

LANCASTER CITY COUNCIL  
LANCASTER, OHIO

April 7, 2025

REGULAR MEETING CONVENES  
PRAYER  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
READING AND DISPOSING OF THE JOURNAL  
REPORTS OF CITY OFFICIALS  
COMMUNICATIONS  
SPECIAL PRESENTATION AND AWARDS  
PETITIONS AND MEMORIALS  
PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL  
REPORTS OF STANDING COMMITTEES  
REPORTS OF SPECIAL COMMITTEES  
PUBLIC HEARINGS  
READING OF RESOLUTIONS

**THIRD READING**

**Temp Res #27-25**      A RESOLUTION AUTHORIZING THE CITY LAW  
DIRECTOR'S OFFICE TO APPLY FOR THE VIOLENCE  
AGAINST WOMEN ACT GRANT  
**Law Committee (Crites/Bizjak) (3 Readings)**

**SECOND READING**

**Temp Res #28-25**      A RESOLUTION TO AUTHORIZE THE MAYOR TO  
ENTER INTO A CONTRACT WITH THE FAIRFIELD  
COUNTY GENERAL HEALTH DISTRICT FOR PUBLIC  
HEALTH SERVICES  
**Administrative Services Committee (Luchtenberg/Wolfinger) (3 Readings)**

**Temp Res #29-25**      A RESOLUTION TO APPROPRIATE FROM THE  
UNENCUMBERED BALANCE AND AMEND THE  
CERTIFICATE OF APPROPRIATIONS WITH THE  
COUNTY AUDITOR IN THE TIMBERTOP TIF FUND  
(3060)  
**Finance Committee (Wolfinger/Ailes) (3 Readings)**

**Temp Res #30-25**      A RESOLUTION OF THE CITY OF LANCASTER TO  
APPROVE THE FAIRFIELD COUNTY E9-1-1 FINAL  
PLAN  
**Safety Committee (Bizjak/Tener) (3 Readings)**

**FIRST READING**

- Temp Res #31-25** A RESOLUTION DETERMINING THAT A PETITION TO ESTABLISH THE LANCASTER NEW COMMUNITY AUTHORITY IS SUFFICIENT AND COMPLIES WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE IN FORM AND SUBSTANCE; SETTING THE TIME AND PLACE FOR A HEARING ON THE PETITION; AUTHORIZING THE NOTICE BY PUBLICATION OF SUCH HEARING; AND DECLARING AN EMERGENCY  
**Economic Development Committee (Hoop/Wing) (1 Reading)**
- Temp Res #32-25** A RESOLUTION TO AUTHORIZE ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL 2025 ENERGIZED COMMUNITY GRANT FUNDS  
**Administrative Services Committee (Luchtenberg/Wolfinger) (2 Readings)**
- Temp Res #33-25** A RESOLUTION TO AMEND PERMANENT RESOLUTION 70-22 AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR VARIOUS CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES DURING THE NORTH WATER TREATMENT PLANT REPLACEMENT PROJECT, AND TO INCREASE ESTIMATED RECEIPTS, APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE WATER UTILITY RESERVE FUND (6027)  
**Water/Water Pollution Committee (Wing/Ailes) (3 Readings)**
- Temp Res #34-25** A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES ON THE FREDERICK STREET SEWER SEPARATION PROJECT  
**Water/Water Pollution Committee (Wing/Tener) (3 Readings)**
- Temp Res #35-25** A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A 2026 ROSENBAUER COMMANDER PUMPER TRUCK FOR USE BY THE LANCASTER FIRE DEPARTMENT; TO APPROPRIATE FUNDS; AND TO DECLARE AN EMERGENCY  
**Safety Committee (Bizjak/Sollie) (3 Readings)**
- Temp Res #36-25** A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE, AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001) TO REIMBURSE THE LANCASTER PORT AUTHORITY FOR PAYING ITS PROPORTIONAL SHARE FOR THE FAIRFIELD COUNTY HOUSING STUDY  
**Finance Committee (Wolfinger/Ailes) (3 Readings)**

- Temp Res #37-25** A RESOLUTION TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE FAIRFIELD COUNTY AUDITOR AND APPROPRIATE FROM THE UNENCUMBERED BALANCE IN THE GENERAL FUND (1001), FOR THE ADDITION OF TWO DEPUTY CLERK POSITIONS WITHIN THE MUNICIPAL CLERK'S OFFICE; AND TO DECLARE AN EMERGENCY  
**Finance Committee (Wolfinger/Sollie) (2 Readings)**

## READING OF ORDINANCES

### THIRD READING

- Temp Ord #15-25** AN ORDINANCE TO AMEND PERMANENT ORDINANCE 55-24, ALSO KNOWN AS THE PARKS AND RECREATION PAY ORDINANCE, AND TO DECLARE AN EMERGENCY  
**Service Committee (Ailes/Hoop) (3 Readings)**
- Temp Ord #16-25** AN ORDINANCE AUTHORIZING THE MAYOR TO GRANT TEN PERMANENT SUPPLEMENTAL EASEMENTS TO THE OHIO POWER COMPANY NECESSARY FOR THE CONSTRUCTION AND MAINTENANCE OF ELECTRIC FACILITIES AND TO DECLARE AN EMERGENCY  
**Law Committee (Crites/Wolfinger) (3 Readings)**
- Temp Ord #52-24\*** AN ORDINANCE TO GRANT TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE FOR THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, OHIO AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF LANCASTER, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH,OR ACROSS SAID CITY OF LANCASTER AND TO DECLARE AN EMERGENCY  
**Law Committee (Crites/Wolfinger) (2 Readings)**

### SECOND READING

- Temp Ord #19-25** AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF SEVEN MILLION DOLLARS (\$7,000,000), IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF THE RENOVATION AND REHABILITATION OF THE CITY HALL BUILDING AND OTHERWISE IMPROVING THE SITE THEREFOR, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY  
**Finance Committee (Wolfinger/Sollie) (3 Readings)**

**Temp Ord #20-25** AN ORDINANCE TO ACCEPT THE ANNEXATION OF 5.08 +/- ACRES IN PLEASANT TOWNSHIP AND TO DECLARE AN EMERGENCY  
**Economic Development Committee (Hoop/Crites) (3 Readings)**

**Temp Ord #21-25** AN ORDINANCE TO AMEND THE ZONING MAP SUBJECT TO PASSAGE OF THE ANNEXATION OF 5.08 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY  
**Economic Development Committee (Hoop/Wing) (3 Readings)**

**Temp Ord #22-25** AN ORDINANCE TO AMEND SECTION 1339.13 OF THE CODIFIED ORDINANCES OF THE CITY OF LANCASTER ENTITLED "WIRELESS TELECOMMUNICATIONS"  
**Code Enforcement & Zoning Committee (Luchtenberg/Hoop) (3 Readings)**

