

LANCASTER CITY COUNCIL
LANCASTER, OHIO

JUNE 24, 2024

REGULAR MEETING CONVENES

PRAYER

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING AND DISPOSING OF THE JOURNAL

REPORTS OF CITY OFFICIALS

COMMUNICATIONS

SPECIAL PRESENTATION AND AWARDS

1. In Focus Special Presentation: GIS Department

PETITIONS AND MEMORIALS

PERMISSION OF VOTERS AND TAXPAYERS TO ADDRESS COUNCIL

REPORTS OF STANDING COMMITTEES

REPORTS OF SPECIAL COMMITTEES

PUBLIC HEARINGS

READING OF RESOLUTIONS

THIRD READING

Temp Res #61-24

A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE POLICE & FIRE LEVY FUND (2047)
Safety (Bizjak/Tener) (3 Readings)

SECOND READING

Temp Res #63-24

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH DOUBLE BOGEY HOLDINGS LLC FOR PARCEL NUMBER 0270035940, CONSISTING OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY
Economic Development (Hoop/Wing) (3 Readings)

Temp Res #64-24

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF LANCASTER, OHIO, TO ACCEPT THE MATERIAL TERMS OF THE NEW NATIONAL OPIOID SETTLEMENT WITH KROGER CO.
Finance (Wolfinger/Ahlers) (3 Readings)

Temp Res #66-24

A RESOLUTION TO APPROPRIATE FROM THE UNENCUMBERED BALANCE AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR IN THE GENERAL IMPROVEMENT FUND (3016)
Administrative Services (Luchtenberg/Bizjak) (2 Readings)

FIRST READING

Temp Res #67-24

A RESOLUTION TO REDUCE THE APPROPRIATIONS FROM THE MUNICIPAL COURT SPECIAL PROJECT FUND (2037) AND AMEND THE CERTIFICATE OF

APPROPRIATIONS WITH THE COUNTY AUDITOR
Finance (Wolfinger/Ahlers) (3 Readings)

- Temp Res #68-24 A RESOLUTION STATING THE SERVICES TO BE PROVIDED BY THE MUNICIPAL CORPORATION TO ANNEXED TERRITORY OF DOUBLE BOGEY HOLDINGS LLC FOR THE EXPEDITED TYPE 2 ANNEXATION OF PARCEL NUMBER 0270035940, CONSISTING OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY
Economic Development (Hoop/Schoonover) (1 Reading)
- Temp Res #69-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE TIKI ROAD PUMP STATION RENOVATION PROJECT
Water/WPC (Wing/Tener) (2 Readings)
- Temp Res #70-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE EWING RUN MANHOLE RECONSTRUCTION PROJECT
Water/WPC (Wing/Ailes) (3 Readings)
- Temp Res #71-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE SOUTH WATER PLANT BOOSTER PUMP PROJECT
Water/WPC (Wing/Tener) (2 Readings)
- Temp Res #72-24 A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR ENGINEERING SERVICES FOR THE CONSTRUCTION OF THE SOUTH WATER PLANT BOOSTER PUMP PROJECT
Water/WPC (Wing/Ailes) (3 Readings)
- Temp Res #73-24 A RESOLUTION TO AUTHORIZE THE AUDITOR TO COMPLETE 2024 BUDGET TRANSFERS AS NEEDED TO COMPLETE THE PUBLIC TRANSIT FUND (2021) TRANSITION TO FAIRFIELD COUNTY
Finance (Wolfinger/Ahlers) (3 Readings)
- Temp Res #74-24 A RESOLUTION TO ENGAGE BRICKER GRAYDON LLP AS SPECIAL ENERGY COUNSEL TO NEGOTIATE AND PREPARE A PREPAY GAS CONTRACT
Finance (Wolfinger/Schoonover) (1 Reading)

READING OF ORDINANCES

THIRD READING

- Temp Ord #18-24 AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT TO PURCHASE 1590 E. MAIN STREET, APPROXIMATELY 1.0 +/- ACRES, OF REAL PROPERTY FURTHER IDENTIFIED AS FAIRFIELD COUNTY AUDITOR PARCEL NUMBER 0535806100 FOR AN AMOUNT NOT TO EXCEED TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) AND TO DECLARE AN EMERGENCY

Safety (Bizjak/Ahlers) (3 Readings)

Temp Ord #19-24 AN ORDINANCE TO REPEAL AND REPLACE LANCASTER CODIFIED ORDINANCE PART SEVEN – BUSINESS REGULATION CODE, CHAPTER 709 – CULTIVATION, PROCESSING OR DISPENSING OF MEDICAL MARIJUANA OF THE CODIFIED ORDINANCES OF THE CITY OF LANCASTER

Law (Nihiser/Wolfinger) (3 Readings)**SECOND READING**

NONE

FIRST READING

Temp Ord #21-24 AN ORDINANCE TO ACCEPT A PETITION FOR THE ANNEXATION OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, TO CONSENT TO ANNEXATION, AND TO DECLARE AN EMERGENCY

Economic Development (Hoop/Nihiser) (1 Reading)

Temp Ord #22-24 AN ORDINANCE PURSUANT TO OHIO REVISED CODE 709.023(C) TO PROVIDE BUFFER FOR INCOMPATIBLE LAND USE SUBJECT TO PASSAGE OF THE ANNEXATION OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY

Economic Development (Hoop/Schoonover) (1 Reading)

