10	30.40	31.70	32.99	34.31	35.60	36.92
	2,222.40	2,328.00	2,432.00	2,536.00	2,639.20	2,744.80	2,848.00	2,953.60
	60,004.80	62,856.00	65,664.00	68,472.00	71,258.40	74,109.60	76,896.00	79,747.20
12	28.56	29.81	31.07	32.31	33.54	34.80	36.04	37.24
	2,284.80	2,384.80	2,485.60	2,584.80	2,683.20	2,784.00	2,883.20	2,979.20
	61,689.60	64,389.60	67,111.20	69,789.60	72,446.40	75,168.00	77,846.40	80,438.40
13	29.39	30.66	31.94	33.21	34.47	35.75	37.06	38.34
	2,351.20	2,452.80	2,555.20	2,656.80	2,757.60	2,860.00	2,964.80	3,067.20
	63,482.40	66,225.60	68,990.40	71,733.60	74,455.20	77,220.00	80,049.60	82,814.40
14	30.00	31.32	32.63	33.96	35.27	36.62	37.90	39.19
	2,400.00	2,505.60	2,610.40	2,716.80	2,821.60	2,929.60	3,032.00	3,135.20
	64,800.00	67,651.20	70,480.80	73,353.60	76,183.20	79,099.20	81,864.00	84,650.40
15	30.69	32.04	33.46	34.82	36.16	37.53	38.88	40.21
	2,455.20	2,563.20	2,676.80	2,785.60	2,892.80	3,002.40	3,110.40	3,216.80
	66,290.40	69,206.40	72,273.60	75,211.20	78,105.60	81,064.80	83,980.80	86,853.60
16	31.72	33.11	34.47	35.89	37.28	38.68	40.06	41.41
	2,537.60	2,648.80	2,757.60	2,871.20	2,982.40	3,094.40	3,204.80	3,312.80
	68,515.20	71,517.60	74,455.20	77,522.40	80,524.80	83,548.80	86,529.60	89,445.60
17	32.63	34.06	35.50	36.88	38.31	39.74	41.14	42.54
	2,610.40	2,724.80	2,840.00	2,950.40	3,064.80	3,179.20	3,291.20	3,403.20
	70,480.80	73,569.60	76,680.00	79,660.80	82,749.60	85,838.40	88,862.40	91,886.40
18	33.52	34.92	36.33	37.78	39.19	40.60	42.03	43.47
	2,681.60	2,793.60	2,906.40	3,022.40	3,135.20	3,248.00	3,362.40	3,477.60
	72,403.20	75,427.20	78,472.80	81,604.80	84,650.40	87,696.00	90,784.80	93,895.20
19	34.41	35.94	37.43	38.95	40.49	42.01	43.51	45.04
	2,752.80	2,875.20	2,994.40	3,116.00	3,239.20	3,360.80	3,480.80	3,603.20
	74,325.60	77,630.40	80,848.80	84,132.00	87,458.40	90,741.60	93,981.60	97,286.40
20	35.26	36.83	38.40	39.96	41.53	43.06	44.63	46.26
	2,820.80	2,946.40	3,072.00	3,196.80	3,322.40	3,444.80	3,570.40	3,700.80
	76,161.60	79,552.80	82,944.00	86,313.60	89,704.80	93,009.60	96,400.80	99,921.60

