

LANCASTER CITY COUNCIL
LANCASTER, OHIO

AUGUST 12, 2024

REGULAR MEETING CONVENES
PRAYER
CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
READING AND DISPOSING OF THE JOURNAL
REPORTS OF CITY OFFICIALS
COMMUNICATIONS
SPECIAL PRESENTATION AND AWARDS
PETITIONS AND MEMORIALS
PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL
REPORTS OF STANDING COMMITTEES
REPORTS OF SPECIAL COMMITTEES
PUBLIC HEARINGS
READING OF RESOLUTIONS

THIRD READING

- | | |
|-----------------|--|
| Temp Res #67-24 | A RESOLUTION TO REDUCE THE APPROPRIATIONS FROM THE MUNICIPAL COURT SPECIAL PROJECT FUND (2037) AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR
Finance (Wolfinger/Ahlers) (3 Readings) |
| Temp Res #70-24 | A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE EWING RUN MANHOLE RECONSTRUCTION PROJECT
Water/WPC (Wing/Ailes) (3 Readings) |
| Temp Res #72-24 | A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR ENGINEERING SERVICES FOR THE CONSTRUCTION OF THE SOUTH WATER PLANT BOOSTER PUMP PROJECT
Water/WPC (Wing/Ailes) (3 Readings) |
| Temp Res #73-24 | A RESOLUTION TO AUTHORIZE THE AUDITOR TO COMPLETE 2024 BUDGET TRANSFERS AS NEEDED TO COMPLETE THE PUBLIC TRANSIT FUND (2021) TRANSITION TO FAIRFIELD COUNTY
Finance (Wolfinger/Ahlers) (3 Readings) |

SECOND READING

- | | |
|-----------------|--|
| Temp Res #75-24 | A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE SANITATION FUND (6005) FOR THE PURCHASE OF A NEW FRONT LOAD GARBAGE TRUCK
Service (Ailes/Hoop) (3 Readings) |
| Temp Res #76-24 | A RESOLUTION TO ACCEPT THE RECOMMENDATION OF |

THE TAX INCENTIVE REVIEW COUNCIL FOR THE CONTINUANCE OF THE 2006 ETY ROAD TAX INCREMENT FINANCING AGREEMENT, THE 2023 TIMBERTOP TAX INCREMENT FINANCING AGREEMENT, AND LANCASTER'S COMMUNITY REINVESTMENT AREAS PURSUANT TO OHIO REVISED CODE 5709.85(C)(1) AND (E)

Finance (Wolfinger/Ahlers) (3 Readings)

- Temp Res #78-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES FOR THE DESIGN AND BIDDING OF REPLACEMENT PRESSURE FILTER VALVES AT THE SOUTH WATER TREATMENT PLANT
WWPC (Wing/Tener) (2 Readings)
- Temp Res #79-24 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS TO CONSTRUCT THE ZANE ALLEY SEWER REPLACEMENT PROJECT
WWPC (Wing/Ailes) (2 Readings)
- Temp Res #80-24 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO DISPENSE WITH COMPETITIVE BIDDING FOR SOLE SOURCE PROVIDERS FOR FILTER RECONSTRUCTION FOR THE SOUTH WATER TREATMENT PLANT
WWPC (Wing/Tener) (2 Readings)
- Temp Res #81-24 A RESOLUTION AUTHORIZING THE SERVICE-SAFETY DIRECTOR TO WAIVE COMPETITIVE BIDDING AND ENTER INTO A CONTRACT FOR THE CONCENTRATE DISCHARGE IMPROVEMENT PROJECT AND TO DECLARE AN EMERGENCY
WWPC (Wing/Ailes) (2 Readings)
- Temp Res #83-24 A RESOLUTION TO AUTHORIZE THE SERVICE SAFETY DIRECTOR TO ENTER INTO A DEVELOPMENT AGREEMENT WITH URBAN RESTORATIONS FOR ITS PROJECT KNOWN AS THE SHUMAKER
Finance (Wolfinger/Ailes) (3 Readings)

FIRST READING

- Temp Res #84-24 A RESOLUTION TO INCREASE AND DECREASE APPROPRIATIONS IN THE POLICE AND FIRE LEVY FUND (2047) FOR LANCASTER FIRE DEPARTMENT OVERTIME
Safety (Bizjak/Ahlers) (2 Readings)
- Temp Res #85-24 A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001) TO FUND THE CITY'S ANNUAL CONTRIBUTION TO THE FAIRFIELD COUNTY DOG SHELTER
Finance (Wolfinger/Ailes) (3 Readings)
- Temp Res #86-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY

DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR CONSTRUCTION OF THE BOVING ROAD, SOUTH BROAD STREET AND HAMBURG ROAD IMPROVEMENT PROGRAM-PAVING PROJECT
Public Works (Tener/Luchtenberg) (3 Readings)

Temp Res #87-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO APPLY FOR A GRANT THROUGH THE OHIO PUBLIC WORKS COMMISSION TO FUND THE ARBOR VALLEY DRIVE REHABILITATION PROJECT
Public Works (Tener/Crites) (3 Readings)

Temp Res #88-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO DESIGN/PRECONSTRUCTION SERVICES CONTRACTS WITH VARIOUS CONSULTANTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT, PID 122006, TO APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001)
Public Works (Tener/Luchtenberg) (3 Readings)

Temp Res #89-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE EAST MAIN STREET SEWER SEPARATION AND ANN COURT DRAINAGE IMPROVEMENTS PHASE 1 PROJECT
Water/WPC (Wing/Ailes) (3 Readings)

Temp Res #90-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT TO CONSTRUCT THE EAST MAIN STREET SEWER SEPARATION AND ANN COURT DRAINAGE IMPROVEMENTS PHASE 1 PROJECT
Water/WPC (Wing/Tener) (3 Readings)

Temp Res #91-24

A RESOLUTION TO INCREASE RECEIPTS IN FUND 8058 VIOLET TWP-CITY OF LANCASTER JEDD, AMEND THE CERTIFICATE OF OTHER SOURCES WITH THE COUNTY AUDITOR, AND APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE VIOLET TWP-CITY OF LANCASTER JEDD FUND (8058) AND INCOME TAX FUND (2016)
Finance (Wolfinger/Ahlers) (3 Readings)

Temp Res #92-24

A RESOLUTION TO AUTHORIZE THE CITY OF LANCASTER TO APPLY FOR A .GOV DOMAIN MIGRATION GRANT, A CYBERSECURITY SOFTWARE AND SERVICES GRANT, AND TO EXECUTE CONTRACTS AS REQUIRED
Admin Services (Luchtenberg/Bizjak) (3 Readings)