### **FIRST READINGS**

**Temp Ord #23-25** AN ORDINANCE DETERMINING THAT THE ESTABLISHMENT OF THE LANCASTER NEW COMMUNITY AUTHORITY WILL BE CONDUCIVE TO THE PUBLIC SAFETY, CONVENIENCE, AND WELFARE AND IS INTENDED TO RESULT IN THE DEVELOPMENT OF A NEW COMMUNITY AND DECLARING THE NEW COMMUNITY AUTHORITY TO BE ORGANIZED AS A BODY POLITIC AND CORPORATE, DEFINING THE BOUNDARY OF THE NEW COMMUNITY DISTRICT, AND DECLARING AN EMERGENCY  
**Economic Development Committee (Hoop/Wing) (3 Readings)**

**Temp Ord #24-25** AN ORDINANCE TO AMEND PERMANENT ORDINANCE 1-25, ALSO KNOWN AS THE AMENDED NON-UNION PAY ORDINANCE, AND TO DECLARE AN EMERGENCY  
**Administrative Services Committee (Luchtenberg/Wolfinger) (3 Readings)**

### **TABLED LEGISLATION**

**Temp Ord #52-24** Removed from Table

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **ANNOUNCEMENT OF SCHEDULED MEETINGS**

#### **REGULARLY SCHEDULED CITY COUNCIL MEETINGS**

1. April 21<sup>st</sup> 2025 at 6:30 p.m. – Council Chambers
2. May 5<sup>th</sup> 2025 at 6:30 p.m. – Council Chambers

**SPECIAL SCHEDULED MEETINGS**

None

**REGULARLY SCHEDULED COMMITTEE MEETINGS**

1. Administrative Services Committee – April 16<sup>th</sup> at 8:00 a.m. – City Hall 1897 Conference Room
2. Code Enforcement & Zoning Committee – April 17<sup>th</sup> at 7:30 a.m. - City Hall 1897 Conference Room
3. Economic Development Committee – April 24<sup>th</sup> at 7:30 a.m. – City Hall 1897 Conference Room

**READING OF BILLS**

MNCO – \$58.60

**EXECUTIVE SESSION (if needed)****ADJOURNMENT**

TEMPORARY RESOLUTION NO. 31-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DETERMINING THAT A PETITION TO ESTABLISH THE LANCASTER NEW COMMUNITY AUTHORITY IS SUFFICIENT AND COMPLIES WITH THE REQUIREMENTS OF SECTION 349.03 OF THE OHIO REVISED CODE IN FORM AND SUBSTANCE; SETTING THE TIME AND PLACE FOR A HEARING ON THE PETITION; AUTHORIZING THE NOTICE BY PUBLICATION OF SUCH HEARING; AND DECLARING AN EMERGENCY

WHEREAS, the City of Lancaster, Ohio, in its capacity as a “developer” within the meaning of Revised Code Section 349.01(E) (the “City”) plans to establish a new community development program for the purposes of encouraging and supporting well-balanced and diversified land use patterns within the territory of the City, including facilities for the conduct of industrial, commercial, residential, cultural, educational, and recreational activities, all as described in Revised Code Chapter 349; and

WHEREAS, on Tuesday, March 25, 2025, the City, in its capacity as a developer, submitted to the Council of the City (“Council”), pursuant to Revised Code Section 349.03, a Petition for Establishment of the Lancaster New Community Authority under Chapter 349 of the Ohio Revised Code (the “Petition”), a copy of which Petition is on file with the City; and

WHEREAS, the new community district, as described in the Petition (the “District”), is located entirely within the municipal corporate boundaries of the City, a municipal corporation, and this Council, as the legislative authority of the City, is therefore the organizational board of commissioners for purposes of this Petition; and

WHEREAS, this Council has reviewed the Petition, and by this Resolution desires to legislatively determine, pursuant to Revised Code Section 349.03, that the Petition complies with the requirements of that section as to form and substance; pursuant to Revised Code Section 349.03, to set the time and place of a hearing on the Petition; and further pursuant to Revised Code Section 349.03, authorize the notice by publication of the hearing on the Petition; and

WHEREAS, this Council has determined to approve this Resolution and dispense with the rule that this Resolution shall be read on three (3) different days pursuant to Revised Code Section 731.17(A) because the Council is statutorily required to hold a public hearing on the Petition not less than thirty (30) days nor more than forty-five (45) days after the Petition was filed and timely development of the Powers Run Single Family Residential Project requires it; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. This Council hereby acknowledges and determines that, pursuant to Revised Code Section 349.01(F)(3), it is the “organizational board of commissioners” of the Lancaster New Community Authority for all purposes of Revised Code Chapter 349.

SECTION 2. This Council has examined the Petition and finds and determines that the Petition is sufficient and complies with the requirements of Revised Code Section 349.03 in form and substance.

SECTION 3. Pursuant to Revised Code Section 349.03, this Council hereby determines to hold a hearing on the Petition on Monday, May 5, 2025, in Council Chambers at 111 S. Broad Street, Lancaster, Ohio 43130, at 6:30 p.m., and this Council hereby authorizes the Clerk to cause notice of the hearing to be published once a week for three consecutive weeks, or as provided in Revised Code Section 7.16, in a newspaper of general circulation within Fairfield County, Ohio, pursuant to Revised Code Section 349.03(A).

SECTION 4. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Revised Code Section 121.22.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, and safety in the City, and specifically to allow for the timely development of the Powers Run Single Family Development Project described in the Term Sheet entered into by and between the City and Forestar (USA) Real Estate Group Inc. as of October 22, 2024. Accordingly, it shall take effect immediately upon its adoption.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Economic Development Committee

TEMPORARY RESOLUTION NO. 32-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AUTHORIZE ALL ACTIONS NECESSARY TO ACCEPT  
NORTHEAST OHIO PUBLIC ENERGY COUNCIL 2025 ENERGIZED  
COMMUNITY GRANT FUNDS

WHEREAS, the City of Lancaster, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2025 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Council to receive one or more NEC Grant(s); now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. This Council of the GRANTEE (the "Council") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2025 and authorizes the Mayor to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3 That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution is necessary for timely reimbursement of expended funds; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

Clerk: \_\_\_\_\_

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Administrative Services Committee

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor

TEMPORARY RESOLUTION NO. 33-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AMEND PERMANENT RESOLUTION 70-22 AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR VARIOUS CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES DURING THE NORTH WATER TREATMENT PLANT REPLACEMENT PROJECT, AND TO INCREASE ESTIMATED RECEIPTS, APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND AMEND THE CERTIFICATE OF OTHER SOURCES AND APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE WATER UTILITY RESERVE FUND (6027)