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
21	36.27	37.86	39.45	41.01	42.60	44.15	45.73	47.36
	2,901.60	3,028.80	3,156.00	3,280.80	3,408.00	3,532.00	3,658.40	3,788.80
	78,343.20	81,777.60	85,212.00	88,581.60	92,016.00	95,364.00	98,776.80	102,297.60
22	37.35	39.02	40.69	42.35	44.01	45.66	47.32	48.98
	2,988.00	3,121.60	3,255.20	3,388.00	3,520.80	3,652.80	3,785.60	3,918.40
	80,676.00	84,283.20	87,890.40	91,476.00	95,061.60	98,625.60	102,211.20	105,796.80
23	38.52	40.21	41.91	43.59	45.28	46.95	48.66	50.36
	3,081.60	3,216.80	3,352.80	3,487.20	3,622.40	3,756.00	3,892.80	4,028.80
	83,203.20	86,853.60	90,525.60	94,154.40	97,804.80	101,412.00	105,105.60	108,777.60
24	39.66	41.41	43.17	44.90	46.66	48.40	50.13	51.92
	3,172.80	3,312.80	3,453.60	3,592.00	3,732.80	3,872.00	4,010.40	4,153.60
	85,665.60	89,445.60	93,247.20	96,984.00	100,785.60	104,544.00	108,280.80	112,147.20
25	40.74	42.58	44.36	46.21	48.02	49.85	51.65	53.45
	3,259.20	3,406.40	3,548.80	3,696.80	3,841.60	3,988.00	4,132.00	4,276.00
	87,998.40	91,972.80	95,817.60	99,813.60	103,723.20	107,676.00	111,564.00	115,452.00
26	41.92	43.78	45.62	47.46	49.31	51.16	53.01	54.87
	3,353.60	3,502.40	3,649.60	3,796.80	3,944.80	4,092.80	4,240.80	4,389.60
	90,547.20	94,564.80	98,539.20	102,513.60	106,509.60	110,505.60	114,501.60	118,519.20
27	43.40	45.28	47.20	49.09	51.00	52.91	54.82	56.76
	3,472.00	3,622.40	3,776.00	3,927.20	4,080.00	4,232.80	4,385.60	4,540.80
	93,744.00	97,804.80	101,952.00	106,034.40	110,160.00	114,285.60	118,411.20	122,601.60
28	44.49	46.40	48.39	50.36	52.33	54.30	56.24	58.18
	3,559.20	3,712.00	3,871.20	4,028.80	4,186.40	4,344.00	4,499.20	4,654.40
	96,098.40	100,224.00	104,522.40	108,777.60	113,032.80	117,288.00	121,478.40	125,668.80
29	45.79	47.81	49.83	51.84	53.86	55.88	57.90	59.90
	3,663.20	3,824.80	3,986.40	4,147.20	4,308.80	4,470.40	4,632.00	4,792.00
	98,906.40	103,269.60	107,632.80	111,974.40	116,337.60	120,700.80	125,064.00	129,384.00
30	47.19	49.26	51.31	53.41	55.49	57.55	59.64	61.67
	3,775.20	3,940.80	4,104.80	4,272.80	4,439.20	4,604.00	4,771.20	4,933.60
	101,930.40	106,401.60	110,829.60	115,365.60	119,858.40	124,308.00	128,822.40	133,207.20
31	48.60	50.73	52.86	55.00	57.13	59.27	61.41	63.52
	3,888.00	4,058.40	4,228.80	4,400.00	4,570.40	4,741.60	4,912.80	5,081.60
	104,976.00	109,576.80	114,177.60	118,800.00	123,400.80	128,023.20	132,645.60	137,203.20
32	50.07	52.25	54.44	56.66	58.85	61.05	63.19	65.45
	4,005.60	4,180.00	4,355.20	4,532.80	4,708.00	4,884.00	5,055.20	5,236.00
	108,151.20	112,860.00	117,590.40	122,385.60	127,116.00	131,868.00	136,490.40	141,372.00

TEMPORARY ORDINANCE NO. 62-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH BENEFITS, TITLES, AND COMPENSATION FOR THOSE EMPLOYEES WHO ARE NOT MEMBERS OF THE RECOGNIZED BARGAINING UNITS EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. NON-UNION PERSONNEL.

The following non-union positions are approved and established, effective Payroll #1, 2026, in accordance with the department, job title, salary range, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>RANGE</u>	<u>EMPLOYEES</u>
Auditor	Finance Specialist	J	3
	Payroll Specialist	J	1
Cemetery	Administrative Assistant I	D	1
Code Enforcement	PT Code Enforcement Inspector	J	2
	Code Enforcement Inspector	J	1
Community Dev.	Administrative Assistant II	G	1
	Permit Clerk	G	1
	Certified Inspector (Building)	L	2
	Housing Program Coordinator	G	1
	PT Grant Finance Specialist	J	1
	Program Coordinator	J	1
	Zoning Inspector	L	2
Engineering	Office Manager	J	1
	Engineer I	K	1
	Right-of-Way Manager	L	1
	<i>*When Right-of-Way Manager is acting as the Public Improvement Inspector</i>	P	
Fire	Administrative Assistant III	I	1
	Administrative Assistant II (part-time)	G	1
Gas	Administrative Assistant II	G	1
	Engineering Technology &		
	Econ Development Technician	L	1

Income Tax	Tax Auditor	J	3
	PT Tax Clerk	A	1
IT/Telecom	Administrative Assistant II	G	1
	IT Specialist II	H	1
	IT Specialist III	J	1
	Fiber Maintenance Specialist	J	1
	GIS Specialist	L	1
Law Director	Clerical Assistant	B	1
	Paralegal	H	3
	Office Manager	I	1
Mayor	Executive Assistant	L	1
Municipal Court-Clerk	Deputy Clerk, I	A	3
	Deputy Clerk, II	C	6
	Deputy Clerk, II	E	1
	1 st Deputy/Civil	E	1
	1 st Deputy/Criminal	F	1
	1 st Deputy/Traffic	F	1
	Administrative Assistant	L	1
	Chief Deputy Clerk	N	1
Police	Administrative Assistant III	I	1
Sanitation	Administrative Assistant II	G	2
Service-Safety	Office Manager	J	1
Storm Water Utility	Office Manager	J	1
	Storm Water Inspector	I	1
	Storm Water Specialist III	J	1
Transportation	Administrative Assistant II	G	1
Treasurer	Finance Specialist	J	1
Utilities	Customer Service Manager	H	1
Water	Administrative Assistant II	G	1
WPC	Administrative Assistant II	G	1

SECTION 2. PAY SCALE.