Temp Res #93-24

A RESOLUTION TO AUTHORIZE DISPENSING WITH COMPETITIVE BIDDING FOR THE PURCHASE OF REAGENTS FOR THE AU480 DRUG TESTING ANALYZER

AT THE MUNICIPAL COURT DUE TO A SOLE SOURCE PROVIDER

Law (Crites/Wolfinger) (3 Readings)

Temp Res #94-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE DESIGN PROFESSIONALS AT SHOOLEY CALDWELL FOR THE CITY HALL REHABILITATION PROJECT

Law (Crites/Bizjak) (2 Readings)

Temp Res #95-24

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CITY HALL RENOVATION PROJECT

Law (Crites/Wolfinger) (2 Readings)

READING OF ORDINANCES

THIRD READING

NONE

SECOND READING

Temp Ord #24-24

AN ORDINANCE TO AMEND THE ZONING MAP SUBJECT TO PASSAGE OF THE ANNEXATION OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY

Economic Development (Hoop/Wing) (3 Readings)

Public Hearing scheduled for 08.26.24

Temp Ord #25-24

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A SCHOOL COMPENSATION AGREEMENT FOR INCOME TAX SHARING BETWEEN AMANDA CLEARCREEK LOCAL SCHOOL DISTRICT AND THE CITY OF LANCASTER

Law (Crites/Bizjak) (3 Readings)

FIRST READING

Temp Ord #26-24

AN ORDINANCE TO AMEND PERMANENT ORDINANCE 34-23, THE MANAGEMENT PAY ORDINANCE, AND TO DECLARE AN EMERGENCY

Finance (Wolfinger/Schoonover) (1 Reading)

Temp Ord #27-24

AN ORDINANCE TO ACCEPT THE FINAL PLAT FOR THE TIMBERTOP SUBDIVISION

Code and Zoning (Ahlers/Hoop) (3 Readings)

TABLED LEGISLATION

NONE

UNFINISHED BUSINESS**NEW BUSINESS****ANNOUNCEMENT OF SCHEDULED MEETINGS****REGULARLY SCHEDULED CITY COUNCIL MEETINGS**

1. August 26th at 6:30 p.m.
 - a. *Special Presentation – City IT Department*
 - b. *Public Hearing – Temporary Ordinance 24-24*
2. September 9th at 6:30 p.m.

SPECIAL SCHEDULED MEETINGS

None

REGULARLY SCHEDULED COMMITTEE MEETINGS

1. Finance – August 26th at 6:00 p.m. – Council Chambers
2. Service – September 6th at 8:00 a.m. – City Hall 1897 Conference Room
3. Finance – September 9th at 6:00 p.m. – Council Chambers

READING OF BILLS**EXECUTIVE SESSION (if needed)****ADJOURNMENT**

TEMPORARY RESOLUTION NO. 84-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO INCREASE AND DECREASE APPROPRIATIONS IN THE POLICE AND FIRE LEVY FUND (2047) FOR LANCASTER FIRE DEPARTMENT OVERTIME

WHEREAS, due to unforeseen overtime expenses, the Lancaster Fire Department's overtime account has been depleted; and

WHEREAS, a transfer of One Hundred Thousand Dollars (\$100,000.00) from Expense Fund, 2047.3500.52008 (Maint Build/grounds – Fire), which leaves sufficient funds in that line item for planned maintenance, will augment the overtime line item, 2047.3500.51003 (Overtime – Fire), and provide sufficient funding through the end of the year; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor is hereby authorized to complete an appropriation decrease and increase for the following accounts:

DECREASE:

2047.3500.52008, Maint Build/grounds - Fire \$100,000.00

INCREASE:

2047.3500.51003, Overtime - Fire \$100,000.00

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

President of Council

Offered by: _____

Mayor

Second by: _____

Requested by Safety Committee

TEMPORARY RESOLUTION NO. 85-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001) TO FUND THE CITY'S ANNUAL CONTRIBUTION TO THE FAIRFIELD COUNTY DOG SHELTER

WHEREAS, in the process of creating the 2024 budget, the City of Lancaster inadvertently failed to budget for its annual contribution to fund the Fairfield County Dog Shelter; and

WHEREAS, the City voluntarily contributes Seven Thousand Five Hundred Dollars (\$7,500.00) annually; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor is hereby authorized to amend the Certificate of Appropriations with the County Auditor in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00) in the General Fund (1001).

SECTION 2. That the City of Lancaster Auditor appropriate from the unencumbered balance in expense account 1001.1400.52054 (Fairfield County Dog Shelter Services) in the amount of Seven Thousand Five Hundred Dollars (\$7,500.00).

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY RESOLUTION NO. 86-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR CONSTRUCTION OF THE BOVING ROAD, SOUTH BROAD STREET AND HAMBURG ROAD IMPROVEMENT PROGRAM-PAVING PROJECT

WHEREAS, the Lancaster Department of Transportation and City Engineer are currently planning to pave various roads, or portions thereof, as part of the Boving Road, South Broad Street and Hamburg Road Improvement Program-Paving Project; and

WHEREAS, this construction project is expected to cost approximately One Million Two Hundred Eighty-Six Thousand Five Hundred Dollars (\$1,286,500.00); and

WHEREAS, inspection services are also required to ensure that this paving project is delivered to the City Engineer's standards which will require contracting with a consultant for these services; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids and enter into a contract for construction on the project known as the Boving Road, South Broad Street and Hamburg Road Improvement Program-Paving Project in an amount not to exceed One Million Two Hundred Eighty-Six Thousand Five Hundred Dollars (\$1,286,500.00).

SECTION 2. That the Service-Safety Director is also hereby authorized to enter into a contract with a consultant for construction inspection services.

