

LANCASTER CITY COUNCIL
LANCASTER, OHIO

May 5, 2025

REGULAR MEETING CONVENES
PRAYER
CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
READING AND DISPOSING OF THE JOURNAL
REPORTS OF CITY OFFICIALS
COMMUNICATIONS
SPECIAL PRESENTATION AND AWARDS
PETITIONS AND MEMORIALS
PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL
REPORTS OF STANDING COMMITTEES
REPORTS OF SPECIAL COMMITTEES
PUBLIC HEARINGS
NCA
Blue Label Property
READING OF RESOLUTIONS

THIRD READING

- | | |
|------------------------|---|
| Temp Res #33-25 | A RESOLUTION TO AMEND PERMANENT RESOLUTION 70-22 AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR VARIOUS CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES DURING THE NORTH WATER TREATMENT PLANT REPLACEMENT PROJECT, AND TO INCREASE ESTIMATED RECEIPTS, APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE WATER UTILITY RESERVE FUND (6027)
Water/Water Pollution Committee (Wing/Ailes) (3 Readings) |
| Temp Res #34-25 | A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES ON THE FREDERICK STREET SEWER SEPARATION PROJECT
Water/Water Pollution Committee (Wing/Tener) (3 Readings) |
| Temp Res #35-25 | A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A 2026 ROSENBAUER COMMANDER PUMPER TRUCK FOR USE BY THE LANCASTER FIRE DEPARTMENT; TO APPROPRIATE FUNDS; AND TO DECLARE AN EMERGENCY
Safety Committee (Bizjak/Sollie) (3 Readings) |

- Temp Res #36-25** A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE, AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001) TO REIMBURSE THE LANCASTER PORT AUTHORITY FOR PAYING ITS PROPORTIONAL SHARE FOR THE FAIRFIELD COUNTY HOUSING STUDY
Finance Committee (Wolfinger/Ailes) (3 Readings)

SECOND READING

- Temp Res #38-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES ASSOCIATED WITH FLOW MONITORING TO BE CONDUCTED WITHIN THE RIVER VALLEY HIGHLANDS SUBDIVISION SANITARY SEWER SYSTEM
Water/Water Pollution Committee (Wing/Tener) (3 Readings)
- Temp Res #39-25** A RESOLUTION TO INCREASE RECEIPTS, APPROPRIATE FUNDS IN THE WASTEWATER RESERVE FUND (6029), AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR, AND AUTHORIZE PAYMENT OF BILLS WITH THEN AND NOW CERTIFICATES FOR THE OHIO WATER DEVELOPMENT LOAN FOR THE SOLIDS HANDLING FACILITY UPGRADE PROJECT
Water/Water Pollution Committee (Wing/Ailes) (3 Readings)
- Temp Res #40-25** A RESOLUTION TO INCREASE RECEIPTS, APPROPRIATE FUNDS IN THE STORMWATER UTILITY RESERVE FUND (6019), AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR, AND AUTHORIZE PAYMENT OF BILLS WITH THEN AND NOW CERTIFICATES FOR THE OHIO WATER DEVELOPMENT LOAN FOR THE EAST MAIN STREET SEWER SEPARATION PROJECT
Water/Water Pollution Committee (Wing/Tener) (3 Readings)
- Temp Res #41-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING DUE TO A SOLE SOURCE PROVIDER FOR MEMBRANE REPLACEMENT FOR THE UPPER HOCKING WATER POLLUTION CONTROL FACILITY
Water/Water Pollution Committee (Wing/Ailes) (3 Readings)
- Temp Res #42-25** A RESOLUTION TO AUTHORIZE THE CITY OF LANCASTER TO APPLY FOR FUNDING FROM THE OHIO DEPARTMENT OF DEVELOPMENT FOR CHIP PROGRAM FUNDS
Economic Development Committee (Hoop/Crites) (3 Readings)

Temp Res #43-25 A RESOLUTION TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR, APPROPRIATE FROM THE UNENCUMBERED BALANCE, INCREASE RECEIPTS, COMPLETE A FUND TRANSFER IN THE CDBG LOAN REPAY REVOLVING ACCOUNT FUND (2075) AND IN THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (2073) AND DECLARE AN EMERGENCY
Economic Development Committee (Hoop/Wing) (3 Readings)