The Pay Scale for employees referenced in Section 1 of this Ordinance above, is set forth in the attached Exhibit A. The Pay Scale is effective Payroll #1, 2026.

SECTION 3. RETIREMENT PICK-UP.

Employees under this Ordinance do not receive retirement pension pick up.

SECTION 4. LONGEVITY PAY.

Employees covered by this ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity pay commencing January 1st of the year in which the anniversary of employment occurs.

SECTION 5. SUPERVISOR DISCRETION.

The Service-Safety Director or elected official responsible for supervision of a City department may, in the exercise of his or her sound discretion, adjust the pay step and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor; the adjustment shall be made as soon as practicable.

SECTION 6. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

***The annual total lines for 2026 are based on 27 pay periods.**

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
A	20.11	21.03	21.90	22.80	23.69	24.55	25.47	26.35
	1,608.80	1,682.40	1,752.00	1,824.00	1,895.20	1,964.00	2,037.60	2,108.00
	43,437.60	45,424.80	47,304.00	49,248.00	51,170.40	53,028.00	55,015.20	56,916.00
B	21.16	22.13	23.11	24.11	25.08	26.06	27.03	28.02
	1,692.80	1,770.40	1,848.80	1,928.80	2,006.40	2,084.80	2,162.40	2,241.60
	45,705.60	47,800.80	49,917.60	52,077.60	54,172.80	56,289.60	58,384.80	60,523.20
C	21.59	22.58	23.58	25.39	25.57	26.59	27.55	28.59
	1,727.20	1,806.40	1,886.40	2,031.20	2,045.60	2,127.20	2,204.00	2,287.20
	46,634.40	48,772.80	50,932.80	54,842.40	55,231.20	57,434.40	59,508.00	61,754.40
D	22.06	23.08	24.08	25.09	26.11	27.14	28.13	29.17
	1,764.80	1,846.40	1,926.40	2,007.20	2,088.80	2,171.20	2,250.40	2,333.60
	47,649.60	49,852.80	52,012.80	54,194.40	56,397.60	58,622.40	60,760.80	63,007.20
E	22.47	23.50	24.54	25.59	26.65	27.68	28.72	29.76
	1,797.60	1,880.00	1,963.20	2,047.20	2,132.00	2,214.40	2,297.60	2,380.80
	48,535.20	50,760.00	53,006.40	55,274.40	57,564.00	59,788.80	62,035.20	64,281.60
F	22.85	23.91	25.01	26.09	27.16	28.22	29.29	30.37
	1,828.00	1,912.80	2,000.80	2,087.20	2,172.80	2,257.60	2,343.20	2,429.60
	49,356.00	51,645.60	54,021.60	56,354.40	58,665.60	60,955.20	63,266.40	65,599.20
G	23.29	24.37	25.47	26.56	27.60	28.67	29.76	30.83
	1,863.20	1,949.60	2,037.60	2,124.80	2,208.00	2,293.60	2,380.80	2,466.40
	50,306.40	52,639.20	55,015.20	57,369.60	59,616.00	61,927.20	64,281.60	66,592.80
H	23.97	25.08	26.17	27.30	28.40	29.51	30.61	31.73
	1,917.60	2,006.40	2,093.60	2,184.00	2,272.00	2,360.80	2,448.80	2,538.40
	51,775.20	54,172.80	56,527.20	58,968.00	61,344.00	63,741.60	66,117.60	68,536.80
I	24.69	25.81	26.92	28.05	29.17	30.31	31.41	32.60
	1,975.20	2,064.80	2,153.60	2,244.00	2,333.60	2,424.80	2,512.80	2,608.00
	53,330.40	55,749.60	58,147.20	60,588.00	63,007.20	65,469.60	67,845.60	70,416.00
J	25.71	26.90	28.07	29.27	30.45	31.64	32.82	34.00
	2,056.80	2,152.00	2,245.60	2,341.60	2,436.00	2,531.20	2,625.60	2,720.00
	55,533.60	58,104.00	60,631.20	63,223.20	65,772.00	68,342.40	70,891.20	73,440.00
K	26.32	27.51	28.73	29.95	31.18	32.37	33.59	34.84
	2,105.60	2,200.80	2,298.40	2,396.00	2,494.40	2,589.60	2,687.20	2,787.20
	56,851.20	59,421.60	62,056.80	64,692.00	67,348.80	69,919.20	72,554.40	75,254.40
L	26.99	28.23	29.49	30.72	31.98	33.25	34.44	35.67
	2,159.20	2,258.40	2,359.20	2,457.60	2,558.40	2,660.00	2,755.20	2,853.60
	58,298.40	60,976.80	63,698.40	66,355.20	69,076.80	71,820.00	74,390.40	77,047.20

TEMPORARY ORDINANCE NO. 63-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR SEASONAL INTERNS, TO BE EMPLOYED BY THE CITY OF LANCASTER DURING THE SUMMER OF 2026 AND TO DECLARE AN EMERGENCY

WHEREAS, City Council wishes to again participate in the MORPC Local Government Summer Internship Program to provide qualified college students with the opportunity to obtain practical work experience with a local government to prepare them for possible careers in public service; now, therefore,

BE IT ORDAINED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. Interns will be employed for a 14-week period by the following departments: Community Development, Stormwater, Tree Commission, and Water Pollution Control. They may work a minimum of 12 hours to a maximum of 40 hours per week.