Temp Ord #23-24 AN ORDINANCE TO AMEND PERMANENT ORDINANCE 34-23 AND TO DECLARE AN EMERGENCY

Finance (Wolfinger/Ailes) (2 Readings)**TABLED LEGISLATION**

NONE

UNFINISHED BUSINESS**NEW BUSINESS****ANNOUNCEMENT OF SCHEDULED MEETINGS****REGULARLY SCHEDULED CITY COUNCIL MEETINGS**

1. July 15th at 6:30 p.m.
2. August 12th at 6:30 p.m.

SPECIAL SCHEDULED MEETINGS

None

REGULARLY SCHEDULED COMMITTEE MEETINGS

1. Finance – July 15th at 6:00 p.m. – Council Chambers
2. Economic Development – July 25th at 7:30 a.m. – City Hall 1897 Conf Room

READING OF BILLS**EXECUTIVE SESSION (if needed)****ADJOURNMENT**

TEMPORARY RESOLUTION NO. 67-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO REDUCE THE APPROPRIATIONS FROM THE MUNICIPAL COURT SPECIAL PROJECT FUND (2037) AND AMEND THE CERTIFICATE OF APPROPRIATIONS WITH THE COUNTY AUDITOR

WHEREAS, the Municipal Court Special Projects Fund (2037) expense budget exceeds the revenue budget for 2024; and

WHEREAS, the expense budget must be lowered to match the revenue budget; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor amend the Certificate of Appropriations with the County Auditor in the amount of Negative One Hundred Twenty Thousand Dollars (-\$120,000.00) in the Municipal Court Special Projects Fund (2037).

SECTION 2. That the City of Lancaster Auditor reduce appropriations in the following expense accounts:

2037.2500.52034	Contract Services-Judicial	-\$35,000.00
2037.2500.56030	Equipment-Judicial	-\$35,000.00
2037.2500.59099	Contingency-Judicial	<u>-\$50,000.00</u>
	Total	-\$120,000.00

SECTION 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

President of Council

Offered by: _____

Mayor

Second by: _____

Requested by Finance Committee

TEMPORARY RESOLUTION NO. 68-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION STATING THE SERVICES TO BE PROVIDED BY THE MUNICIPAL CORPORATION TO ANNEXED TERRITORY OF DOUBLE BOGEY HOLDINGS LLC FOR THE EXPEDITED TYPE 2 ANNEXATION OF PARCEL NUMBER 0270035940, CONSISTING OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY

WHEREAS, the Trustees of the Paul and Clara Shull Revocable Living Trusts ("Petitioner"), for the benefit of Double Bogey Holdings LLC ("Developer") which is in contract to purchase the property, by and through legal counsel at Underhill & Hodge LLC, and, have filed a Petition for Expedited Type 2 Annexation for parcel number 0270035940, including 5.664 +/- acres currently in Pleasant Township, with the Fairfield County Board of County Commissioners ("BCC") and served the City with said Petition on June 5, 2024; and

WHEREAS, pursuant to the Ohio Revised Code, the City has twenty (20) days after the Petition is filed with the BCC to adopt a statement of services indicating what utilities and other services will be provided to the territory to be annexed; and

WHEREAS, Petitioners, by and through Developer and their agents, and the City have negotiated a Pre-Annexation Agreement that sets forth the terms and conditions necessary for the City to provide services to the newly annexed territory; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City hereby intends to provide the following services to the Petitioners' property in Pleasant Township as described in attached Exhibit A for the 5.664 +/- acres, for which a Petition for an Expedited Type 2 Annexation is pending before the BCC upon annexation: Water, Sanitary Sewer, Gas, Stormwater, Sanitation, Police, and Fire/EMS; conditioned, however, upon the annexation being successfully completed and all specific terms and conditions of the Pre-Annexation Agreement being satisfied.

SECTION 2. That if any road maintenance issues are created by or caused by said proposed annexation, the City Engineer and Department of Transportation will address those as agreed upon with the County Engineer.

SECTION 3. That the Petitioners and Developer shall ensure that future development within the area proposed for annexation will not result in the main City utility line capacities being exceeded.

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and for the further reason that this resolution must be enacted to meet the annexation timeline imposed by the Ohio Revised Code for an Expedited Type 2 Annexation; wherefore, this resolution shall take effect and be in force immediately upon its adoption and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Offered by: _____

Mayor

Second by: _____

Requested by Economic Development Committee



**Proposed 5.0± Acre Annexation
from Pleasant Township
to the City of Lancaster**

-1-

Situated in the State of Ohio, County of Fairfield, Township of Pleasant, being part of Section 29, Township 15, Range 18, Congress Lands and containing 5.0± acres of land, more or less, being part of a 5.664 acre tract of land conveyed to Jeffrey L. Shull, Trustee of the Clara Louise Shull Revocable Trust and the Paul J. Shull Revocable Trust in Instrument No. 202300014399 as Tract 1, said 5.0± acres more particularly described as follows:

Beginning at the northeast corner of said Tract 1, an angle point of a 16.269 acre tract of land also conveyed to Jeffrey L. Shull, Trustee of the Clara Louise Shull Revocable Trust and the Paul J. Shull Revocable Trust in Instrument No. 202300014399 as Tract 2, and being on an angle point of a City of Lancaster Corporation Line (Resolution No. 2024-01.30.a, Ordinance No. 15-24, and recorded in Instrument No. 202400006164);