Temp Res #45-25 A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE IN THE GENERAL FUND (1001) AND TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE FAIRFIELD COUNTY AUDITOR FOR PAYMENT OF LIFE INSURANCE POLICY PAYOUTS
Administrative Services Committee (Luchtenberg/Bijak) (3 Readings)

FIRST READING

Temp Res #46-25 A RESOLUTION TO APPROVE LANCASTER'S FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND STATEMENT OF OBJECTIVES AND TO AUTHORIZE THE MAYOR TO SUBMIT THE SAME TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Economic Development Committee (Hoop/Crites) (3 Readings)

Temp Res #47-25 A RESOLUTION TO INCREASE RECEIPTS, APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE TIMBERTOP TIF FUND (3060)
Finance Committee (Wolfinger/Sollie) (2 Readings)

READING OF ORDINANCES

THIRD READING

Temp Ord #23-25 AN ORDINANCE DETERMINING THAT THE ESTABLISHMENT OF THE LANCASTER NEW COMMUNITY AUTHORITY WILL BE CONDUCIVE TO THE PUBLIC SAFETY, CONVENIENCE, AND WELFARE AND IS INTENDED TO RESULT IN THE DEVELOPMENT OF A NEW COMMUNITY AND DECLARING THE NEW COMMUNITY AUTHORITY TO BE ORGANIZED AS A BODY POLITIC AND CORPORATE, DEFINING THE BOUNDARY OF THE NEW COMMUNITY DISTRICT, AND DECLARING AN EMERGENCY
Economic Development Committee (Hoop/Wing) (3 Readings)

SECOND READING

NONE

FIRST READINGS**Temp Ord #25-25**

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ACQUIRE THE PERMANENT AND TEMPORARY RIGHT-OF-WAY NECESSARY FOR THE EAST SIXTH AVENUE BRIDGE OVER FETTERS RUN REPLACEMENT PROJECT
Public Works Committee (Tener/Luchtenberg) (3 Readings)

TABLED LEGISLATION**Temp Ord #21-25***

AN ORDINANCE TO AMEND THE ZONING MAP SUBJECT TO PASSAGE OF THE ANNEXATION OF 5.08 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY
Economic Development Committee (Hoop/Wing) (3 Readings)

UNFINISHED BUSINESS**NEW BUSINESS****ANNOUNCEMENT OF SCHEDULED MEETINGS****REGULARLY SCHEDULED CITY COUNCIL MEETINGS**

1. May 5th, 2025, at 6:30 p.m. – Council Chambers
2. May 19th, 2025, at 6:30 p.m. – Council Chambers

SPECIAL SCHEDULED MEETINGS

None

REGULARLY SCHEDULED COMMITTEE MEETINGS

1. Public Works Committee – May 9th at 7:30 a.m. – City Hall 1897 Conference Room
2. Water / Water Pollution Control Service Committee – May 19th at 7:30 a.m. - City Hall 1897 Conference Room
3. Law Committee – May 23rd at 7:30 a.m. – City Hall 1897 Conference Room
4. Safety Committee – June 6th at 8:00 a.m. - City Hall 1897 Conference Room

READING OF BILLS

MNCO – \$144.81

EXECUTIVE SESSION (if needed)**ADJOURNMENT**

TEMPORARY RESOLUTION NO. 46-25

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO APPROVE LANCASTER'S FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND STATEMENT OF OBJECTIVES AND TO AUTHORIZE THE MAYOR TO SUBMIT THE SAME TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City of Lancaster anticipates receiving an entitlement allocation of Four Hundred Eighty-Eight Thousand Twenty-Two Dollars (\$488,022.00), in Fiscal Year (FY) 2025 Community Development Block Grant (CDBG) funding; and

WHEREAS, the City has prepared its FY 2025 Annual Action Plan to be consistent with the City's Consolidated Housing and Community Development Plan FY 2023 – FY 2027 which identifies housing and non-housing community development needs; and

WHEREAS, the FY 2025 Annual Action Plan has been developed in accordance with Lancaster's Citizen Participation Plan, including two public hearings conducted on March 5, 2025, and April 30, 2025, along with a publication of an executive summary and a summary of the proposed Annual Action Plan for public comments; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the FY 2025 CDBG Annual Action Plan, Amendments, and Statement of Objectives/Use of Funds are hereby approved, attached as Exhibit A hereto, and incorporated herein by reference.