SECTION 2. Interns shall be paid between \$ 14.00 and \$18.00/hour.

A. Interns covered by this pay ordinance are not eligible for City benefits.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 64-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR THE INFORMATION TECHNOLOGY ADMINISTRATOR, OFFICE OF THE CLERK OF COURT, EMPLOYED BY THE CITY OF LANCASTER, OHIO, COMMENCING THE FIRST PAY PERIOD OF 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. Information Technology Administrator.

A. That the bi-weekly and annual compensation for the Information Technology Administrator, one full-time position shall be as follows:

Effective Payroll 1, 2026:

Bi-weekly	\$3,425.07
Annual	\$92,477.00

- B. The Clerk of Court has the authority in hiring to place the employee in the steps at her discretion based on the Administrator's previous experience.
- C. Retirement Pick-up. Employees under this ordinance do not receive retirement pension pick-up.
- D. Employees hired after January 1, 2006 are not eligible to receive this benefit.

Full-time employees hired prior to December 31, 2005, shall, after five (5) years of continuous service with the City, receive \$3.25 bi-weekly for each year of service. If the anniversary date falls within the year, the employee shall be paid longevity commencing the first pay period of that year.

E. Pro Pay/Certification Pay. Not Available.

F. All other benefits for any employee covered in this Ordinance are established by the ordinance concerning employees who are not members of the recognized bargaining units.

SECTION 2. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 65-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR FAIRFIELD COUNTY MUNICIPAL COURT MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. MANAGEMENT AND PROFESSIONAL PERSONNEL.

The following management and professional positions are approved and established, effective Payroll #1, 2026, in accordance with the department, job title, pay scale, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>
Municipal Court-Judicial	Court Administrator	1
	Magistrate	1
Municipal Court-Probation	Chief Probation Officer	1
	Grants Writer/Manager	1

SECTION 2. PAY SCALE.

The bi-weekly and annual compensation for the employees referenced in Section 1 of this Ordinance above, effective Payroll 1, 2026, shall be within the total annual amount as set forth in the 2026 salary spreadsheet.

- A. The Presiding Judge has the authority to set the annual salary of each employee within the lump sum dollar amount approved by the City Council for salaries for the upcoming year, including any approved cost of living increases.

SECTION 3. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 4. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 5. MEDICAL INSURANCE

The Magistrate is not eligible for health insurance.

SECTION 6. LIFE INSURANCE.

The Magistrate is not eligible for life insurance.

SECTION 7. SUPERVISOR DISCRETION.

The Presiding Judge may, in the exercise of his or her sound discretion, adjust the pay and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor, the adjustment shall be made as soon as practicable.

SECTION 8. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 66-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH BENEFITS, TITLES, AND COMPENSATION FOR FAIRFIELD COUNTY MUNICIPAL COURT JUDICIAL AND PROBATION PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2026, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. MUNICIPAL COURT PERSONNEL.

The following municipal court personnel positions are approved and established, effective Payroll #1, 2026, in accordance with the department, job title, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>NUMBER OF EMPLOYEES</u>
Municipal Court-Judicial	Judicial Office Assistant	1
	Bailiff	3
	Judicial Administrative Asst.	2
Municipal Court-Probation	Probation Administrative Asst.	1
	Probation Officer	7
	Probation Officer/Lab Technician	2
	Senior Probation Officer	1
Municipal Court-Special Projects Facility	Maintenance Coordinator	1
	Security Officer (part-time)	1

SECTION 2. PAY SCALE.

The bi-weekly and annual compensation for the employees referenced in Section 1 of this Ordinance above, effective Payroll 1, 2026, shall be within the total annual amount as set forth in the 2026 salary spreadsheet.

- A. The Presiding Judge has the authority to set the annual salary of each employee within the lump sum dollar amount approved by the City Council for salaries for the upcoming year, including any approved cost of living increases.

SECTION 3. RETIREMENT PICK-UP.

Employees under this Ordinance do not receive retirement pension pick up.

SECTION 4. LONGEVITY PAY.

Employees covered by this ordinance who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity pay

commencing January 1st of the year in which the anniversary of employment occurs.

SECTION 5. SUPERVISOR DISCRETION.

The Presiding Judge may, in the exercise of his or her sound discretion, adjust the pay and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor; the adjustment shall be made as soon as practicable.