WHEREAS, Permanent Resolution 70-22 authorized a contract amount not to exceed Six Million Five Hundred Thousand Dollars (\$6,500,000.00) for engineering construction administration and inspection services on the North Water Treatment Plant (NWTP) Replacement Project; and

WHEREAS, engineering construction administration and inspection costs for the NWTP Replacement Project will exceed the original budget due to an increase in the scope of the engineer's work to include the following: hiring an HVAC commissioning agent, providing additional plant start-up assistance, providing additional programming services, supporting development of the Miller Park landscaping plan, coordinating asset management information related to the plant, handling additional submittals to the City Building Department, and administering a large number of City-requested changes, as well as accounting for the potential extension of the project schedule; and

WHEREAS, City Council's approval of an engineering contract amendment for these additional construction administration and inspection services is necessary for the City to successfully complete the construction of the NWTP; and

WHEREAS, to ensure the City's engineering consultant can be paid through the end of the project, City Council is being asked to authorize the use of up to Two Million Five Hundred Thousand Dollars (\$2,500,000.00) in additional funds; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That Section 1 of Permanent Resolution 70-22 be amended to read as follows:

“SECTION 1. That the Service-Safety Director be and is hereby authorized to enter into an engineering agreement and all necessary contract amendments for a total amount not to exceed Nine Million Dollars (\$9,000,000.00) for all necessary construction administration and inspection services for the NWTP Replacement Project.”

SECTION 2. That the City of Lancaster Auditor shall amend the Certificate of Appropriations with the County Auditor in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) in the Water Utility Reserve Fund (6027).

SECTION 3. That the City of Lancaster Auditor increase estimated receipts in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) in revenue account 6027.0000.43024 (OWDA Reimb – Water Utility Reserve).

SECTION 4. That the City of Lancaster Auditor appropriate from the unencumbered balance in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) in expense account 6027.0360.56003 (Miller/Water Works Improv).

SECTION 5. That this resolution shall take effect and be in force from passage and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 34-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES ON THE FREDERICK STREET SEWER SEPARATION PROJECT

WHEREAS, the City's National Pollutant Discharge Elimination System (NPDES) permit with the Ohio Environmental Protection Agency (OEPA) requires the construction of a sewer separation project along Frederick Street between Mt. Pleasant Avenue and Oakwood Avenue; and

WHEREAS, the City has undergone the qualifications-based selection process to determine the engineering firm to contract with for this project and has selected Verdantas; and

WHEREAS, the City must execute a contract with Verdantas to utilize their services for design, construction administration, and/or construction inspection on the project; and

WHEREAS, the estimated total expense for these services should not exceed Seven Hundred Thousand Dollars (\$700,000.00); now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director be and is hereby authorized to enter into an engineering agreement and any subsequent amendments necessary for design, construction administration, and/or construction inspection services on the Frederick Street Sewer Separation Project in an amount not to exceed Seven Hundred Thousand Dollars (\$700,000.00).

SECTION 2. That this resolution shall take effect and be in force from passage and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

Clerk: \_\_\_\_\_

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Water/Water Pollution Control Committee

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor

TEMPORARY RESOLUTION NO. 35-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A 2026 ROSENBAUER COMMANDER PUMPER TRUCK FOR USE BY THE LANCASTER FIRE DEPARTMENT; TO APPROPRIATE FUNDS; AND TO DECLARE AN EMERGENCY

WHEREAS, Lancaster Fire Department (LFD) needs to purchase a new fire engine to make a scheduled replacement of the current front-line apparatus; and

WHEREAS, this equipment is available through the Sourcewell Cooperative Purchasing Program, which is a statutorily recognized exception to Ohio's competitive bidding requirements and authorized by Lancaster City Council Permanent Resolution 7-24; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized and directed to dispense with competitive bidding and enter into a contract with Rosenbauer South Dakota, LLC, for the purchase of a 2026 Rosenbauer Commander pumper truck through the Sourcewell Cooperative Purchasing Program, for use by LFD, in an amount not to exceed Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00).

SECTION 2. That the City of Lancaster Auditor shall amend the Certificate of Appropriations with the County Auditor in the amount of Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00) in the Fire Impact- District One Fund (3022).

SECTION 3. That the City of Lancaster Auditor shall appropriate from the unencumbered balance in the amount of Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00) in expense account 3022.9270.56050 (Vehicles - Fire Impact).

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution is necessary to enable timely purchase and delivery of the needed equipment; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Safety Committee

3 readings

TEMPORARY RESOLUTION NO. 35-25  
~~34-25~~

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A 2026 ROSENBAUER COMMANDER PUMPER TRUCK FOR USE BY THE LANCASTER FIRE DEPARTMENT, TO APPROPRIATE FUNDS AND TO DECLARE AN EMERGENCY

WHEREAS, Lancaster Fire Department (LFD) would like to purchase a new fire engine to replace a current front-line apparatus; and

WHEREAS, this equipment is available through the Sourcewell Cooperative Purchasing Program, which is a statutorily recognized exception to Ohio's competitive bidding requirements and authorized by Lancaster City Council Permanent Resolution 7-24; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director be and is hereby authorized and directed to dispense with competitive bidding and enter into a contract with Rosenbauer South Dakota, LLC, for the purchase of a 2026 Rosenbauer Commander pumper truck through the Sourcewell Cooperative Purchasing Program, for use by LFD, in an amount not to exceed Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00).

SECTION 2. That the City of Lancaster Auditor amend the Certificate of Appropriations with the County Auditor in the amount of Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00) in the Fire Impact- District One Fund (3022).

SECTION 3. That the City of Lancaster Auditor appropriate from the unencumbered balance in the amount of Nine Hundred Eighty-Five Thousand Dollars (\$985,000.00) in expense account 3022.9270.56050 (Vehicles- Fire Impact).

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution is necessary to enable timely purchase and delivery of the needed equipment; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Safety Committee

# REQUEST FOR PREPARATION OF LEGISLATION

**REQUESTS ARE REQUIRED TO BE IN THE LAW DIRECTOR'S OFFICE BY NOON THE MONDAY PRIOR TO THE NEXT COUNCIL MEETING. THOSE REQUESTS RECEIVED AFTER THE DEADLINE WILL NOT BE PROCESSED UNTIL THE NEXT MEETING.**

**WE NOW ACCEPT EMAIL COPIES VERSUS ORIGINALS**

1. DATE: April 1, 2025

2.  ORDINANCE       RESOLUTION      Readings Requested: 3

3. EMERGENCY       YES       NO

4. PLEASE CHECK BELOW BOXES A-H THAT APPLY: Make sure to include in box I below the account(s)/fund name(s) and number(s) with your description.