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Public Works Committee

President of Council

Mayor

TEMPORARY RESOLUTION NO. 87-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO APPLY FOR A GRANT THROUGH THE OHIO PUBLIC WORKS COMMISSION TO FUND THE ARBOR VALLEY DRIVE REHABILITATION PROJECT

WHEREAS, the City Engineer is planning to complete an improvement project on Arbor Valley Drive from Fair Avenue to State Route 37 which will include resurfacing the road, replacing curbs, widening drainage improvements, changing the road cross section, and re-striping the road; and

WHEREAS, the Ohio Public Works Commission ("OPWC") currently has grant funds available for such an improvement project, and the deadline to apply for those funds is November 3, 2024; and

WHEREAS, if the City is awarded OPWC grant funds, construction on the project would begin during the 2026 construction season; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to apply for OPWC grant funds to finance the Arbor Valley Drive Rehabilitation Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Public Works Committee

TEMPORARY RESOLUTION NO. 88-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO DESIGN/PRECONSTRUCTION SERVICES CONTRACTS WITH VARIOUS CONSULTANTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT, PID 122006, TO APPROPRIATE FROM THE UNENCUMBERED BALANCE, AND TO AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL FUND (1001)

WHEREAS, the East Main Street Improvement Project, PID 122006, has been awarded grant funding to pay for 90% of the pre-construction services, design, and construction costs associated with building sidewalks along East Main Street; and

WHEREAS, in total, this project is expected to cost approximately Two Million Three Hundred Forty-Nine Thousand Seven Hundred Seventy-Seven Dollars and Seventy-Eight Cents (\$2,349,777.78); and

WHEREAS, the City Engineer intends to perform the majority of the design services for this project in house, but consulting services will still be necessary for various items, including a field survey and right-of-way acquisition, which are expected to cost approximately exceed Eight Hundred Eighty-Eight Thousand Dollars (\$888,000.00); and

WHEREAS, an additional resolution authorizing the Service-Safety Director to go out for bid and award the project will come before City Council at a later date as it is anticipated that this project will be bid in 2026 or 2027; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service Safety Director is hereby authorized to enter into design and pre-construction services contracts with various consultants in an amount not to exceed Eight Hundred Eighty-Eight Thousand Dollars (\$888,000.00).

SECTION 2. That in order to pay the City's portion (10%) of these fees, the City of Lancaster Auditor is hereby authorized to amend the Certificate of Appropriations with the County Auditor in the amount of Ninety Thousand Dollars (\$90,000.00) in the General Fund (1001).

SECTION 3. That the City of Lancaster Auditor appropriate from the unencumbered balance in expense account 1001.1470.56020 (Improvements – Non-Building) in the amount of Ninety Thousand Dollars (\$90,000.00).

SECTION 4. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Public Works Committee

TEMPORARY RESOLUTION NO. 89-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE EAST MAIN STREET SEWER SEPARATION AND ANN COURT DRAINAGE IMPROVEMENTS PHASE 1 PROJECT

WHEREAS, the City's engineering consultant, Verdantas, has completed the final detailed design of the above project, and the City is looking to publicly bid the project in the Fall of 2024, with construction to occur throughout 2025; and

WHEREAS, Verdantas' services will be needed throughout the construction of the project to perform administration and inspection activities; and

WHEREAS, the City's current contract with Verdantas only extends through bidding, so a new contract for these additional construction services is necessary; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to enter into an engineering agreement with Verdantas for construction administration and inspection services on the East Main Street Sewer Separation and Ann Court Drainage Improvements Phase 1 Project in an amount not to exceed Three Hundred Fifty Thousand Dollars (\$350,000.00).

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 90-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT TO CONSTRUCT THE EAST MAIN STREET SEWER SEPARATION AND ANN COURT DRAINAGE IMPROVEMENTS PHASE 1 PROJECT

WHEREAS, the East Main Street Sewer Separation Project is a mandated project per the Schedule of Compliance on the City’s National Pollutant Discharge Elimination System (“NPDES”) Permit with the Ohio Environmental Protection Agency (“OEPA”); and

WHEREAS, the Ann Court Drainage Improvements Phase 1 Project is the first of a multi-phase project to mitigate storm sewer backups on Ann Court; and

WHEREAS, both projects involve the construction of new storm sewers in Main Street and have been combined together into one larger project with the goal of attracting more interest from contractors and therefore more competitive pricing for both projects; and

WHEREAS, the East Main Street Sewer Separation Project is being financed through the OEPA’s Water Pollution Control Loan Fund (“WPCLF”) program, while the Ann Court Drainage Improvements Phase 1 Project is being financed with local stormwater funds; and

WHEREAS, the current tentative schedule is to publicly bid the project in the Fall of 2024 and complete construction by the Fall of 2025; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids and to enter into a contract for the construction of the East Main Street Sewer Separation and Ann Court Drainage Improvements Phase 1 Project in an amount not to exceed Three Million Dollars (\$3,000,000.00).

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 91-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO INCREASE RECEIPTS IN FUND 8058 VIOLET TWP-CITY OF LANCASTER JEDD, AMEND THE CERTIFICATE OF OTHER SOURCES WITH THE COUNTY AUDITOR, AND APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE VIOLET TWP-CITY OF LANCASTER JEDD FUND (8058) AND INCOME TAX FUND (2016)

WHEREAS, because this is the first year for Violet Twp JEDD collections and the original revenue and expense budgets were an estimate, they need to be adjusted to reflect the actual amounts; and

WHEREAS, income tax refund amounts have increased proportionately with revenue collections, so it is necessary to increase the expense amount to cover the refunds expected for the remainder of the year; now, therefore,

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor is hereby authorized to amend the Certificate of Other Sources and Appropriations with the County Auditor in the amount of Thirteen Thousand Two Dollars and Sixty-Eight Cents (\$13,002.68) in the Violet Twp-City of Lancaster JEDD Fund 8058.

SECTION 2. That the City of Lancaster Auditor shall increase receipts in revenue account 8058.0000.49081 (JEDD Income Tax Revenue) in the amount of Thirteen Thousand Two Dollars and Sixty-Eight Cents (\$13,002.68).

SECTION 3. That the City of Lancaster Auditor shall appropriate from the unencumbered balance in expense accounts:

8058.9050.54015	JEDD Violet Twp Payments	\$11,351.34
8058.9050.59000	Transfer/General Fund	<u>\$ 1,651.34</u>
	Total	\$13,002.68

SECTION 4. That the City of Lancaster Auditor shall amend the Certificate of Appropriations with the County Auditor in the amount of Two Hundred Thousand Dollars (\$200,000.00) in the Income Tax Fund (2016).

SECTION 5. That the City of Lancaster Auditor shall appropriate from the unencumbered balance in expense account 2016.1600.54002 (Refunds) in the amount of Two Hundred Thousand Dollars (\$200,000.00).

SECTION 6. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

President of Council

Offered by: _____

Mayor

Second by: _____

Requested by Finance Committee

TEMPORARY RESOLUTION NO. 92-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE CITY OF LANCASTER TO APPLY FOR A .GOV DOMAIN MIGRATION GRANT, A CYBERSECURITY SOFTWARE AND SERVICES GRANT, AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the CyberOhio Program provides financial assistance to Ohio municipalities for .gov Domain Migration and Cybersecurity Software and Services deployment; and

WHEREAS, the City of Lancaster may be eligible for grant funds up to a maximum amount of Twenty-Nine Thousand Five Hundred Dollars (\$29,500.00) to cover the cost of that migration, software deployment, and training; and

WHEREAS, if awarded, the IT Department will use these grant funds to migrate the City to a new .gov domain name and purchase MFA licensing and/or training to support the City's cybersecurity initiative; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster IT Department is hereby authorized to apply for a .gov Domain Migration Grant and a Cybersecurity Software and Services Grant.