SECTION 6. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 67-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF REVENUE NOTES, IN THE AGGREGATE PRINCIPAL AMOUNT OF SIX HUNDRED ONE THOUSAND FOUR HUNDRED FORTY-TWO DOLLARS AND SEVEN CENTS (\$601,442.07), TO PAY COSTS OF IMPROVING ETY ROAD, MEMORIAL DRIVE AND MICHAELS WAY BY GRADING, WIDENING, PAVING, CURBING, AND IMPROVING BRIDGES AND RAILROAD CROSSINGS, RELOCATING UTILITES, AND INSTALLING SIDEWALKS, TRAFFIC SIGNALS AND SIGNS, AND WATER, SANITARY AND STORM WATER LINES AND FACILITIES, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ordinance No. 39-06 (the "TIF Ordinance"), passed by this Council on September 11, 2006, the City declared certain improvements to certain property (the "Property") to be a public purpose, exempting portions of the value of those improvements from real property taxes, specified that certain public infrastructure improvements, including the improvements described in Section 1 (the "Improvements"), would benefit that property, requiring the owners of the Property to make service payments in lieu of taxes (the "Service Payments"), creating the Ety Road Municipal Tax Increment Equivalent Fund (the "TIF Fund"), and authorizing a Tax Increment Financing Agreement (the "TIF Agreement") by and among the City, Island Capital Investment Group, LLC ("Island Capital"), Menard, Inc. ("Menard"), RLG Lancaster Ltd. ("RLG Lancaster"), GCG Lancaster Ltd. ("GCG Lancaster"), Anchor Lancaster, LLC ("Anchor Lancaster" and together with RLG Lancaster and GCG Lancaster, "RG/Anchor") and Wal-Mart Stores East, LP ("Wal-Mart", and together with Island Capital, Menard and RG/Anchor, the "TIF Parties"); and

WHEREAS, pursuant to Section 3.13 of the TIF Agreement, if the costs of the Improvements exceed the \$3,600,000 (a "Project Shortfall"), Island Capital was required to pay to the City 30.12% of the Project Shortfall, Menard was required to pay to the City 24.56% of the Project Shortfall, RG/Anchor was required to pay to the City 10.23% of the Project Shortfall and Wal-Mart was required to pay to the City 35.09% of the Project Shortfall; and

WHEREAS, a Project Shortfall occurred; and

WHEREAS, pursuant to Section 3.12 of the TIF Agreement, in exchange for the payment of the Project Shortfall by Island Capital, Menard, RG/Anchor and Wal-Mart, and pursuant to Ordinance No. 46-24 passed by this Council on November 25, 2024, the City issued to each of those entities a note (each an "Outstanding TIF Note" and collectively, the "Outstanding TIF Notes") in an amount equal to each entity's current portion of the Project Shortfall (being the amount of the Project Shortfall, plus accrued interest, minus any repayments by the City) which aggregated in the amount of \$715,555.42; and

WHEREAS, the Outstanding TIF Notes mature on December 31, 2025; and

WHEREAS, the Outstanding TIF Notes are payable solely from amounts on deposit in the TIF Fund and available for that purpose pursuant to Section 4.3 of the TIF Agreement; and

WHEREAS, on December 31 of each year, to the extent amounts on deposit in the TIF Fund are available, the City is required by Section 3.12 of the TIF Agreement to pay the principal of and interest on the Outstanding TIF Notes; and

WHEREAS, on December 31 of each year, to the extent amounts on deposit in the TIF Fund are not available to pay the entire principal of and interest on the Outstanding TIF Notes, the City is required to issue new TIF Notes to the TIF Parties or their successors in an amount equal to the unpaid principal of and interest on the Outstanding TIF Notes and such new TIF Notes are to bear interest at a rate equal to the interest rate on the City's Debt (as defined in the TIF Agreement); and

WHEREAS, approximately \$142,735.57 of funds available on deposit in the TIF Fund available to pay a portion of the principal of and all of the interest on the Outstanding TIF Notes; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. It is necessary to issue and this Council determines that revenue notes in the aggregate principal amount of \$601,442.07 (the "Series 2025 TIF Notes") shall be issued to pay costs of improving Ety Road, Memorial Drive and Michaels Way by grading, widening, paving, curbing, and improving bridges and railroad crossings, relocating utilities, and installing sidewalks, traffic signals and signs, and water, sanitary and storm water lines and facilities, together with all necessary appurtenances thereto and to retire the Outstanding TIF Notes and to pay any financing costs. The Series 2025 TIF Notes shall be secured solely by monies on deposit in the TIF Fund. The Series 2025 TIF Notes shall be issued pursuant to the Constitution of the State, the Ohio Revised Code and this Ordinance.

SECTION 2. The Series 2025 TIF Notes shall be dated December 31, 2025 and shall mature on December 31, 2026. The Series 2025 TIF Notes shall bear interest at a rate of 4.000% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for.

SECTION 3. The Treasurer of the City is hereby appointed to act as the initial note registrar and paying agent for the Series 2025 TIF Notes (the "Paying Agent"). The principal of and interest on the Series 2025 TIF Notes shall be payable when due in Federal Reserve funds of the United States of America, without deduction for the services of the Paying Agent as paying agent, upon presentation and surrender of the Series 2025 TIF Notes at the main office of the Paying Agent.