A.  Decrease/Increase Approp.      B.  Apply for grant funding      C.  Then & Now Resolution

D.  Go Out for bid/contract amount not to exceed \$ \_\_\_\_\_      E.  Create a new Fund \_\_\_\_\_

F.  Appropriate from unencumbered balance in expense account # 3022-9270-56050 in the amount of \$ 985000 & Amend the Certificate of Appropriations w/ the County Auditor in Fund # 3022

G.  Increase Estimated Receipts in revenue account # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_, Appropriate from unencumbered balance in expense account # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ & Amend the Certificate of Other Sources and Appropriations w/ the County Auditor in Fund # \_\_\_\_\_

H.  Other - Explain below in Section I:

I. DESCRIPTION: Account(s)/fund number(s) & name(s) must be listed for the above section. Description for legislation. **Please include language as to why this legislation is necessary and what it will accomplish.** A resolution authorizing the service-safety director to dispense with competitive bidding and enter into a contract with Rosenbauer to purchase a 2026 Rosenbauer Commander pumper truck.

\* See Attached

5. HAS AN APPROPRIATION BEEN MADE:       YES       NO       N/A

**ALL SIGNATURES MUST APPEAR BELOW PRIOR TO SUBMISSION TO THE LAW DIRECTOR'S OFFICE FOR PREPARATION. Telephone approval accepted with notation marked below. Forms submitted without all signatures will not be processed and returned to department to obtain those signatures.**

Person completing this form      Fire Chief Slade Schultz

Committee Sponsoring & Council Person Sponsoring      Safety: Joe Bizjak

Service-Safety Director Approval      \_\_\_\_\_

Auditor Approval of above language      \_\_\_\_\_

## Martens, Liz

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**From:** Schultz, Slade  
**Sent:** Wednesday, April 2, 2025 7:48 AM  
**To:** Council Clerk; Hall, Stephanie; Harden, Mitch; Martens, Liz; McDaniel, Don; Nettles, Tricia; Porter, Jeff; Stoughton, Tom; Wolfinger, Robert; Woody, Carrie  
**Cc:** Bizjak, Joe; Tener, Becky; Sollie, Thomas  
**Subject:** Legislation request to purchase a fire engine  
**Attachments:** 2025 Rosenbauer Legislation.pdf; TR 44-10.pdf; Updated Rosenbauer Purchase Order.pdf

All,

Lancaster Fire is ready to move forward with the purchase of a new fire engine to replace a front-line apparatus. After doing our due-diligence we have chosen Rosenbauer as the manufacturer. This legislation is to purchase in full from fire impact funds to get a discounted price of \$985,000. The attachment is a resolution to purchase a medic, for comparable language purposes only. Three readings is fine. If there are any questions, please let me know.

Respectfully submitted,

Slade Schultz, OFE, OFC  
Fire Chief  
Lancaster Fire Department  
1596 E. Main St.  
Lancaster, Ohio 43130  
(740)687-6640 ext 4315  
(740)438-4440



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**PURCHASE ORDER**

Purchaser		SUPPLIER	
<b>Purchaser:</b>	Lancaster Fire Dept.	<b>Contract #:</b>	Sourcewell Contract #: 113021-RSD
<b>Address 1:</b>	1596 E. Main St.	<b>Supplier:</b>	Rosenbauer South Dakota, LLC
<b>Address 2:</b>		<b>Address 1:</b>	100 3rd Street
<b>City, State, Zip:</b>	Lancaster , Ohio 43130	<b>Address 2:</b>	
		<b>City, State, Zip:</b>	Lyons, SD 57041

<b>Purchase Order Number:</b>	5152025	<b>Delivery in Calendar Days, after receipt and acceptance of Order:</b>	488
<b>Date:</b>	4/2/2025	<b>Member #:</b>	124580

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Quantity	Description	Price	Price (Extended)
1	One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	\$1,030,450.00	\$1,030,450.00
<b>TOTAL</b>			<b>\$1,030,450.00</b>

**NOTES:** included in the above pricing is a tariff surcharge in the amount of \$60,510.00. If the tariffs are recinded or reduced you will get up to the surcharge amount listed refunded to you.

<b>Rosenbauer Dealer :</b>	All-American Fire Equipment
<b>Salesperson:</b>	Charlie Chapman
<b>Signature:</b>	

<b>Purchaser:</b>	Lancaster Fire Dept.
<b>Print Name:</b>	
<b>Title:</b>	
<b>Date:</b>	
<b>Signature:</b>	

## Martens, Liz

---

**From:** Hall, Stephanie  
**Sent:** Tuesday, April 1, 2025 4:54 PM  
**To:** McDaniel, Don  
**Cc:** Martens, Liz  
**Subject:** RE: New Firetruck Legislation: \*Update\*

Great. Since they are a part of a joint cooperative purchasing program we participate in, we can dispense with competitive bidding. I'll make the legislation reflect this. Thanks.



**Stephanie L. Hall**  
**Law Director & City Prosecutor**  
City of Lancaster  
Law Director & Prosecutor's Office  
136 West Main Street  
Lancaster, Ohio 43130  
(P) 740-687-6616 ext. 3016  
[slhall@ci.lancaster.oh.us](mailto:slhall@ci.lancaster.oh.us)  
[www.ci.lancaster.oh.us/LawDirector](http://www.ci.lancaster.oh.us/LawDirector)

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---

**From:** McDaniel, Don <[dmcdaniel@ci.lancaster.oh.us](mailto:dmcdaniel@ci.lancaster.oh.us)>  
**Sent:** Tuesday, April 1, 2025 4:52 PM  
**To:** Hall, Stephanie <[slhall@ci.lancaster.oh.us](mailto:slhall@ci.lancaster.oh.us)>  
**Subject:** Fwd: New Firetruck Legislation: \*Update\*

From Chief Schultz

We do not have to go to competitive bidding, Rosenbauer is part of Sourcewell, Contract#: 113021-RSD.

I didn't really know much about them until Trish mentioned Sourcewell in passing today and I did a little research. <https://mn.sourcewell.org/cooperative-purchasing>

Slade Schultz, OFE, OFC  
Fire Chief  
Lancaster Fire Department  
1596 E. Main St.  
Lancaster, Ohio 43130  
(740)687-6640 ext 4315  
(740)438-4440

Sent from my iPhone

Begin forwarded message:

**From:** "Schultz, Slade" <[sschultz@ci.lancaster.oh.us](mailto:sschultz@ci.lancaster.oh.us)>  
**Date:** April 1, 2025 at 3:50:30 PM EDT  
**To:** "McDaniel, Don" <[dmcdaniel@ci.lancaster.oh.us](mailto:dmcdaniel@ci.lancaster.oh.us)>  
**Subject: Re: New Firetruck Legislation: \*Update\***

We do not have to go to competitive bidding, Rosenbauer is part of Sourcewell, Contract#: 113021-RSD.