SECTION 2. That the Mayor is hereby authorized to act on behalf of the City of Lancaster and execute any and all grant agreements as required.

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Administrative Services Committee

TEMPORARY RESOLUTION NO. 93-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE DISPENSING WITH COMPETITIVE BIDDING FOR THE PURCHASE OF REAGENTS FOR THE AU480 DRUG TESTING ANALYZER AT THE MUNICIPAL COURT DUE TO A SOLE SOURCE PROVIDER

WHEREAS, the Fairfield County Municipal Court Probation Department (“Probation”) needs to purchase reagents for the AU480 drug testing analyzer; and

WHEREAS, Paracelsus has been utilized by Probation since the inception of the Court’s lab in 2014 and its case management system is critical in allowing collaborating agencies to access drug testing results and avoid duplication of testing of the same individuals by multiple agencies; and

WHEREAS, Paracelsus is the sole source provider of the reagents for the drug testing analyzer which is a judicially recognized exception to competitive bidding requirements known as the “sole source doctrine”; and

WHEREAS, Probation needs to purchase reagents for the drug testing analyzer for one year which is estimated to cost One Hundred Sixty-Eight Thousand Dollars (\$168,000.00); and

WHEREAS, this expense was anticipated and included in the Fairfield County Municipal Court’s budget for 2024; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Fairfield County Municipal Court is hereby authorized to dispense with competitive bidding as Paracelsus is the sole source provider of the necessary reagent utilized by Probation.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Law Committee

President of Council

Mayor

TEMPORARY RESOLUTION NO. 94-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE DESIGN PROFESSIONALS AT SCHOOLEY CALDWELL FOR THE CITY HALL REHABILITATION PROJECT

WHEREAS, City Hall is currently in need of significant capital improvements including repairs, renovations, and modernization; and

WHEREAS, City Hall is a listed property on the National Register of Historic Properties, so renovations and repairs require technical construction expertise specific to historic property; and

WHEREAS, the City solicited statements of qualifications from qualified design professionals and entered into an owner/architect agreement with Schooley Caldwell according to Permanent Resolution 91-22 for a construction manager at risk project; and

WHEREAS, after receiving the total project scope, the administration has refined the list of capital improvements to prioritize those based on price and necessity, substantially reducing the overall scope of the project; and

WHEREAS, Schooley Caldwell and the administration agree that for this reason, a construction manager at risk delivery method is no longer appropriate and the project should be delivered using a general contractor instead; now, therefore,

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to contract with Schooley Caldwell for continuing professional design services, bid preparation services, inspection services, and other services as necessary to go out to bid for a general contractor for the City Hall Rehabilitation Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

President of Council

Offered by: _____

Mayor

Second by: _____

Requested by Law Committee

TEMPORARY RESOLUTION NO. 95-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE CITY HALL RENOVATION PROJECT

WHEREAS, City administration is prepared to move forward based on the recommendations of its design professionals with the City Hall Renovation Project; and

WHEREAS, the project delivery method for this construction project will be a general contractor due to its scope; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids and enter into a contract with a general contractor for the City Hall Renovation Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Law Committee

President of Council

Mayor

TEMPORARY ORDINANCE NO. 26-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO AMEND PERMANENT ORDINANCE 34-23, THE MANAGEMENT PAY ORDINANCE, AND TO DECLARE AN EMERGENCY

WHEREAS, Permanent Ordinance 34-23 established the benefits, titles, and compensation for management and professional personnel employed by the City of Lancaster, Ohio for the year 2024; and

WHEREAS, the position of Executive Director in the Community Development Department was originally approved and established at salary range 24, but changes in personnel and responsibilities now necessitate a reduction to range 18 for that position which shall be renamed "Grant Manager"; and

WHEREAS, City Administration is restructuring the Community Development Department in light of upcoming staffing changes to add administrative oversight of Building, Planning, and Zoning, and making all of the positions in those departments report to the City Planner; and

WHEREAS, the position of City Planner was approved and established at salary range 18, but changes in responsibilities now necessitate an increase to range 21; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That City Council hereby amends Permanent Ordinance 34-23, pursuant to Exhibit A attached hereto, to change the Executive Director position in the Community Development Department to the Grant Manager position at salary range 18 and to increase the salary range for the City Planner from salary range 18 to salary range 21.

SECTION 2. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is necessary to accurately reflect the appropriate title and pay range for the positions; wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

I, _____, Clerk of Council do hereby certify that on _____, 2024 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council



TEMPORARY ORDINANCE NO. 31-23*

PERMANENT ORDINANCE NO. 34-23

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2024, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio:

SECTION 1. MANAGEMENT AND PROFESSIONAL PERSONNEL.

The following management and professional positions are approved and established, effective Payroll #1, 2024, in accordance with the department, job title, salary range, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>RANGE</u>	<u>EMPLOYEES</u>
Auditor	Assistant Auditor	23	1
Cemetery	Maintenance Supervisor	18	1
Certified Building	Certified Building Manager	23	1
Code Enforcement	Code Enforcement Director	21	1
Community Dev.	Executive Director Grant Manager	24 18	1 (TO 26-24) (8/12/24)
	Asst. Executive Director	19	1
Engineering	City Engineer	32	1
	Assistant City Engineer	27	1
Environmental Engineering	Environmental Engineer	30	1
Gas	General Manager	31	1
	Operations Manager	27	1
	Construction Supervisor	19	2
	Compliance/Supply Manager	20	1
GIS	GIS Manager	22	1
Human Resources	HR Director	24	1
Income Tax	Tax Commissioner	24	1
	Asst. Tax Commissioner	19	1 (TO 31-23) (11/13/2023)
IT/Telecom	IT Director	26	1
	Assistant IT Director	20	1

Law Director	Assistant Law Director	27	1
	Senior Attorney	23	1
	Assistant Prosecutor	21	3
Planning & Zoning	City Planner	18 21	1 (TO 26-24) (8/12/24)
	Zoning Administrator	18	1
Sanitation	Department Superintendent	25	1
	Assistant Superintendent	19	1
Service-Safety	Service-Safety Director	31	1
Storm Water Utility	Storm Water Manager	27	1
	Storm Water Engineer II	23	1
Transit	Transit Director	21	1
	Transit Assistant Director	16	1
	Operations Supervisor	9	1
Transportation	Department Superintendent	27	1
	Operations Manager	21	1
	Traffic Control Supervisor	18	1
	Maintenance Supervisor	18	1
Utilities	Department Superintendent	24	1
	Assistant Superintendent	19	1
Water	Department Superintendent	28	1
	Plant Manager	21	2
	Construction Supervisor	19 18 (TO 23-24) (06/24/2024)	1 (TO 31-23) (11/13/2023)
	Distribution Manager	21	1
	Compliance Manager	18	1
Water Pollution Control	Department Superintendent	29	0
	Assistant Superintendent	21	1
	Chemist	19	1

SECTION 2. WATER POLLUTION CONTROL SUPERINTENDENT.