SECTION 4. The Series 2025 TIF Notes shall be signed by the Mayor and the Auditor, in the name of the City and in their official capacities; provided that either or both of those signatures may be a facsimile. The Series 2025 TIF Notes shall be issued as four notes, one to Flagstar Bank, N.A. ("Flagstar") (as successor to Flagstar Bank, FSB, which was successor to Island Capital), one to Menard, one to RG/Anchor and one to Wal-Mart, or their successors or assigns, representing 30.12%, 24.56%, 10.23% and 35.09%, respectively, in the

aggregate principal amount of the Series 2025 TIF Notes. The Series 2025 TIF Notes shall not have coupons attached, shall be numbered as determined by the Auditor and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Ordinance.

SECTION 5. The Series 2025 TIF Notes shall be sold and delivered by the Auditor to the TIF Parties in exchange for their delivery of their respective Outstanding TIF Note to the Treasurer in accordance with law and the provisions of this Ordinance and the TIF Agreement and payment by the City, according to the percentages set forth in Section 4 of this Ordinance, of an amount needed to pay a portion of the principal and all of the accrued interest due on each Outstanding TIF Note, which amount shall be determined by the Auditor to be in the best interests of the City. The Auditor shall cause the Series 2025 TIF Notes to be prepared, and have the Series 2025 TIF Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Series 2025 TIF Notes if requested by the TIF Parties, to each of those entities upon its delivery of its Outstanding TIF Note to the Treasurer. The Mayor, the Auditor, the Clerk of Council and other City officials, as appropriate, each are authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance.

SECTION 6. The proceeds from the sale of the Series 2025 TIF Notes shall be deemed to have been paid into the TIF Fund and those proceeds are appropriated and shall be used to retire the Outstanding TIF Notes.

SECTION 7. The par value to be received from the sale of any renewal notes or bonds and any excess funds resulting from the issuance of the Series 2025 TIF Notes shall, to the extent necessary, be used to pay the principal of and interest on the Series 2025 TIF Notes at maturity and are pledged for that purpose.

SECTION 8. The Series 2025 TIF Notes are special obligations of the City. The principal of and interest on the Series 2025 TIF Notes are payable solely from the proceeds of any bonds (including any renewal bond anticipation notes) and by a pledge of and lien on monies on deposit in the TIF Fund established by the TIF Ordinance and the TIF Agreement. If any monies remain in the TIF Fund following the payment of the principal of and interest on the Series 2025 TIF Notes, then those remaining monies may be used for any other lawful purpose.

The City hereby covenants and agrees to diligently pursue the collection of the Service Payments required pursuant to the TIF Ordinance, including taking all lawful actions necessary to claim and maintain the exemption from real property taxation granted by the TIF Ordinance and taking all lawful actions as are necessary and advisable to collect delinquent Service Payments and to deposit those Service Payments into the TIF Fund for the purpose of paying the principal of and interest on the Series 2025 TIF Notes.

Nothing in this Ordinance or the Series 2025 TIF Notes shall constitute a general obligation debt or tax-supported bonded indebtedness of the City; the general resources of the City shall not be required to be used, and neither the general credit nor taxing power or full faith and credit of the City are or shall be pledged, for the performance of any duty under this Ordinance or the Series 2025 TIF Notes. Nothing in this Ordinance gives the holders of Series 2025 TIF Notes, and they do not have, the right to have excises or taxes levied by the Council

for the payment of principal of or interest on the Series 2025 TIF Notes, but the Series 2025 TIF Notes are payable solely from the proceeds of any bonds (including any renewal bond anticipation notes) and the monies on deposit in the TIF Fund, all as provided in this Ordinance, and each Series 2025 TIF Note shall contain a statement to that effect; provided, however, that nothing shall be deemed to prohibit the City, of its own volition, from using to the extent it is lawfully authorized to do so, any other resources or revenues for the fulfillment of any of the terms, conditions or obligations of this Ordinance or the Series 2025 TIF Notes.

SECTION 9. The legal services of the law firm of Squire Patton Boggs (US) LLP are hereby retained. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Series 2025 TIF Notes and securities issued in renewal of the Series 2025 TIF Notes and rendering at delivery any related and required legal opinions. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Auditor is authorized and directed to execute an engagement letter for the retention of those legal services, a form of which is on file with the Clerk of Council and approved as to form. The Auditor is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

SECTION 10. This Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Series 2025 TIF Notes in order to make them legal, valid and binding special obligations of the City have been performed and have been met, or will at the time of delivery of the Series 2025 TIF Notes have been performed and have been met, in regular and due form as required by law; that the amounts on deposit in the TIF Fund (as provided herein and in the TIF Agreement) are pledged for the timely payment of the principal of and interest on the Series 2025 TIF Notes and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Series 2025 TIF Notes.

SECTION 11. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law, including Section 121.22 of the Ohio Revised Code.