I didn't really know much about them until Trish mentioned Sourcewell in passing today and I did a little research. <https://mn.sourcewell.org/cooperative-purchasing>

Slade Schultz, OFE, OFC

Fire Chief

Lancaster Fire Department

1596 E. Main St.

Lancaster, Ohio 43130

(740)687-6640 ext 4315

(740)438-4440

TEMPORARY RESOLUTION NO. 44-10

PERMANENT RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING AND ENTER INTO A CONTRACT WITH HORTON EMERGENCY VEHICLES FOR THE PURCHASE OF AN EMERGENCY MEDICAL VEHICLE FOR USE BY THE FIRE DEPARTMENT, AND APPROPRIATE FUNDS**

WHEREAS, the State Cooperative Purchasing Program provides the opportunity for municipalities to participate in contracts of the State of Ohio for the purchase of equipment, machinery, material, supplies, or other articles, and;

**BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO**

SECTION 1. That the Service-Safety Director be and is hereby authorized and directed to dispense with competitive bidding and enter into a contract with Horton Emergency Vehicles, for the purchase of an emergency medical vehicle, from the State Cooperative Purchasing Program, for use by the fire department, in an amount not to exceed Two Hundred Ten Thousand Dollars (\$210,000.00).

SECTION 2. That from the money now on hand and estimated to come into the Improvement Fund Project .15 Fire Levy Carry-Over, there be and hereby is appropriated the sum of Two Hundred Ten Thousand Dollars (\$210,000.00), into Account Number 317.066.5601, for the purpose of purchasing an emergency medical vehicle for the Fire Department.

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

Clerk: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Offered by: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Second by: \_\_\_\_\_

Requested by Safety Committee

TEMPORARY RESOLUTION NO. 36-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE, AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001) TO REIMBURSE THE LANCASTER PORT AUTHORITY FOR PAYING ITS PROPORTIONAL SHARE FOR THE FAIRFIELD COUNTY HOUSING STUDY

WHEREAS, Fairfield County has commissioned a housing study to analyze the present and future housing needs in the unincorporated areas of the County and has offered to include the City of Lancaster in that study in exchange for financial support; and

WHEREAS, the City and Lancaster Port Authority's proportionate share of the study is Twenty Thousand Dollars, and due to the timing of the contract, the Lancaster Port Authority has already paid the requested sum in anticipation of reimbursement for half that amount, or Ten Thousand Dollars (\$10,000.00) from the City; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor shall amend the Certificate of Appropriations with the County Auditor in the General Fund (1001) in the amount of Ten Thousand Dollars (\$10,000.00).

SECTION 2. That the City of Lancaster Auditor shall appropriate from the unencumbered balance in expense account 1001.8040.52034 (Contractual Services – Economic Development) in the amount of Ten Thousand Dollars (\$10,000.00).

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

Clerk: \_\_\_\_\_

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Finance Committee

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Mayor

TEMPORARY RESOLUTION NO. 37-25

PERMANENT RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE FAIRFIELD COUNTY AUDITOR AND APPROPRIATE FROM THE UNENCUMBERED BALANCE IN THE GENERAL FUND (1001), FOR THE ADDITION OF TWO DEPUTY CLERK POSITIONS WITHIN THE MUNICIPAL CLERK'S OFFICE; AND TO DECLARE AN EMERGENCY

WHEREAS, due to new responsibilities being imposed by House Bill 29 which will become effective on April 9, 2025, the Municipal Court Clerk is requesting a budget adjustment to cover salary and benefits for two (2) new Deputy Clerk, I positions for the remaining seventeen (17) pay periods in 2025; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor shall amend the Certificate of Appropriations with the County Auditor for the General Fund (1001) in the amount of One Hundred Forty-Seven Thousand Seven Hundred Sixty Dollars (\$147,760.00).

SECTION 2. That the City of Lancaster Auditor appropriate from the unencumbered balance in the following expense accounts:

1001.2250.51002, Salaries/Staff	\$ 81,620.00
1001.2250.51050, PERS	\$ 11,450.00
1001.2250.51052, Health Ins.	\$ 51,840.00
1001.2250.51053, Medicare	\$ 1,200.00
1001.2250.51055, Workers Compensation	<u>\$ 1,650.00</u>
TOTAL	\$147,760.00

SECTION 3. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution is necessary to enable immediate hiring for the new positions; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 23-25

PERMANENT ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DETERMINING THAT THE ESTABLISHMENT OF THE LANCASTER NEW COMMUNITY AUTHORITY WILL BE CONDUCIVE TO THE PUBLIC SAFETY, CONVENIENCE, AND WELFARE AND IS INTENDED TO RESULT IN THE DEVELOPMENT OF A NEW COMMUNITY AND DECLARING THE NEW COMMUNITY AUTHORITY TO BE ORGANIZED AS A BODY POLITIC AND CORPORATE, DEFINING THE BOUNDARY OF THE NEW COMMUNITY DISTRICT, AND DECLARING AN EMERGENCY

WHEREAS, the City of Lancaster, in its capacity as a “developer” within the meaning of Section 349.01(E) of the Ohio Revised Code (the “City”) plans to establish a new community development program for the purposes of encouraging and supporting well-balanced and diversified land use patterns within the territory of the City, including facilities for the conduct of industrial, commercial, residential, cultural, educational, and recreational activities, all as described in Revised Code Chapter 349; and

WHEREAS, on March 25, 2025, the City submitted to the City Council (the “City Council”), pursuant to Revised Code Section 349.03, a Petition for Establishment of the Lancaster New Community Authority under Chapter 349 of the Ohio Revised Code (the “Petition”), a copy of which Petition is on file with the Clerk of Council; and

WHEREAS, the Lancaster New Community Authority is located entirely within the municipal corporate boundaries of the City, a municipal corporation, and this City Council, as the legislative authority of the City, is therefore the organizational board of commissioners for the Lancaster New Community Authority; and

WHEREAS, on April 7, 2025, pursuant to Revised Code Section 349.03, this City Council adopted Permanent Resolution No. 29-25 which ordinance determined that the Petition is sufficient and complies with the requirements of Revised Code Section 349.03 in form and substance; and

WHEREAS, pursuant to Revised Code Section 349.03, this City Council will hold a public hearing on the Petition on May 5, 2025, notice of which will be published as required in Revised Code Section 349.03, and the date of which hearing is not less than thirty (30) nor more than forty-five (45) days after the filing date of the Petition; and

WHEREAS, this City Council has determined that the Petition will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. Approval of Petition. The Petition is hereby accepted and shall be recorded, along with this Ordinance, in the journal of this City Council as the organizational board of commissioners for the purpose of Revised Code Chapter 349. The City Council hereby determines that the Lancaster New Community Authority will be conducive to the public

health, safety, convenience, and welfare, and is intended to result in the development of a “new community” as defined in Revised Code Section 349.01(A). Pursuant to the Petition, the Lancaster New Community Authority is hereby organized as a body politic and corporate with the corporate name designated in the Petition (such name being the “Lancaster New Community Authority”), and the boundaries of the Lancaster New Community Authority are consistent with the boundaries described in the Petition.