Thence **S 02°06'53" W**, with the common line of said Tract 1 and said Tract 2, and said westerly City of Lancaster Corporation Line, **170.9± feet** to the northeast corner of a 0.120 acre tract of land conveyed to Jared C. and Caitlin M. Lister in Instrument No. 202300008234 as Tract #2, an angle point of said Tract 1, being on the west line of said Tract 2, and said westerly City of Lancaster Corporation Line;

Thence **N 87°54'53" W**, with a north line of said 0.120 acre tract, the north line of a 0.486 acre tract of land also conveyed to Jared C. and Caitlin M. Lister in Instrument No. 202300008234 as Tract #2, and a south line of said Tract 1 and leaving said City of Lancaster Corporation Line, **150.6± feet** to the northwest corner of said 0.486 acre tract and an angle point of said Tract 1;

Thence **S 02°01'55" W**, with a west line of said 0.486 acre tract and an east line of said Tract 1, **118.8± feet** to an angle point of said 0.486 acre tract and said Tract 1;

Thence **S 46°47'49 E**, with an east line of said 0.486 acre tract and a west line of said Tract 1, **124.0± feet** to a southwest corner of said 0.120 acre tract and an angle point of said Tract 1;

Thence **S 88°01'27" E**, with the south line of said 0.120 acre tract, and a north line of said Tract 1, **57.0± feet** to the southeast corner of said 0.120 acre tract, an angle point of said Tract 1 and said Tract 2, and an angle point of said City of Lancaster Corporation Line;

Thence continuing **S 88°01'27" E**, with the common line of said Tract 1 and said Tract 2 and said southerly City of Lancaster Corporation Line, **150.3± feet** to an angle point of said Tract 1 and Tract 2, and an angle point of said City of Lancaster Corporation Line;

Thence **S 01°45'40" W**, with the common line of said Tract 1 and said Tract 2 and with said westerly City of Lancaster Corporation Line, **398.1± feet** to a southeast corner of said Tract 1, a southwest corner of said Tract 2, being on the north line of a 0.18 acre tract of land conveyed to Mary L. Fox in Deed Book 397, Pg. 574 and Deed Book 552, Pg. 195 as Tract #3, and on an angle point of said City of Lancaster Corporation Line;

Thence **N 64°25'22" W**, with the north line of said 0.18 acre tract and the south line of said Tract 1, **191.1± feet** to an angle point of said Tract 1, and the northwest corner of said 0.18 acre tract;

Thence **S 03°37'14" E**, with an easterly line of said Tract 1, a westerly line of said 0.18 acre tract, and the westerly line of a 0.22 acre tract of land also conveyed to Mary L. Fox in Deed Book 397, Pg. 574 and Deed Book 552, Pg. 195, as Tract #1, **129.6± feet** to an angle point of said Tract 1, the southwest corner of said 0.22 acre tract, and being on the north line of a 0.734 acre tract of land conveyed to Cindy S. and Rodney Asbury in Instrument No. 202100022476;

Thence **N 87°59'17" W**, with a south line of said Tract 1 and the north line of said 0.734 acre tract, **20.1± feet** to an angle point of said Tract 1, the northwest corner of said 0.734 acre tract, and being on the east line of a 0.577 acre tract of land conveyed to Ariana Hayes in Instrument No. 202100025179;

Thence **N 01°32'21" W**, with a west line of said Tract 1, and the east line of said 0.577 tract, **95.2± feet** to an angle point of said Tract 1 and said 0.577 acre tract;

**Proposed 5.0± Acre Annexation
from Pleasant Township
to the City of Lancaster**

-2-

3. With a curve to the right, a central angle of $2^{\circ}41'40''$, a radius of 1475.42 feet, an arc length of 69.4± feet, and a chord bearing and distance of N $1^{\circ}49'45''$ E, 69.4± feet to a point on the proposed right-of-way, the common line of said Tract 1 and said Tract 2, and being on said southerly City of Lancaster Corporation Line;

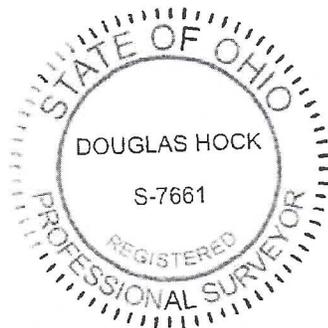
Thence S $87^{\circ}54'53''$ E, with the common line of said Tract 1 and said Tract 2 and with said southerly City of Lancaster Corporation Line, 323.9± feet to the **Point of Beginning**, containing 5.0± acres.

The above description was prepared by Advanced Civil Design Inc. on May 8, 2024 and is based on existing Fairfield County Auditor and Recorder records.

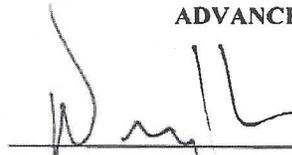
The total length of the annexation perimeter is 2,829± feet, of which 1043± feet are contiguous with existing City of Lancaster Corporation lines, being 37±% contiguous.

All references used in this description can be found at the Fairfield Recorder's Office, Fairfield County, Ohio.

This is not to be used for the transfer of land and is for annexation purposes only.



ADVANCED CIVIL DESIGN, INC.