SECTION 12. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is required to be immediately effective in order to issue and deliver the Series 2025 TIF Notes, which is necessary in order to enable the City to retire the Outstanding TIF Notes and thereby preserve its credit; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025
in the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio
Revised Code 731.24.

Clerk of Council

TEMPORARY ORDINANCE NO. 68-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF A REVENUE NOTE IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED SEVENTY-SEVEN DOLLARS AND FIFTY-EIGHT CENTS (\$186,577.58) TO REIMBURSE FLAGSTAR BANK, N.A. FOR A DRAW ON THE LETTER OF CREDIT IN CONNECTION WITH COSTS OF IMPROVING ETY ROAD, MEMORIAL DRIVE AND MICHAELS WAY BY GRADING, WIDENING, PAVING, CURBING, AND IMPROVING BRIDGES AND RAILROAD CROSSINGS, RELOCATING UTILITIES, AND INSTALLING SIDEWALKS, TRAFFIC SIGNALS AND SIGNS, AND WATER, SANITARY AND STORM WATER LINES AND FACILITIES, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ordinance No. 39-06 (the "TIF Ordinance"), passed by this Council on September 11, 2006, the City declared certain improvements to certain property (the "Property") to be a public purpose, exempting portions of the value of those improvements from real property taxes, specified that certain public infrastructure improvements, including the improvements described in Section 1 (the "Improvements"), would benefit that property, requiring the owners of the Property to make service payments in lieu of taxes (the "Service Payments"), creating the Ety Road Municipal Tax Increment Equivalent Fund (the "TIF Fund"), and authorizing a Tax Increment Financing Agreement (the "TIF Agreement") by and among the City, Island Capital Investment Group, LLC ("Island Capital"), Menard, Inc. ("Menard"), RLG Lancaster Ltd. ("RLG Lancaster"), GCG Lancaster Ltd. ("GCG Lancaster"), Anchor Lancaster, LLC ("Anchor Lancaster" and together with RLG Lancaster and GCG Lancaster, "RG/Anchor") and Wal-Mart Stores East, LP ("Wal-Mart", and together with Island Capital, Menard and RG/Anchor, the "TIF Parties"); and

WHEREAS, the City has previously issued general obligation notes and bonds to pay costs of the Improvements as required by the TIF Agreement (such notes and bonds are collectively referred to herein as the "Debt"); and

WHEREAS, pursuant to the TIF Agreement, the City previously drew upon a letter of credit provided by Flagstar Bank, FSB to Island Capital (the "Letter of Credit") for the payment of a portion of the Debt; and

WHEREAS, pursuant to Ordinance No. 47-24 passed by this Council on November 25, 2024, the City issued a note (the "Outstanding Island Capital TIF Note") in the amount of \$221,964.23 dated December 31, 2024 and maturing on December 31, 2025 to reimburse Flagstar Bank, N.A., as successor to Flagstar Bank, FSB ("Flagstar"), as successor to Island Capital, for the prior draw on the Letter of Credit, being an amount equal to the draw on the Letter of Credit, plus accrued interest, minus any repayments by the City; and

WHEREAS, the Outstanding Island Capital TIF Note is payable solely from amounts on deposit in the TIF Fund and available for that purpose pursuant to Section 4.3 of the TIF Agreement; and

WHEREAS, on December 31, 2025, to the extent amounts on deposit in the TIF Fund are not available to pay the principal of and interest on the Outstanding Island Capital TIF Note, the City is required to issue a new note to Flagstar in an amount equal to the unpaid principal of and interest on the Outstanding Island Capital TIF Note, and such new Island Capital TIF Note is to bear interest at a rate equal to the interest rate on the City's Debt; and

WHEREAS, approximately \$44,265.22 of funds available on deposit in the TIF Fund available to pay a portion of the principal of and all of the interest on the Outstanding Island Capital TIF Note; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. It is necessary to issue and this Council determines that a revenue note in the aggregate principal amount of \$186,577.58 (the "Island Capital TIF Note") shall be issued to reimburse Flagstar for a draw on the Letter of Credit in connection with costs of improving Ety Road, Memorial Drive and Michaels Way by grading, widening, paving, curbing, and improving bridges and railroad crossings, relocating utilities, and installing sidewalks, traffic signals and signs, and water, sanitary and storm water lines and facilities, together with all necessary appurtenances thereto and to retire the Outstanding Island Capital TIF Note and to pay any financing costs. The Island Capital TIF Note shall be secured solely by monies on deposit in the TIF Fund. The Island Capital TIF Note shall be issued pursuant to the Constitution of the State, the Ohio Revised Code and this Ordinance.

SECTION 2. The Island Capital TIF Note shall be dated December 31, 2025 and shall mature on December 31, 2026. The Island Capital TIF Note shall bear interest at a rate of 4.000% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for.