SECTION 2. Board of Trustees of Lancaster New Community Authority. The Board of Trustees of the Lancaster New Community Authority shall be comprised of seven (7) members selected and appointed as provided in the Petition. Pursuant to Ohio Revised Code Section 349.04, there shall be posted for each member of the Board of Trustees a bond in the amount of \$10,000.00 for the faithful performance of his or her duties. The bond shall be with a company authorized to conduct business within the State of Ohio as a surety and shall be deposited with and preserved by the Clerk of Council.

SECTION 3. Open Meetings. This City Council finds and determines that all formal actions of this City Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Council, and that all deliberations of this City Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Revised Code Section 121.22.

SECTION 4. Emergency Measure. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of public peace, property, health, and safety in the City, and specifically to allow for the timely development of that certain Powers Run Single Family Development Project described in the Term Sheet entered into by and between the City and Forestar (USA) Real Estate Group Inc. as of October 22, 2024. Accordingly, it shall take effect immediately upon its adoption.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Economic Development Committee

I, Anitra Scott, Clerk of Council do hereby certify that on \_\_\_\_\_, 2025 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council

TEMPORARY ORDINANCE NO. 24-25

PERMANENT ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND PERMANENT ORDINANCE 1-25, ALSO KNOWN AS THE AMENDED NON-UNION PAY ORDINANCE, AND TO DECLARE AN EMERGENCY

WHEREAS, Permanent Ordinance 1-25 established the benefits, titles, and compensation for those employees who are not members of the recognized bargaining units employed by the City of Lancaster, Ohio for the year 2025; and

WHEREAS, recent changes to Ohio law, pursuant to House Bill 29, effective April 9, 2025, necessitate changes to staffing levels in the Municipal Court Clerk's Office; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That Permanent Ordinance 1-25 is hereby amended, pursuant to Exhibit A attached hereto.

SECTION 2. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is necessary to enable immediate hiring for the necessary positions; wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

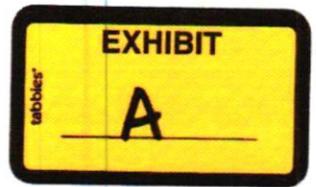
Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Administrative Services Committee

I, Anitra Scott, Clerk of Council do hereby certify that on \_\_\_\_\_, 2025 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council



Law Director	Clerical Assistant	B	1
	Paralegal	H	3
	Office Manager	I	1
Mayor	Executive Assistant	L	1
Municipal Court-Clerk	Deputy Clerk, I	A	3 5 (TO 24-25, 4/7/25)
	Deputy Clerk, II	C	56
	<del>Deputy Clerk, II</del>	<del>E</del>	<del>1</del>
	1 <sup>st</sup> Deputy/ <del>Civil</del> Traffic	E	1
	1 <sup>st</sup> Deputy/Criminal	F	1
	1 <sup>st</sup> Deputy/ <del>Traffic</del> Civil	F	1
	Administrative Assistant	L	1
	Chief Deputy Clerk	N	1
Police	Administrative Assistant III	I	1
Sanitation	Administrative Assistant II	G	2
Service-Safety	Office Manager	J	1
Storm Water Utility (through 1/31/25)	Administrative Assistant II	G	1
	Storm Water Inspector	I	1
	Storm Water Specialist III	J	1
	<del>Storm Water Engineer I</del>	<del>O</del>	<del>1</del>
Transportation	Administrative Assistant II	G	1
Treasurer	Finance Specialist	J	1
Utilities	Customer Service Manager	H	1
Water	Administrative Assistant II	G	1
WPC	Administrative Assistant II	G	1

**SECTION 2. PAY SCALE.**

The Pay Scale for employees referenced in Section 1 of this Ordinance above, is set forth in the attached Exhibit A. The Pay Scale is effective Payroll 1, 2025.

**SECTION 3. RETIREMENT PICK-UP.**

Employees under this Ordinance do not receive retirement pension pick up.

**SECTION 4. LONGEVITY PAY.**

Employees covered by this ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity pay commencing January 1<sup>st</sup> of the year in which the anniversary of employment occurs.

TEMPORARY ORDINANCE NO. 52-24\*

PERMANENT ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO GRANT TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE FOR THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, OHIO AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF LANCASTER, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF LANCASTER AND TO DECLARE AN EMERGENCY

WHEREAS, pursuant to Permanent Ordinance No. 45-74 (Exhibit A) which was passed and approved by Lancaster City Council on September 10, 1974, the City of Lancaster granted a fifty (50) year franchise to South Central Power Company to provide and maintain electric energy to the City and its residents by use of the City right-of-way; and

WHEREAS, that Permanent Ordinance expired on October 10, 2024, and South Central Power Company has asked the City to authorize a new franchise ordinance for an initial term of ~~twenty-five (25)~~ **two (2)** years with successive one (1) year renewals thereafter; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That South Central Power Company, its successors, and assigns (hereinafter "Grantee") are hereby granted the right, privilege, franchise, and authority to acquire, construct, maintain and operate in, above, under, across and along the streets, thoroughfares, alleys, bridges and public places (as the same now exist or may hereafter be laid out) of the City of Lancaster, State of Ohio (hereinafter "City"), lines for the transmission and distribution of electric energy, either by means of overhead or underground conductors, together with all necessary or desirable appurtenances to render public utility service in the City and to the inhabitants thereof by supplying electric power and energy to the City and the inhabitants thereof, and persons or entities beyond the limits thereof for light, heat, power, or any other purposes or purpose for which electric power and energy is now or may hereafter be used, and the transmission and distribution of the same within, though or across the City.

SECTION 2. That said lines and appurtenances shall be constructed in a manner that shall not unreasonably interfere with the traveling public in its use of the streets, thoroughfares, alleys, bridge, and public places of the City. The location of all poles and conduits shall be made under such reasonable supervision of the proper board or committee of the City as permitted by law.

SECTION 3. That the rights, privileges, and franchise hereby granted shall be in force and effect for an initial term of ~~twenty-five (25)~~ **two (2)** years from the date of the passage of this Ordinance and shall automatically renew for successive one (1) year terms thereafter, unless notice of termination is given by either party hereto in writing at least ~~one (1) year~~ **ninety (90) days** prior to the end of the initial or any renewal term.

SECTION 4. The rights, privileges, and franchise hereby granted shall not be construed to be exclusive and City Council hereby reserves the power to grant similar rights, privileges, and franchises to any other person or persons, firm or firms, corporation or corporations.