The annual compensation for the Water Pollution Control Superintendent effective payroll #1, 2024, shall be as follows:

Superintendent	Hourly	\$ 57.41
	Bi-weekly	\$ 4,592.80
	Annual	\$ 119,412.80

SECTION 3. POLICE CHIEF AND DEPUTY POLICE CHIEF.

The annual compensation for the Police Chief, Deputy Police Chief, and

Communication Technician Supervisor effective payroll #1, 2024, shall be as follows:

Police Chief	Hourly	\$ 66.71	
	Bi-weekly	\$ 5,336.80	
	Annual	\$ 138,756.80	
Deputy Police Chief	Hourly	\$ 63.54	
	Bi-weekly	\$ 5,083.20	
	Annual	\$ 132,163.20	
Communication Tech Supervisor	Hourly	\$ 35.60	
	Bi-weekly	\$ 2,848.00	
	Annual	\$ 74,048.00	(wages calculated 14% above top Comm Tech pay)

SECTION 4. FIRE CHIEF AND ASSISTANT FIRE CHIEF.

The annual compensation for the Fire Chief and one Assistant Fire Chief, effective payroll #1, 2024, shall be as follows:

Fire Chief	Hourly	\$ 64.29	
	Bi-weekly	\$ 5,143.20	
	Annual	\$ 133,723.20	
Assistant Fire Chief	Hourly	\$ 61.23	
	Bi-weekly	\$ 4,898.40	
	Annual	\$ 127,358.40	

SECTION 5. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 6. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 7. MEDICAL INSURANCE

Employees must work an average of 30 hours or more per week over the past twelve (12) months to be eligible for medical insurance. Employees covered by this Ordinance shall pay an amount equal to 15% of the monthly premium for both family and single coverage. These deductions will be made pursuant to the City's 125 plan.

The employee and members of his or her family shall be included under the Employee Insurance Coverage, but only one plan of Employee Insurance Coverage will apply per family even if more than one member of an employee's immediate family is employed by the City.

The insurance benefits provided in this Ordinance shall be substantially equal to those currently provided during the life of this Agreement. The City shall choose the insurance provider and plan, and the benefits provided herein are subject to the rules and regulations of the insurance provider.

SECTION 8. LIFE INSURANCE.

The City shall provide to all full-time employees covered by this Ordinance a term life insurance program as follows:

Coverage Amount

- \$ 50,000.00 per employee
- \$ 2,000.00 per employee spouse
- Up to \$2,000.00 per employee child (to age 26)

An employee will be eligible for insurance under this provision during the term of his or her employment with the City. An employee on leave without pay is not eligible for this program.

SECTION 9. PAY SCALE.

The Pay Scale for employees referenced in Section 1 of this Ordinance above, is set forth in the attached Exhibit A. These Pay Scales are effective Payroll #1, 2024.

SECTION 10. VACATION LEAVE.

The vacation leave schedule for employees referenced in this Ordinance is hereby established as follows:

<u>Continuous Service</u>	<u>Vacation Hours</u>	
Upon completion of 6 months	40 hours	(TO 31-23*) (12/11/2023)
Upon completion of 1 Year	40 hours	(TO 31-23*) (12/11/2023)
Upon completion of 2 Years	80 hours	(TO 31-23*) (12/11/2023)
Upon completion of 5 years	120 hours	(TO 31-23*) (12/11/2023)
Upon completion of 14 years	160 hours	(TO 31-23*) (12/11/2023)
Upon completion of 20 years	200 hours	(TO 31-23*) (12/11/2023)
1 - 5 years	80 hours	(TO 31-23*) (12/11/2023)
6 - 14 years	120 hours	(TO 31-23*) (12/11/2023)
15 - 20 years	160 hours	(TO 31-23*) (12/11/2023)
21 + years	200 hours	(TO 31-23*) (12/11/2023)

As used in this section, "year" means any 12-month period following the first date of employment with the City during which the employee is continuously employed with the City and works at least 1,600 hours.

~~Employees covered by this Ordinance shall accrue 80 hours of vacation leave upon completion of one full year of service with the City, and thereafter on the first day of January during any calendar year in which the employee is in active service with the City in accordance with the schedule above. (TO 31-23*) (12/11/2023)~~

Employees shall earn and be provided the first week of vacation leave during the pay period in which they attain six (6) months of service. Employees shall earn and be provided an additional one (1) week of vacation leave during the pay period in which they attain one year of service. Thereafter, vacation leave shall be earned as set forth in the paragraph below. (TO 31-23*) (12/11/2023)

Entitlement to accrued vacation leave becomes effective on January 1st if the anniversary date of employment falls within the same calendar year. Employees who separate from the City with less than one year of employment shall not be entitled to a payout of vacation leave. (TO 31-23*) (12/11/2023)

Employees covered by this Ordinance may carry-over no more than 40 hours of vacation leave into the subsequent calendar year, except as otherwise authorized by the Service-Safety Director and/or elected official responsible for supervision of the department.

SECTION 11. PERSONAL TIME.

Employees covered by this Ordinance shall receive 40 hours of personal time each year. Personal time must be used in the year in which it was accrued and will not accumulate. Part-time employees are exempt from this benefit.

Newly hired employees shall be entitled to personal leave on a pro-rated basis in their first calendar year of employment. Employees hired between January 1 and March 31 shall be entitled to forty (40) hours of personal leave in that year. Employees hired between April 1 and June 30 shall be entitled to thirty (30) hours of personal leave in that year. Employees hired between July 1 and September 30 shall be entitled to twenty (20) hours of personal leave in that year. Employees hired between October 1 and December 31 shall be entitled to ten (10) hours of personal leave in that year. (TO 31-23*) (12/11/2023)

On January 1st of the calendar year following initial employment, the employee shall receive forty (40) hours of personal leave. (TO 31-23*) (12/11/2023)

SECTION 12. FUNERAL LEAVE

Employees covered by this Ordinance shall be granted funeral leave with pay for the death of a family member as follows:

For a death within the employee's immediate family (*e.g.*, spouse, parent, parent of spouse, child, stepchild, stepparent, or sibling), an employee shall be granted five days of leave within seven days of the death of the family member.