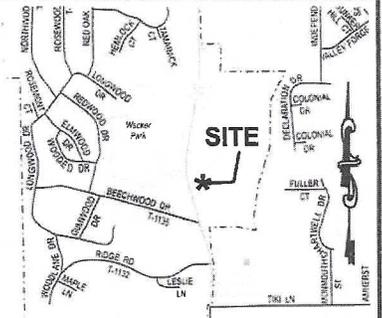
 5/14/24

Douglas R. Hock, P.S. 7661 Date:

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S03°37'14"E	129.6'±
L2	N87°59'17"W	20.1'±
L3	N01°32'21"W	95.2'±
L4	N03°38'07"W	41.7'±

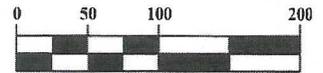
5.0± ACRE ANNEXATION FROM THE TOWNSHIP OF PLEASANT TO THE CITY OF LANCASTER

Section 29, Township 15
Range 18, Congress Lands
Township of Pleasant
County of Fairfield, State of Ohio



Location Map - NTS

GRAPHIC SCALE



1 inch = 100 feet

Paul J. Shull, Trustee of the Paul J. Shull Revocable Living Trust &
Clara L. Shull, Trustee of the Clara L. Shull Revocable Living Trust
Tract One
D.V. 690, Pg. 933
21.280 Ac.
P.N. 0270035920

City of Lancaster
D.V. 438, Pg. 20
P.N. 0270805000
(0.57 Ac.)
11.45 Ac. (Total)

P.N. 0270077500

Sheridan Drive
Subdivision No. 2
P.B. 7, Pg. 6
P.N. 0270077400

Lot 19

5.0± Ac. Tract

Lot 18

Length of Contiguity: 1043± feet
Total Length of Perimeter: 2,829± feet
Percentage of Contiguity: 37±%

This annexation will result in Parcel 0270036000 being a township island.

Legend



Area to be Annexed

Existing City of Lancaster Corp Line

Proposed City of Lancaster Corp Line

S87°54'53"E 323.9'±

Δ=2°41'40"
R=1475.42'
Arcl.=69.4'±
ChB=N1°49'45"E
ChD=69.4'±

Δ=14°00'46"
R=1027.98'
Arcl.=251.4'±
ChB=N6°39'05"W
ChD=250.8'±

Jared C. and
Caitlin M. Lister
I.N. 202300008234
P.N. 0270036000

Tract #1
0.486 Ac.

Tract #2
0.120 Ac.

S88°01'27"E
57.0'±

S88°01'27"E
150.3'±

Jeffrey L. Shull, Trustee of
the Clara Louise Shull Revocable
Trust and the Paul J. Shull
Revocable Trust
I.N. 202300014399

Tract 1
5.664 Ac.
5.0± Ac.

P.N. 0270035940

Jeffrey L. Shull, Trustee of
the Clara Louise Shull Revocable
Trust and the Paul J. Shull
Revocable Trust
I.N. 202300014399

Tract 2
16.269 Ac.
P.N. 0534248400

S85°17'06"W 137.8'±

Ariana Hayes
I.N. 202100025179
0.577 Ac.
P.N. 0270035400

Tract #1
0.22 Ac.

N64°25'22"W 191.1'±
Tract #3
0.18 Ac.

Mary L. Fox
D.B. 397, Pg. 574
D.B. 552, Pg. 195
P.N. 0270035300

Tract #2
0.020

Cindy S. and Rodney Asbury
I.N. 202100022476
0.734 Ac.

TEMPORARY RESOLUTION NO. 69-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE TIKI ROAD PUMP STATION RENOVATION PROJECT

WHEREAS, the City is nearing the completion of engineering design on the Tiki Road Pump Station Renovation Project; and

WHEREAS, funds for constructing this project include American Recovery Plan Act funds that must be under contract by December 31, 2024; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids for the Tiki Road Pump Station Renovation Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 70-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE EWING RUN MANHOLE RECONSTRUCTION PROJECT

WHEREAS, the City is nearing the completion of the engineering design on the Ewing Run Manhole Reconstruction Project; and

WHEREAS, construction of this project must occur between November 1st and March 31st due to environmental issues; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids for the Ewing Run Manhole Reconstruction Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 71-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ADVERTISE FOR BIDS FOR THE SOUTH WATER PLANT BOOSTER PUMP PROJECT

WHEREAS, the City is nearing the completion of the engineering design on the South Water Plant Booster Pump Project; and

WHEREAS, funds for constructing this project will come from an Ohio Water Development Authority Loan that requires bids be opened by September 1, 2024; now, therefore,

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to advertise for bids for the South Water Plant Booster Pump Project.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

President of Council

Mayor

TEMPORARY RESOLUTION NO. 72-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN ENGINEERING AGREEMENT FOR ENGINEERING SERVICES FOR THE CONSTRUCTION OF THE SOUTH WATER PLANT BOOSTER PUMP PROJECT

WHEREAS, pursuant to Temporary Resolution 71-24, which is pending before Council, the City of Lancaster is undertaking a construction project to install concentrate booster pumps at the South Water Treatment Plant; and

WHEREAS, engineering services are needed for construction administration, material testing, resident project representative, SCADA system programing, development of operation and maintenance manuals and training, record drawings and general consulting for the plant upgrades; and

WHEREAS, the City wishes to contract with ARCADIS U.S., Inc. for these services; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Service-Safety Director is hereby authorized to enter into a consulting engineering agreement not to exceed Five Hundred Fifty Thousand Dollars (\$550,000.00) for the engineering services delineated above.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Water/Water Pollution Control Committee

TEMPORARY RESOLUTION NO. 73-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE AUDITOR TO COMPLETE 2024 BUDGET TRANSFERS AS NEEDED TO COMPLETE THE PUBLIC TRANSIT FUND (2021) TRANSITION TO FAIRFIELD COUNTY

WHEREAS, Lancaster-Fairfield Public Transit will no longer be a City department and will become a Fairfield County agency as of July 1, 2024; and