SECTION 5. That said Grantee shall indemnify, defend, and save the City harmless from any and all liability arising in any way from Grantee's negligence in the erection, maintenance, or operation of said lines for the distribution and transmission of electric energy.

SECTION 6. That whenever said Grantee shall begin the erection or installation of any lines or equipment, it will obtain all the necessary and applicable Federal, State, and Local permits required. Grantee shall promptly and diligently perform all work to completion and leave the streets, thoroughfares, alleys, bridges, sewer, utility lines, and public places where such work is done in as good or better condition of repair as before such work was commenced. Repairs to any and all City infrastructure (streets, thoroughfares, alleys, bridges, sewer, utility lines, public places, etc.) shall be made according to the most current City standards and/or any statutes, rules or regulations that govern the quality of the repair being made.

SECTION 7. That wherever in this Ordinance, reference is made to the City or the Grantee, it shall be deemed to include the respective successors or assigns of either; and all rights, privileges, franchises, and obligations herein contained by or on behalf of said City, or by or on behalf of said Grantee, shall be binding upon, and inure to the benefit of the respective successors or assigns of said City, or of said Grantee, whether so expressed or not.

SECTION 8. That this Ordinance shall be accepted by the Grantee within sixty (60) days from the date of the passage of same.

SECTION 9. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City's residents as it is necessary to ensure continued and uninterrupted electric utility services by South Central Power Company; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Law Committee

I, Anitra Scott, Clerk of Council do hereby certify that on \_\_\_\_\_, 202\_ the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council

TEMPORARY ORDINANCE NO. 52-24\*

PERMANENT ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO GRANT TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE FOR THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, OHIO AND ITS SUCCESSORS, LINES FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRIC ENERGY TO THE CITY OF LANCASTER, AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER, AND OTHER PURPOSES, AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH, OR ACROSS SAID CITY OF LANCASTER AND TO DECLARE AN EMERGENCY

WHEREAS, pursuant to Permanent Ordinance No. 45-74 (Exhibit A) which was passed and approved by Lancaster City Council on September 10, 1974, the City of Lancaster granted a fifty (50) year franchise to South Central Power Company to provide and maintain electric energy to the City and its residents by use of the City right-of-way; and

WHEREAS, that Permanent Ordinance expired on October 10, 2024, and South Central Power Company has asked the City to authorize a new franchise ordinance for an initial terms of ~~twenty-five (25)~~ **two (2)** years with successive one (1) year renewals thereafter; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That South Central Power Company, its successors, and assigns (hereinafter "Grantee") are hereby granted the right, privilege, franchise, and authority to acquire, construct, maintain and operate in, above, under, across and along the streets, thoroughfares, alleys, bridges and public places (as the same now exist or may hereafter be laid out) of the City of Lancaster, State of Ohio (hereinafter "City"), lines for the transmission and distribution of electric energy, either by means of overhead or underground conductors, together with all necessary or desirable appurtenances to render public utility service in the City and to the inhabitants thereof by supplying electric power and energy to the City and the inhabitants thereof, and persons or entities beyond the limits thereof for light, heat, power, or any other purposes or purpose for which electric power and energy is now or may hereafter be used, and the transmission and distribution of the same within, though or across the City.

SECTION 2. That said lines and appurtenances shall be constructed in a manner that shall not unreasonably interfere with the traveling public in its use of the streets, thoroughfares, alleys, bridge, and public places of the City. The location of all poles and conduits shall be made under such reasonable supervision of the proper board or committee of the City as permitted by law.

SECTION 3. That the rights, privileges, and franchise hereby granted shall be in force and effect for an initial term of ~~twenty-five (25)~~ **two (2)** years from the date of the passage of this Ordinance and shall automatically renew for successive one (1) year terms thereafter, unless notice of termination is given by either party hereto in writing at least ~~one (1) year~~ **ninety (90) days** prior to the end of the initial or any renewal term.

SECTION 4. The rights, privileges, and franchise hereby granted shall not be construed to be exclusive and City Council hereby reserves the power to grant similar rights, privileges, and franchises to any other person or persons, firm or firms, corporation or corporations.

SECTION 5. That said Grantee shall indemnify, defend, and save the City harmless from any and all liability arising in any way from Grantee's negligence in the erection, maintenance, or operation of said lines for the distribution and transmission of electric energy.

SECTION 6. That whenever said Grantee shall begin the erection or installation of any lines or equipment, it will obtain all the necessary and applicable Federal, State, and Local permits required. Grantee shall promptly and diligently perform all work to completion and leave the streets, thoroughfares, alleys, bridges, sewer, utility lines, and public places where such work is done in as good or better condition of repair as before such work was commenced. Repairs to any and all City infrastructure (streets, thoroughfares, alleys, bridges, sewer, utility lines, public places, etc.) shall be made according to the most current City standards and/or any statutes, rules or regulations that govern the quality of the repair being made.

SECTION 7. That wherever in this Ordinance, reference is made to the City or the Grantee, it shall be deemed to include the respective successors or assigns of either; and all rights, privileges, franchises, and obligations herein contained by or on behalf of said City, or by or on behalf of said Grantee, shall be binding upon, and inure to the benefit of the respective successors or assigns of said City, or of said Grantee, whether so expressed or not.

SECTION 8. That this Ordinance shall be accepted by the Grantee within sixty (60) days from the date of the passage of same.

SECTION 9. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City's residents as it is necessary to ensure continued and uninterrupted electric utility services by South Central Power Company; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: \_\_\_\_\_ after \_\_\_\_\_ reading. Vote: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
President of Council

Clerk: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Offered by: \_\_\_\_\_

Second by: \_\_\_\_\_

Requested by Law Committee

I, Anitra Scott, Clerk of Council do hereby certify that on \_\_\_\_\_, 202\_ the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

\_\_\_\_\_  
Clerk of Council

ORDINANCE NO. 45-74

AN ORDINANCE GRANTING TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY TO CERTAIN PARTS OF THE CITY OF LANCASTER AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH OR ACROSS SAID CITY OF LANCASTER, STATE OF OHIO

BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio,

SECTION 1. That South Central Power Company, its successors and assigns (hereinafter called "Grantee") are hereby granted the right, privilege, franchise and authority to acquire, construct, maintain and operate in, above, under, across and along the streets, thoroughfares, alleys, bridges, and public places (as the same now exist or may hereafter be laid out) of the City of Lancaster, State of Ohio, and its successors (hereinafter called "City"), lines for the distribution of electric energy, either by means of overhead or underground conductors, with all the necessary or desirable appurtenances to render public utility service in the City and to the inhabitants thereof by supply electric energy to the City and to the inhabitants thereof, and persons or corporations beyond the limits thereof, for light, heat, power or any other purposes or purpose for which electric energy is now or may hereafter be used, and the transmission of the same within, through or across the City; provided, however, that Grantee shall provide electric service hereunder within: (1) the area or areas of the City either presently being provided electric service by Grantee, or which, at the date of this ordinance, is closer to the facilities of Grantee than to those of any other electric supplier, and (2) any other area or areas annexed to the City after the date of this ordinance any portion of which is either being provided electric service by Grantee at the time of such annexation, or which at the date of this ordinance is closer to the facilities of Grantee than to those of any other electric supplier.