For a death not within the employee's immediate family (*e.g.*, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent, grandchild, appointed legal guardian, aunt, uncle, or grandparent of spouse), an employee shall be granted three days of leave within seven days of the death of the family member.

An employee may elect to take up to two additional bereavement days as other paid leave.

SECTION 13. SICK LEAVE PAYOUT.

A. An employee covered by this Ordinance who maintains a sick leave "bank" of more than 960 hours may elect to "cash in" up to \$500.00 of accrued but unused sick leave annually; provided, however, that an employee may "cash in" only accrued but unused sick leave in excess of 960 hours. In addition, employees with a sick leave "bank" of more than nine hundred sixty (960) hours may cash in two (2) hours of sick leave for one (1) hour of pay up to an additional five-hundred-dollar (\$500) payout provided the employee maintains a sick leave "bank" of at least nine hundred sixty (960) hours. The value of the sick time per hour is an employee's regular hourly rate.

B. An employee covered by this Ordinance who has a bank of more than nine hundred sixty (960) hours can exchange a minimum of eight (8) hours, or one day, for an additional vacation day, not to exceed forty (40) hours.

C. Full-time employees covered by this Ordinance and hired on or before December 31, 2010 shall be granted the following:

1. If, upon retirement, an employee has a "bank" of at least 960 hours of accrued but unused sick leave, that employee will be paid 100% of the value of the employee's accrued but unused sick leave up to 960 hours, and 25% of the value of that employee's accrued but unused sick leave in excess of 960 hours.
2. If, upon retirement, an employee does not have a "bank" of 960 hours of accrued but unused sick leave, that employee will be paid the value of 32 hours of the employee's accrued but unused sick leave for each year of the employee's continuous employment with the City, but in no case shall an employee be paid out more than the value of 960 hours of accrued but unused sick leave pursuant to this provision.

D. Full-time employees covered by this Ordinance, who were hired on or after January 1, 2011 and who have at least ten years of continuous service with the City, shall be granted the following:

1. Upon retirement, an employee may elect to be paid 25% of the value of the employee's accrued but unused sick leave. Regardless of the amount of the payment, a payout under this provision shall eliminate all of that employee's accrued but unused sick leave. An employee may elect to receive one or more payments, but the aggregate value of all payouts under this provision shall not exceed the value of 240 hours of accrued but unused sick leave.
2. For purposes of this section, the value of one hour of sick leave is equivalent to the employee's current regular hourly rate.

SECTION 14. SICK LEAVE EXCHANGE.

Employees covered by this Ordinance who maintain a sick leave "bank" of at least 960 hours may cash in sick leave for personal leave, at a ratio of two days of sick leave for one day of personal leave, for up to three personal days annually.

Employees who maintain a sick leave "bank" of at least 640 hours may cash in sick leave for personal leave, at a ratio of three days of sick leave for one day of personal leave, for up to three personal days annually.

SECTION 15. SUPERVISOR DISCRETION.

The Service-Safety Director or elected official responsible for supervision of a City department may, in the exercise of his or her sound discretion, adjust the pay step and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor, the adjustment shall be made as soon as practicable.

SECTION 16. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: 12/11/23 after 3rd reading. Vote: Yeas 7 Nays 2

Approved: 12/11/23

Attest: Jessie Lee Somody

Offered by: Jon B. Mulvaney

Second by: Kurt McCut

Requested by Finance Committee

Paul C. Uer
President of Council
David L. Scheffler
Mayor

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
9	24.59	25.65	26.75	27.84	28.88	29.96	31.04	32.11
	1,967.20	2,052.00	2,140.00	2,227.20	2,310.40	2,396.80	2,483.20	2,568.80
	51,147.20	53,352.00	55,640.00	57,907.20	60,070.40	62,316.80	64,563.20	66,788.80
10	25.23	26.36	27.46	28.57	29.67	30.79	31.86	32.99
	2,018.40	2,108.80	2,196.80	2,285.60	2,373.60	2,463.20	2,548.80	2,639.20
	52,478.40	54,828.80	57,116.80	59,425.60	61,713.60	64,043.20	66,268.80	68,619.20
11	26.06	27.30	28.52	29.74	30.95	32.18	33.39	34.63
	2,084.80	2,184.00	2,281.60	2,379.20	2,476.00	2,574.40	2,671.20	2,770.40
	54,204.80	56,784.00	59,321.60	61,859.20	64,376.00	66,934.40	69,451.20	72,030.40
12	26.79	27.96	29.14	30.31	31.46	32.64	33.81	34.93
	2,143.20	2,236.80	2,331.20	2,424.80	2,516.80	2,611.20	2,704.80	2,794.40
	55,723.20	58,156.80	60,611.20	63,044.80	65,436.80	67,891.20	70,324.80	72,654.40
13	27.57	28.76	29.96	31.15	32.34	33.54	34.77	35.96
	2,205.60	2,300.80	2,396.80	2,492.00	2,587.20	2,683.20	2,781.60	2,876.80
	57,345.60	59,820.80	62,316.80	64,792.00	67,267.20	69,763.20	72,321.60	74,796.80
14	28.14	29.38	30.61	31.86	33.09	34.36	35.56	36.76
	2,251.20	2,350.40	2,448.80	2,548.80	2,647.20	2,748.80	2,844.80	2,940.80
	58,531.20	61,110.40	63,668.80	66,268.80	68,827.20	71,468.80	73,964.80	76,460.80
15	28.79	30.06	31.38	32.66	33.92	35.20	36.47	37.72
	2,303.20	2,404.80	2,510.40	2,612.80	2,713.60	2,816.00	2,917.60	3,017.60
	59,883.20	62,524.80	65,270.40	67,932.80	70,553.60	73,216.00	75,857.60	78,457.60
16	29.76	31.06	32.34	33.66	34.97	36.29	37.58	38.85
	2,380.80	2,484.80	2,587.20	2,692.80	2,797.60	2,903.20	3,006.40	3,108.00
	61,900.80	64,604.80	67,267.20	70,012.80	72,737.60	75,483.20	78,166.40	80,808.00
17	30.61	31.95	33.30	34.60	35.94	37.28	38.60	39.90
	2,448.80	2,556.00	2,664.00	2,768.00	2,875.20	2,982.40	3,088.00	3,192.00
	63,668.80	66,456.00	69,264.00	71,968.00	74,755.20	77,542.40	80,288.00	82,992.00
18	31.44	32.76	34.08	35.44	36.76	38.09	39.42	40.78
	2,515.20	2,620.80	2,726.40	2,835.20	2,940.80	3,047.20	3,153.60	3,262.40
	65,395.20	68,140.80	70,886.40	73,715.20	76,460.80	79,227.20	81,993.60	84,822.40
19	32.28	33.71	35.12	36.54	37.98	39.41	40.82	42.25
	2,582.40	2,696.80	2,809.60	2,923.20	3,038.40	3,152.80	3,265.60	3,380.00
	67,142.40	70,116.80	73,049.60	76,003.20	78,998.40	81,972.80	84,905.60	87,880.00
20	33.08	34.55	36.02	37.49	38.96	40.39	41.87	43.39
	2,646.40	2,764.00	2,881.60	2,999.20	3,116.80	3,231.20	3,349.60	3,471.20
	68,806.40	71,864.00	74,921.60	77,979.20	81,036.80	84,011.20	87,089.60	90,251.20