WHEREAS, a new expense account was created to move existing 2024 expense budget funds in order to pay the City's financial contribution to Fairfield County; and

WHEREAS, the existing 2024 expense budget funds shall be transferred into the new expense account 2021-7100-52053 (Public Transit Cash Transfer to Fairfield County) to move cash on hand at the City to Fairfield County; and

WHEREAS, the budget transfers will exceed the ten percent (10%) limit authorized by Council pursuant to Permanent Resolution 127-23, thus, this resolution will allow the City Auditor to process any Lancaster-Fairfield Public Transit budget transfers necessary to move those funds to Fairfield County without the need for additional legislation; now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster Auditor is hereby authorized to and shall complete any 2024 budget transfers that are needed to facilitate the transfer of cash in the City's Public Transit Fund (2021) to Fairfield County.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Date Approved: _____

Clerk: _____

Offered by: _____

Second by: _____

Requested by Finance Committee

President of Council

Mayor

TEMPORARY RESOLUTION NO. 74-24

PERMANENT RESOLUTION NO. _____

A RESOLUTION TO ENGAGE BRICKER GRAYDON LLP AS SPECIAL ENERGY COUNSEL TO NEGOTIATE AND PREPARE A PREPAY GAS CONTRACT

WHEREAS, the Series 2019 Lancaster Port Authority ("Port") Gas Supply Revenue Refunding Bonds in the amount of \$300,065,000.00 are subject to mandatory tender on February 1, 2025 and may be redeemed in whole or part on any business day after November 1, 2024; and

WHEREAS, the Port and the City wish to continue to receive the economic benefits derived from a prepaid gas contract transaction; and

WHEREAS, it is necessary to retain the professional services of special energy counsel to obtain a new funding rate for the remaining prepayment value with remarketing or refunding of the bonds by establishing a new interest rate and a new mandatory tender date to prevent an interruption in gas deliveries; now, therefore,

BE IT RESOLVED BY COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the Law Director is hereby directed to execute documents to proceed to engage Bricker Graydon LLP as special energy counsel to negotiate and prepare a prepaid gas contract on behalf of the City of Lancaster.

SECTION 2. That this resolution shall take effect and be in force from passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yea _____ Nays _____

Approved: _____

President of Council

Attest: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

TEMPORARY ORDINANCE NO. 21-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ACCEPT A PETITION FOR THE ANNEXATION OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, TO CONSENT TO ANNEXATION, AND TO DECLARE AN EMERGENCY

WHEREAS, pursuant to Ohio Revised Code ("ORC") Sections 709.021 and 709.023, on June 5, 2024, the City of Lancaster was served with Petitioner's Expedited Type II Petition for Annexation of 5.664 +/- acres from Pleasant Township to the City of Lancaster; and

WHEREAS, Petitioner and the City have negotiated a Pre-Annexation Agreement which authorizes the City to receive and approve zoning and other development plans, subject to final acceptance of the annexation; and

WHEREAS, the City wishes to accept the Petition for Annexation and consent to the annexation pursuant to ORC Section 709.023(D); now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That the City of Lancaster hereby accepts the Petition for Expedited Type II Annexation of 5.664 +/- acres herein described in Exhibit A, and consents to the annexation thereof.

SECTION 2. That the City Law Director is hereby authorized to proceed with annexation proceedings on behalf of the City for the 5.664 +/- acres described in Exhibit A, as an Expedited Type II annexation pursuant to ORC Sections 709.021 and 709.023.

SECTION 3. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Municipality and its inhabitants and for the further reason that this ordinance is necessary to further economic development and remediate the City's acute housing shortage; wherefore, this ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Economic Development Committee

I, _____, Clerk of Council do hereby certify that on _____, 2024 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council



**Proposed 5.0± Acre Annexation
from Pleasant Township
to the City of Lancaster**

-1-

Situated in the State of Ohio, County of Fairfield, Township of Pleasant, being part of Section 29, Township 15, Range 18, Congress Lands and containing 5.0± acres of land, more or less, being part of a 5.664 acre tract of land conveyed to Jeffrey L. Shull, Trustee of the Clara Louise Shull Revocable Trust and the Paul J. Shull Revocable Trust in Instrument No. 202300014399 as Tract 1, said 5.0± acres more particularly described as follows:

Beginning at the northeast corner of said Tract 1, an angle point of a 16.269 acre tract of land also conveyed to Jeffrey L. Shull, Trustee of the Clara Louise Shull Revocable Trust and the Paul J. Shull Revocable Trust in Instrument No. 202300014399 as Tract 2, and being on an angle point of a City of Lancaster Corporation Line (Resolution No. 2024-01.30.a, Ordinance No. 15-24, and recorded in Instrument No. 202400006164);

Thence **S 02°06'53" W**, with the common line of said Tract 1 and said Tract 2, and said westerly City of Lancaster Corporation Line, **170.9± feet** to the northeast corner of a 0.120 acre tract of land conveyed to Jared C. and Caitlin M. Lister in Instrument No. 202300008234 as Tract #2, an angle point of said Tract 1, being on the west line of said Tract 2, and said westerly City of Lancaster Corporation Line;

Thence **N 87°54'53" W**, with a north line of said 0.120 acre tract, the north line of a 0.486 acre tract of land also conveyed to Jared C. and Caitlin M. Lister in Instrument No. 202300008234 as Tract #2, and a south line of said Tract 1 and leaving said City of Lancaster Corporation Line, **150.6± feet** to the northwest corner of said 0.486 acre tract and an angle point of said Tract 1;