SECTION 2. That the Mayor of the City of Lancaster is hereby designated as the official representative of the grantee and is hereby authorized to submit the Annual Action Plan, Amendments, and all certifications, assurances, and related documents regarding federal and state funding applications and to act in connection with the submission as may be necessary.

SECTION 3. That the Mayor of the City of Lancaster is hereby authorized to execute federal grant agreements with the U.S. Department of Housing and Urban Development and to administer the Community Development Block Grant Program.

SECTION 4. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

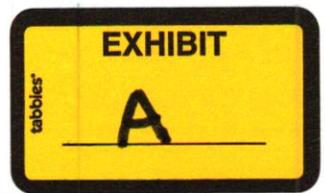
Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Economic Development Committee



**LANCASTER COMMUNITY DEVELOPMENT BLOCK GRANT
FY 2025 ANNUAL ACTION PLAN USE OF FUNDS**

2025 Estimated Allocation	\$488,022
City of Lancaster CDBG Administration	\$ 97,600
Affordable Housing Preservation	\$ 170,810
Public Facility Improvements	\$ 146,407
Public Service Activity – Lancaster Fairfield Community Action	\$ 25,000
Public Service Activity – Fairfield 2-1-1	\$ 15,000
Public Service Activity – The Lighthouse	\$ 15,000
Public Service Activity – Lutheran Social Services	\$ 15,000
Fair Housing	\$ 3,205
TOTAL CDBG FY25 PROPOSED PROGRAM FUNDING	\$488,022

***Allocated funds are based on previous PY2024 allocation. Approval of the above allocations may vary +/- 25% of stated funded amount based on actual HUD allocation.**

TEMPORARY RESOLUTION NO. 47-25

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO INCREASE RECEIPTS, APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE TIMBERTOP TIF FUND (3060)

WHEREAS, the 2025 Timbertop TIF settlement monies happened to be more than the City anticipated receiving from the County; and

WHEREAS, for that reason, the City needs to increase the 2025 revenue and appropriation budgets in order to process the TIF payments; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor shall amend the Certificate of Other Sources and Appropriations with the County Auditor in the amount of One Hundred Fifty-Three Thousand Four Hundred Eighty-Two Dollars and Forty-One Cents (\$153,482.41) in the Timbertop TIF Fund (3060).

SECTION 2. That the City of Lancaster Auditor shall increase receipts in revenue account 3060.0000.41028 (TIF Net Service Payments) in the amount of One Hundred Fifty-Three Thousand Four Hundred Eighty-Two Dollars and Forty-One Cents (\$153,482.41).

SECTION 3. That the City of Lancaster Auditor shall appropriate from the unencumbered balance in expense account 3060.9610.52070 (Reimb Timbertop TIF) in the amount of One Hundred Fifty-Three Thousand Four Hundred Eighty-Two Dollars and Forty-One Cents (\$153,482.41).

SECTION 4. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 25-25

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ACQUIRE THE PERMANENT AND TEMPORARY RIGHT-OF-WAY NECESSARY FOR THE EAST SIXTH AVENUE BRIDGE OVER FETTERS RUN REPLACEMENT PROJECT

WHEREAS, additional permanent and temporary right-of-way acquisitions are necessary for the construction and maintenance of the proposed Sixth Avenue bridge over Feters Run; and

WHEREAS, right-of-way plans have been completed and legal descriptions for the needed acquisitions have been completed; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Mayor is hereby authorized to acquire the permanent and temporary right-of-way as shown on the East Sixth Avenue Bridge over Feters Run Replacement Project Right-of-Way Plans.

SECTION 2. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Public Works Committee

I, Anitra Scott, Clerk of Council do hereby certify that on _____, 2025 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council