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
21	34.03	35.52	37.01	38.47	39.96	41.41	42.89	44.42
	2,722.40	2,841.60	2,960.80	3,077.60	3,196.80	3,312.80	3,431.20	3,553.60
	70,782.40	73,881.60	76,980.80	80,017.60	83,116.80	86,132.80	89,211.20	92,393.60
22	35.04	36.61	38.17	39.73	41.29	42.84	44.39	45.95
	2,803.20	2,928.80	3,053.60	3,178.40	3,303.20	3,427.20	3,551.20	3,676.00
	72,883.20	76,148.80	79,393.60	82,638.40	85,883.20	89,107.20	92,331.20	95,576.00
23	36.13	37.72	39.32	40.89	42.48	44.04	45.64	47.24
	2,890.40	3,017.60	3,145.60	3,271.20	3,398.40	3,523.20	3,651.20	3,779.20
	75,150.40	78,457.60	81,785.60	85,051.20	88,358.40	91,603.20	94,931.20	98,259.20
24	37.20	38.85	40.50	42.12	43.77	45.40	47.03	48.70
	2,976.00	3,108.00	3,240.00	3,369.60	3,501.60	3,632.00	3,762.40	3,896.00
	77,376.00	80,808.00	84,240.00	87,609.60	91,041.60	94,432.00	97,822.40	101,296.00
25	38.22	39.94	41.62	43.35	45.05	46.76	48.45	50.14
	3,057.60	3,195.20	3,329.60	3,468.00	3,604.00	3,740.80	3,876.00	4,011.20
	79,497.60	83,075.20	86,569.60	90,168.00	93,704.00	97,260.80	100,776.00	104,291.20
26	39.33	41.07	42.80	44.52	46.26	47.99	49.73	51.47
	3,146.40	3,285.60	3,424.00	3,561.60	3,700.80	3,839.20	3,978.40	4,117.60
	81,806.40	85,425.60	89,024.00	92,601.60	96,220.80	99,819.20	103,438.40	107,057.60
27	40.71	42.48	44.28	46.05	47.85	49.63	51.42	53.25
	3,256.80	3,398.40	3,542.40	3,684.00	3,828.00	3,970.40	4,113.60	4,260.00
	84,676.80	88,358.40	92,102.40	95,784.00	99,528.00	103,230.40	106,953.60	110,760.00
28	41.73	43.53	45.39	47.24	49.09	50.94	52.76	54.58
	3,338.40	3,482.40	3,631.20	3,779.20	3,927.20	4,075.20	4,220.80	4,366.40
	86,798.40	90,542.40	94,411.20	98,259.20	102,107.20	105,955.20	109,740.80	113,526.40
29	42.95	44.85	46.74	48.63	50.53	52.42	54.32	56.19
	3,436.00	3,588.00	3,739.20	3,890.40	4,042.40	4,193.60	4,345.60	4,495.20
	89,336.00	93,288.00	97,219.20	101,150.40	105,102.40	109,033.60	112,985.60	116,875.20
30	44.27	46.21	48.13	50.11	52.06	53.99	55.95	57.86
	3,541.60	3,696.80	3,850.40	4,008.80	4,164.80	4,319.20	4,476.00	4,628.80
	92,081.60	96,116.80	100,110.40	104,228.80	108,284.80	112,299.20	116,376.00	120,348.80
31	45.59	47.59	49.59	51.60	53.60	55.60	57.61	59.59
	3,647.20	3,807.20	3,967.20	4,128.00	4,288.00	4,448.00	4,608.80	4,767.20
	94,827.20	98,987.20	103,147.20	107,328.00	111,488.00	115,648.00	119,828.80	123,947.20
32	46.97	49.02	51.07	53.15	55.20	57.27	59.28	61.39
	3,757.60	3,921.60	4,085.60	4,252.00	4,416.00	4,581.60	4,742.40	4,911.20
	97,697.60	101,961.60	106,225.60	110,552.00	114,816.00	119,121.60	123,302.40	127,691.20

TEMPORARY ORDINANCE NO. 27-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ACCEPT THE FINAL PLAT FOR THE TIMBERTOP SUBDIVISION

WHEREAS, the developer of the Timbertop Subdivision has submitted a plat to the Lancaster Planning Commission for consideration as a final plat; and

WHEREAS, upon review at its July 11, 2024 meeting, the Planning Commission unanimously approved the proposed final plat with conditions precedent recommended by the City Engineer; and

WHEREAS, the developer has complied with those conditions as determined by the City Engineer who is recommending City Council accept the final plat for the Timbertop Subdivision attached hereto as Exhibit A; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Final Plat for the Timbertop Subdivision, attached hereto as Exhibit A, is hereby approved and accepted by the City.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Code Enforcement & Zoning Committee

I, _____, Clerk of Council do hereby certify that on _____, 2024 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council

RIVER VALLEY HIGHLANDS
SECTION 9, PHASE 2
PLAT CAB. 2, SLOT 110

RIVER VALLEY HIGHLANDS
SECTION 9, PHASE 1
PLAT CAB. 3, SLOT 14

PULTE HOMES OF OHIO, LLC.
FPN. 0532274820
OR 1670, PAGE 4027
3,926 ac.
SURVEY BOOK 86, PAGE 18832

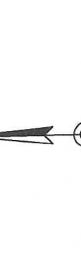
PULTE HOMES OF OHIO, LLC.
FPN. 0532274820
OR 1670, PAGE 4027
3,926 ac.
SURVEY BOOK 86, PAGE 18832

Block B
S 88°30'18" E
2,768.83 ac.