Thence **S 02°01'55" W**, with a west line of said 0.486 acre tract and an east line of said Tract 1, **118.8± feet** to an angle point of said 0.486 acre tract and said Tract 1;

Thence **S 46°47'49 E**, with an east line of said 0.486 acre tract and a west line of said Tract 1, **124.0± feet** to a southwest corner of said 0.120 acre tract and an angle point of said Tract 1;

Thence **S 88°01'27" E**, with the south line of said 0.120 acre tract, and a north line of said Tract 1, **57.0± feet** to the southeast corner of said 0.120 acre tract, an angle point of said Tract 1 and said Tract 2, and an angle point of said City of Lancaster Corporation Line;

Thence continuing **S 88°01'27" E**, with the common line of said Tract 1 and said Tract 2 and said southerly City of Lancaster Corporation Line, **150.3± feet** to an angle point of said Tract 1 and Tract 2, and an angle point of said City of Lancaster Corporation Line;

Thence **S 01°45'40" W**, with the common line of said Tract 1 and said Tract 2 and with said westerly City of Lancaster Corporation Line, **398.1± feet** to a southeast corner of said Tract 1, a southwest corner of said Tract 2, being on the north line of a 0.18 acre tract of land conveyed to Mary L. Fox in Deed Book 397, Pg. 574 and Deed Book 552, Pg. 195 as Tract #3, and on an angle point of said City of Lancaster Corporation Line;

Thence **N 64°25'22" W**, with the north line of said 0.18 acre tract and the south line of said Tract 1, **191.1± feet** to an angle point of said Tract 1, and the northwest corner of said 0.18 acre tract;

Thence **S 03°37'14" E**, with an easterly line of said Tract 1, a westerly line of said 0.18 acre tract, and the westerly line of a 0.22 acre tract of land also conveyed to Mary L. Fox in Deed Book 397, Pg. 574 and Deed Book 552, Pg. 195, as Tract #1, **129.6± feet** to an angle point of said Tract 1, the southwest corner of said 0.22 acre tract, and being on the north line of a 0.734 acre tract of land conveyed to Cindy S. and Rodney Asbury in Instrument No. 202100022476;

Thence **N 87°59'17" W**, with a south line of said Tract 1 and the north line of said 0.734 acre tract, **20.1± feet** to an angle point of said Tract 1, the northwest corner of said 0.734 acre tract, and being on the east line of a 0.577 acre tract of land conveyed to Ariana Hayes in Instrument No. 202100025179;

Thence **N 01°32'21" W**, with a west line of said Tract 1, and the east line of said 0.577 tract, **95.2± feet** to an angle point of said Tract 1 and said 0.577 acre tract;

**Proposed 5.0± Acre Annexation
from Pleasant Township
to the City of Lancaster**

-2-

3. With a curve to the right, a central angle of $2^{\circ}41'40''$, a radius of 1475.42 feet, an arc length of 69.4± feet, and a chord bearing and distance of $N 1^{\circ}49'45'' E$, 69.4± feet to a point on the proposed right-of-way, the common line of said Tract 1 and said Tract 2, and being on said southerly City of Lancaster Corporation Line;

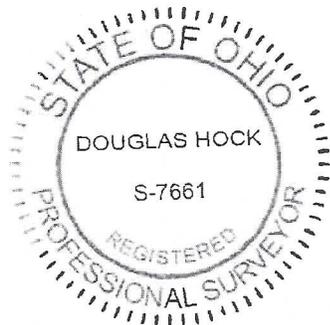
Thence $S 87^{\circ}54'53'' E$, with the common line of said Tract 1 and said Tract 2 and with said southerly City of Lancaster Corporation Line, 323.9± feet to the **Point of Beginning**, containing 5.0± acres.

The above description was prepared by Advanced Civil Design Inc. on May 8, 2024 and is based on existing Fairfield County Auditor and Recorder records.

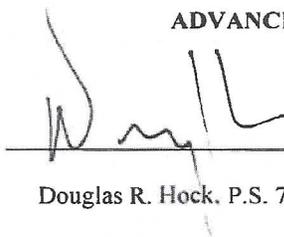
The total length of the annexation perimeter is 2,829± feet, of which 1043± feet are contiguous with existing City of Lancaster Corporation lines, being 37±% contiguous.

All references used in this description can be found at the Fairfield Recorder's Office, Fairfield County, Ohio.

This is not to be used for the transfer of land and is for annexation purposes only.



ADVANCED CIVIL DESIGN, INC.

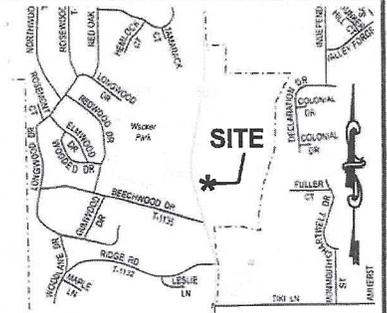
 5/14/24

Douglas R. Hock, P.S. 7661 Date:

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S03°37'14"E	129.6'±
L2	N87°59'17"W	20.1'±
L3	N01°32'21"W	95.2'±
L4	N03°38'07"W	41.7'±

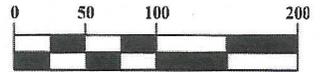
5.0± ACRE ANNEXATION FROM THE TOWNSHIP OF PLEASANT TO THE CITY OF LANCASTER

Section 29, Township 15
Range 18, Congress Lands
Township of Pleasant
County of Fairfield, State of Ohio