SECTION 2. That said lines and appurtenances shall be constructed so as to interfere as little as possible with the traveling public in its use of the streets, thoroughfares, alleys, bridges and public places. The location of all poles, or conduits, shall be made under the supervision of the proper board or committee of the City government.

SECTION 3. That the rights, privileges and franchise hereby granted shall be in force and effect for a period of fifty (50) years from the date of the passage of this ordinance.

That the rights, privileges and franchise hereby granted shall not be construed to be exclusive and the Council of the City hereby reserves the power to grant similar rights, privileges and franchises to any other person or persons, firm or firms, corporation or corporations.

SECTION 4. That said Grantee shall save the City harmless from any and all liability arising in any way from negligence in the erection, maintenance or operation of said lines for the distribution of electric energy.

SECTION 5. That whenever said Grantee shall begin the erection of any lines or equipment it shall promptly and diligently prosecute the work to completion and leave the streets, thoroughfares, alleys, bridges, and public places where such work is done in as good condition of repair as before such work was commenced.

SECTION 6. That wherever in this ordinance, reference is made to the City or the Grantee, it shall be deemed to include the respective successors or assigns of either; and all rights, privileges and obligations herein contained by or on behalf of said City, or by or on behalf of said Grantee, shall be binding upon, and inure to the benefit of the respective successors or assigns of said City, or of said Grantee, whether so expressed or not.

SECTION 7. That this ordinance shall be accepted by the Grantee within sixty (60) days from the date of the passage of the same.

Passed: 9-9-74 after 2 reading. Vote: Yeas 8 Nays 1

Approved: 9-10-74  
John P. Thompson  
President of Council

Attest: Madonna Aldrich  
Clerk  
Samuel C. Rathford  
Mayor

Offered by: Howard J. Gandy

Seconded by: Dale J. Brady

9-9-74 T

Requested by

## ORDINANCE NO. 4674

AN ORDINANCE GRANTING TO SOUTH CENTRAL POWER COMPANY, ITS SUCCESSORS AND ASSIGNS, THE RIGHT TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS, THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE CITY OF LANCASTER, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR THE DISTRIBUTION OF ELECTRIC ENERGY TO CERTAIN PARTS OF THE CITY OF LANCASTER AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH OR ACROSS SAID CITY OF LANCASTER, STATE OF OHIO.

BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio,

SECTION 1. That South Central Power Company, its successors and assigns (hereinafter called "Grantee") are hereby granted the right, privilege, franchise and authority to acquire, construct, maintain and operate in, above, under, across and along the streets, thoroughfares, alleys, bridges, and public places (as the same now exist or may hereafter be laid out) of the City of Lancaster, State of Ohio, and its successors (hereinafter called "City's lines") for the distribution of electric energy, either by means of overhead or underground conductors, with all the necessary or desirable appurtenances to render public utility service in the City and to the inhabitants thereof by supply electric energy to the City and to the inhabitants thereof, and portions of corporations beyond the limits thereof, for light, heat, power or any other purposes or purposes for which electric energy is now or may hereafter be used, and the transmission of the same within, through or across the City, provided, however, that Grantee shall provide electric service hereunder within (1) the area or areas of the City other than areas being provided electric service by Grantee or which, at the date of this ordinance, is closer to the facilities of Grantee than to those of any other electric supplier and (2) any other area or areas annexed to the City after the date of this ordinance any portion of which is either being provided electric service by Grantee at the time of such annexation, or which at the date of this ordinance is closer to the facilities of Grantee than to those of any other electric supplier.

SECTION 2. That said lines, and appurtenances shall be constructed so as to interfere as little as possible with the traveling public in its use of the streets, thoroughfares, alleys, bridges and public places. The location of all poles, or conductors, shall be made under the supervision of the proper board or committee of the City government.

SECTION 3. That the rights, privileges and franchise hereby granted shall be in force and effect for a period of fifty (50) years from the date of the passage of this ordinance.

That the rights, privileges and franchises hereby granted shall not be construed to be exclusive and the Council of the City hereby reserves the power to grant similar rights, privileges and franchises to any other person or persons firm or firms, corporations or corporations.

SECTION 4. That said Grantee shall keep the City harmless from any and all liability arising in any way from negligence in the erection, maintenance or operation of said lines for the distribution of electric energy.

SECTION 5. That whenever said Grantee shall begin the erection of any lines or equipment it shall immediately and diligently prosecute the work to completion and leave the streets, thoroughfares, alleys, bridges and public places where such work is done in as good condition of repair as before such work was commenced.

SECTION 6. That wherever in this ordinance reference is made to the



10-22-74  
File with 45-74

POST OFFICE BOX 250 • PHONE 614/653-4422 • LANCASTER, OHIO 43130

*"Owned By Those It Serves"*

October 22, 1974

HAND DELIVERED

City of Lancaster  
Lancaster, Ohio 43150

Attention: City Clerk

Gentlemen:

Ordinance No. 45-74, passed by the Council of the City of Lancaster, Fairfield County, Ohio on September 9, 1974 and approved on September 10, 1974, is hereby accepted by South Central Power Company this 22nd day of October, 1974. This letter is submitted in fulfillment of the requirement of Section 7 of the aforesaid Ordinance and the requirements of Ohio law.

Attached hereto is a copy of the resolutions of the Board of Trustees of South Central Power Company authorizing this action.

Very truly yours,

SOUTH CENTRAL POWER COMPANY

*John W. Eakin*  
By John W. Eakin, President

RESOLUTION

"BE IT RESOLVED, That Ordinance No. 45-74, passed by the City Council of the City of Lancaster, Ohio on September 9, 1974 granting a franchise to South Central Power Company, its successors and assigns, a certified copy of which has been presented to the Board of Trustees of this Company which the Secretary has been ordered to attach to the Minutes of the meetings of said Board of Trustees, be, and the same hereby is accepted, and the President or General Manager of this Company is authorized and directed to notify the City of Lancaster of such acceptance and to execute any documents which may be necessary or desirable to indicate such acceptance."

CERTIFICATE

I, Harold Kline, the duly qualified, elected and acting Secretary of South Central Power Company, do certify that the Resolution set forth above this Certificate is a true and correct copy of a certain resolution adopted by the Board of Trustees of South Central Power Company at a meeting held on the 22nd day of October, 1974; that said resolution has not been modified or rescinded, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of October, 1974.

  
Secretary

(SEAL)