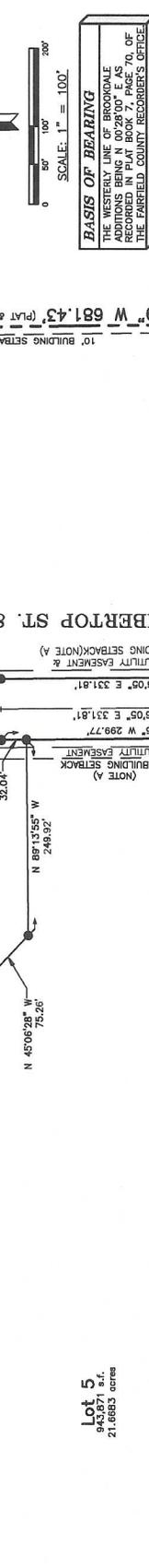
Lot 5
943,871 s.f.
21,666.53 acs

Lot 4
543,050 s.f.
12,466.7 acs

LANCASTER BOARD OF EDUCATION
VOL. 353, PAGE 180
PIN: 053-28001.00



BASIS OF BEARING
THE WESTERLY LINE OF BROOKDALE
ADDITIONS BEING N 00°28'00" E AS
RECORDED IN PLAT BOOK 7, PAGE 70, OF
THE FAIRFIELD COUNTY RECORDER'S OFFICE



MONUMENTS
 ● 5/8" COPED REBAR SET (REG DESIGN, INC.)
 ○ 5/8" REBAR FOUND (UNLESS OTHERWISE NOTED)
 PL PROPERTY LINE
 R/W RIGHT-OF-WAY
 CL CENTER LINE

LEGEND

LINE TABLE

LINE	DIRECTION	LENGTH	(PLAT & USED)
L1	N 47°03'48" W	77.92	(PLAT & USED)
L3	N 47°03'48" W	77.92	(PLAT & USED)
L4	N 47°03'48" W	59.91	(PLAT & USED)
L5	N 73°25'07" E	61.52	(PLAT & USED)

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHORD LENGTH	CHORD BEARING
C1	71.08'	535.00'	73°36'43"	35.59'	71.03'	S 86°49'38" W
C2	35.14'	25.00'	80°32'19"	21.18'	32.32'	N 56°42'34" W
C3	181.72'	340.00'	30°37'24"	93.09'	179.57'	N 31°45'06" W
C4	246.37'	340.00'	41°31'03"	128.87'	241.02'	N 26°18'17" W
C5	209.88'	300.00'	40°05'05"	109.44'	205.63'	N 27°01'16" W
C6	250.44'	300.00'	47°49'53"	135.04'	243.24'	N 23°08'52" W
C7	380.40'	300.00'	72°39'02"	220.58'	355.42'	N 37°05'36" E
C8	283.84'	340.00'	47°49'53"	150.78'	275.67'	S 23°08'52" E
C9	329.68'	340.00'	63°38'16"	210.96'	358.52'	N 32°35'13" E
C10	369.63'	260.00'	72°39'02"	191.17'	308.03'	S 37°05'36" W
C11	217.05'	260.00'	47°49'53"	115.30'	210.60'	S 23°08'52" E
C12	37.47'	340.00'	61°18'50"	18.75'	37.45'	S 02°23'20" E
C13	56.95'	340.00'	93°11'46"	28.34'	56.48'	N 59°36'29" E

AT IS TO SHOW CERTAIN PROPERTY, RIGHTS OF WAY, AND EASEMENTS
 MATING, AT THE REQUEST OF ZONING AND PLANNING AUTHORITIES AT THE TIME
 FOR REFERENCE ONLY. THE LIMITATIONS AND REQUIREMENTS MAY CHANGE
 REVIEWED TO DETERMINE THE THEN CURRENT APPLICABLE USE, AND
 ZONING CODE SHOULD BE CONSULTED FOR ANY CHANGES IN ZONING
 AS ON THIS PLAT, THIS NOTE SHOULD NOT BE CONSTRUED AS CREATING
 PRIVATE USE RESTRICTIONS, COVENANTS RUNNING WITH THE LAND OR TITLE
 DEPT TO THE EXTENT SPECIFICALLY IDENTIFIED AS SUCH.

PART OF TIMBERTOP SUBDIVISION PHASE 4 LIES IN FLOOD ZONE X (AREA
 0.2% ANNUAL CHANCE FLOOD PLAN) PER FLOOD INSURANCE RATE MAP NO.
 OF JANUARY 6, 2012. THE PARCEL ASLO LIES IN FLOOD ZONE X (AREA
 0.2% ANNUAL CHANCE FLOOD PLAN) PER FLOOD INSURANCE RATE MAP NO.
 OF JANUARY 6, 2012.

ANY PART THEREOF CAN BE ACQUIRED BY A COMPETENT EXAMINATION OF
 5, INCLUDING THOSE IN THE FAIRFIELD COUNTY RECORDER'S OFFICE.

ELECTRIC, CABLE, AND TELEPHONE SERVICE PROVIDERS HAVE NOT ISSUED
 AREAS, IN ADDITION TO THOSE SHOWN ON THIS PLAT, AS DEEMED
 SHOWN ON THIS PLAT. EXISTING RECORDED EASEMENT INFORMATION ABOUT
 ANY PART THEREOF CAN BE ACQUIRED BY A COMPETENT EXAMINATION OF
 5, INCLUDING THOSE IN THE FAIRFIELD COUNTY RECORDER'S OFFICE.

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 5, INCLUDING THOSE IN THE FAIRFIELD COUNTY RECORDER'S OFFICE.

LANCASTER TOWNSHIP
 N 88°43'03" W 823.88' (CALC. & USED)

LANCASTER TOWNSHIP
 N 88°58'09" W (PLAT & USED)

LANCASTER TOWNSHIP
 N 47°03'48" W (PLAT & USED)

LANCASTER TOWNSHIP
 S 42°56'12" W (PLAT & USED)

LANCASTER TOWNSHIP
 S 85°01'17" W 255.20' (PLAT & USED)

LANCASTER TOWNSHIP
 S 88°58'09" E 371.84' (PLAT & USED)

LANCASTER TOWNSHIP
 S 00°30'39" W 681.43' (PLAT & USED)

LANCASTER TOWNSHIP
 S 88°58'09" E 371.84' (PLAT & USED)

LANCASTER TOWNSHIP
 S 88°58'09" E 371.84' (PLAT & USED)

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LANCASTER TOWNSHIP
 S 88°58'09" E 371.84' (PLAT & USED)

TIMBERTOP SUBDIVISION
 (PHASE FOUR)
 2 OF 2