Location Map - NTS

GRAPHIC SCALE



1 inch = 100 feet

Paul J. Shull, Trustee of the Paul J. Shull Revocable Living Trust & Clara L. Shull, Trustee of the Clara L. Shull Revocable Living Trust
Tract One
D.V. 690, Pg. 933
21.280 Ac.
P.N. 0270035920

City of Lancaster
D.V. 438, Pg. 20
P.N. 0270805000
(0.57 Ac.)
11.45 Ac. (Total)

P.N. 0270077500

Sheridan Drive
Subdivision No. 2
P.B. 7, Pg. 6
P.N. 0270077400

Lot 19

Lot 18

5.0± Ac. Tract

Length of Contiguity: 1043± feet
Total Length of Perimeter: 2,829± feet
Percentage of Contiguity: 37±%

This annexation will result in Parcel 0270036000 being a township island.

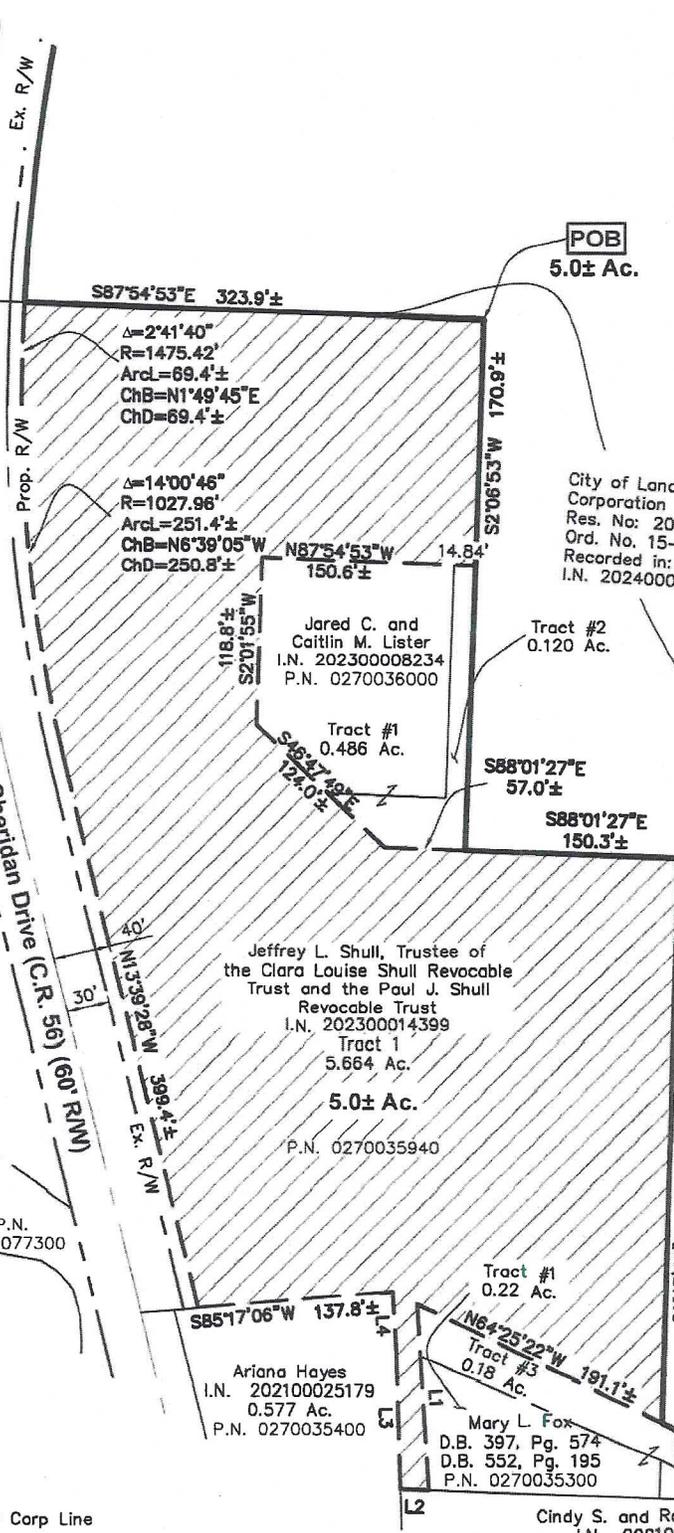
Legend



Area to be Annexed

Existing City of Lancaster Corp Line

Proposed City of Lancaster Corp Line



POB
5.0± Ac.

City of Lancaster
Corporation Line
Res. No: 2024-01.30.a
Ord. No. 15-24
Recorded in:
I.N. 202400006164

Tract #2
0.120 Ac.

Jared C. and
Caitlin M. Lister
I.N. 202300008234
P.N. 0270036000

Tract #1
0.486 Ac.

Jeffrey L. Shull, Trustee of
the Clara Louise Shull Revocable
Trust and the Paul J. Shull
Revocable Trust
I.N. 202300014399
Tract 1
5.664 Ac.

5.0± Ac.
P.N. 0270035940

Jeffrey L. Shull, Trustee of
the Clara Louise Shull Revocable
Trust and the Paul J. Shull
Revocable Trust
I.N. 202300014399
Tract 2
18.269 Ac.
P.N. 0534248400

Ariana Hayes
I.N. 202100025179
0.577 Ac.
P.N. 0270035400

Mary L. Fox
D.B. 397, Pg. 574
D.B. 552, Pg. 195
P.N. 0270035300

Cindy S. and Rodney Asbury
I.N. 202100022476
0.734 Ac.