SECTION 3. The Treasurer of the City is hereby appointed to act as the initial note registrar and paying agent for the Island Capital TIF Note (the "Paying Agent"). The principal of and interest on the Island Capital TIF Note shall be payable when due in Federal Reserve funds of the United States of America, without deduction for the services of the Paying Agent as paying agent, upon presentation and surrender of the Island Capital TIF Note at the main office of the Paying Agent.

SECTION 4. The Island Capital TIF Note shall be signed by the Mayor and the Auditor, in the name of the City and in their official capacities; provided that either or both of those signatures may be a facsimile. The Island Capital TIF Note shall be issued as a single note to Flagstar, or its successors or assigns, in the aggregate principal amount of the Island Capital TIF Note. The Island Capital TIF Note shall not have coupons attached, shall be numbered as determined by the Auditor and shall express upon its face the purpose, in summary terms, for which it is issued and that it is issued pursuant to this Ordinance.

SECTION 5. The Island Capital TIF Note shall be sold and delivered by the Auditor to Flagstar in exchange for its delivery of the Outstanding Island Capital TIF Note to the Treasurer in accordance with law and the provisions of this Ordinance and the TIF Agreement and payment by the City to Flagstar of an amount needed to pay a portion of the principal and all of the accrued interest due on the Outstanding Island Capital TIF Note, which amount shall be determined by the Auditor to be in the best interests of the City. The Auditor shall cause

the Island Capital TIF Note to be prepared, and have the Island Capital TIF Note signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Island Capital TIF Note if requested by Flagstar. The Mayor, the Auditor, the Clerk of Council and other City officials, as appropriate, each are authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance.

SECTION 6. The proceeds from the sale of the Island Capital TIF Note shall be deemed to have been paid into the TIF Fund and those proceeds are appropriated and shall be used to retire the Outstanding Island Capital TIF Note.

SECTION 7. The par value to be received from the sale of any renewal notes or bonds and any excess funds resulting from the issuance of the Island Capital TIF Note shall, to the extent necessary, be used to pay the principal of and interest on the Island Capital TIF Note at maturity and are pledged for that purpose.

SECTION 8. The Island Capital TIF Note is a special obligation of the City. The principal of and interest on the Island Capital TIF Note is payable solely from the proceeds of any bonds (including any renewal bond anticipation notes) and by a pledge of and lien on monies on deposit in the TIF Fund established by the TIF Ordinance and the TIF Agreement. If any monies remain in the TIF Fund following the payment of the principal of and interest on the Island Capital TIF Note, then those remaining monies may be used for any other lawful purpose.

The City hereby covenants and agrees to diligently pursue the collection of the Service Payments required pursuant to the TIF Ordinance, including taking all lawful actions necessary to claim and maintain the exemption from real property taxation granted by the TIF Ordinance and taking all lawful actions as are necessary and advisable to collect delinquent Service Payments and to deposit those Service Payments into the TIF Fund for the purpose of paying the principal of and interest on the Island Capital TIF Note.

Nothing in this Ordinance or the Island Capital TIF Note shall constitute a general obligation debt or tax-supported bonded indebtedness of the City; the general resources of the City shall not be required to be used, and neither the general credit nor taxing power or full faith and credit of the City are or shall be pledged, for the performance of any duty under this Ordinance or the Island Capital TIF Note. Nothing in this Ordinance gives the holder of the Island Capital TIF Note, and it does not have, the right to have excises or taxes levied by the Council for the payment of principal of or interest on the Island Capital TIF Note, but the Island Capital TIF Note is payable solely from the proceeds of any bonds (including any renewal bond anticipation notes) and the monies on deposit in the TIF Fund, all as provided in this Ordinance, and the Island Capital TIF Note shall contain a statement to that effect; provided, however, that nothing shall be deemed to prohibit the City, of its own volition, from using to the extent it is lawfully authorized to do so, any other resources or revenues for the fulfillment of any of the terms, conditions or obligations of this Ordinance or the Island Capital TIF Note.

SECTION 9. The legal services of the law firm of Squire Patton Boggs (US) LLP are hereby retained. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Island Capital TIF Note and securities issued in renewal

of the Island Capital TIF Note and rendering at delivery any related and required legal opinions. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Auditor is authorized and directed to execute an engagement letter for the retention of those legal services, a form of which is on file with the Clerk of Council and approved as to form. The Auditor is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

SECTION 10. This Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Island Capital TIF Note in order to make it a legal, valid and binding special obligation of the City have been performed and have been met, or will at the time of delivery of the Island Capital TIF Note have been performed and have been met, in regular and due form as required by law; that the amounts on deposit in the TIF Fund (as provided herein and in the TIF Agreement) are pledged for the timely payment of the principal of and interest on the Island Capital TIF Note and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Island Capital TIF Note.

SECTION 11. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law, including Section 121.22 of the Ohio Revised Code.

SECTION 12. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is required to be immediately effective in order to issue and deliver the Island Capital TIF Note, which is necessary in order to enable the City to retire the Outstanding Island Capital TIF Note and thereby preserve its credit; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025 in the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council