TEMPORARY ORDINANCE NO. 22-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE PURSUANT TO OHIO REVISED CODE 709.023(C) TO PROVIDE A BUFFER FOR INCOMPATIBLE LAND USE SUBJECT TO PASSAGE OF THE ANNEXATION OF 5.664 +/- ACRES IN PLEASANT TOWNSHIP, AND TO DECLARE AN EMERGENCY

WHEREAS, the City of Lancaster was served with an Expedited Type II Petition to annex 5.664 +/- acres from Pleasant Township to the City of Lancaster on June 5, 2024; and

WHEREAS, the territory that is proposed to be annexed is currently subject to Pleasant Township zoning; and

WHEREAS, Ohio Revised Code 709.023(C) requires that the City adopt an ordinance that states “if the territory is annexed and becomes subject to zoning by the municipal corporation and that municipal zoning permits uses in the annexed territory that the municipal corporation determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the municipal corporation will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township”; and

WHEREAS, the City has yet to pass an ordinance to establish the zoning for newly annexed territory; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That if the 5.664 +/- acre territory is annexed and becomes subject to zoning by the City of Lancaster and the City’s zoning permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under current township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the City will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township.

SECTION 2. This ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the Municipality and its inhabitants and for the further reason that this ordinance is necessary to further economic development and remediate the City’s acute housing shortage; wherefore, this ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Economic Development Committee

I, _____, Clerk of Council do hereby certify that on _____,
2024 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with
Ohio Revised Code 731.24.

Clerk of Council

TEMPORARY ORDINANCE NO. 23-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO AMEND PERMANENT ORDINANCE 34-23 AND TO
DECLARE AN EMERGENCY

WHEREAS, Permanent Ordinance 34-23 established the benefits, titles, and compensation for management and professional personnel employed by the City of Lancaster, Ohio for the year 2024; and

WHEREAS, the position of Water Construction Supervisor was approved and established at salary range 19; and

WHEREAS, the Water Department intends to hire to fill the Construction Supervisor position at salary range 18 as this was the original salary range for this position; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. That Permanent Ordinance 34-23 is hereby amended, pursuant to Exhibit A, to reduce the salary range for the Water Construction Supervisor position from salary range 19 to salary range 18.

SECTION 2. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the further reason that this Ordinance is necessary to accurately reflect the appropriate pay range for the position; wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Finance Committee

I, _____, Clerk of Council do hereby certify that on _____, 2024 the Lancaster Eagle Gazette published the summary of this ordinance in accordance with Ohio Revised Code 731.24.

Clerk of Council



TEMPORARY ORDINANCE NO. 31-23*

PERMANENT ORDINANCE NO. 34 -23

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2024, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio:

SECTION 1. MANAGEMENT AND PROFESSIONAL PERSONNEL.

The following management and professional positions are approved and established, effective Payroll #1, 2024, in accordance with the department, job title, salary range, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>RANGE</u>	<u>EMPLOYEES</u>
Auditor	Assistant Auditor	23	1
Cemetery	Maintenance Supervisor	18	1
Certified Building	Certified Building Manager	23	1
Code Enforcement	Code Enforcement Director	21	1
Community Dev.	Executive Director	24	1
	Asst. Executive Director	19	1
Engineering	City Engineer	32	1
	Assistant City Engineer	27	1
Environmental Engineering	Environmental Engineer	30	1
Gas	General Manager	31	1
	Operations Manager	27	1
	Construction Supervisor	19	2
	Compliance/Supply Manager	20	1
GIS	GIS Manager	22	1
Human Resources	HR Director	24	1
Income Tax	Tax Commissioner	24	1
	Asst. Tax Commissioner	19	1 (TO 31-23) (11/13/2023)
IT/Telecom	IT Director	26	1
	Assistant IT Director	20	1

Law Director	Assistant Law Director	27	1
	Senior Attorney	23	1
	Assistant Prosecutor	21	3
Planning & Zoning	City Planner	18	1
	Zoning Administrator	18	1
Sanitation	Department Superintendent	25	1
	Assistant Superintendent	19	1
Service-Safety	Service-Safety Director	31	1
Storm Water Utility	Storm Water Manager	27	1
	Storm Water Engineer II	23	1
Transit	Transit Director	21	1
	Transit Assistant Director	16	1
	Operations Supervisor	9	1
Transportation	Department Superintendent	27	1
	Operations Manager	21	1
	Traffic Control Supervisor	18	1
	Maintenance Supervisor	18	1
Utilities	Department Superintendent	24	1
	Assistant Superintendent	19	1
Water	Department Superintendent	28	1
	Plant Manager	21	2
	Construction Supervisor	19 18 (TO 23-24) (06/24/2024)	1 (TO 31-23) (11/13/2023)
	Distribution Manager	21	1
	Compliance Manager	18	1
Water Pollution Control	Department Superintendent	29	0
	Assistant Superintendent	21	1
	Chemist	19	1

SECTION 2. WATER POLLUTION CONTROL SUPERINTENDENT.

The annual compensation for the Water Pollution Control Superintendent effective payroll #1, 2024, shall be as follows:

Superintendent	Hourly	\$ 57.41
	Bi-weekly	\$ 4,592.80
	Annual	\$ 119,412.80

SECTION 3. POLICE CHIEF AND DEPUTY POLICE CHIEF.

The annual compensation for the Police Chief, Deputy Police Chief, and

Communication Technician Supervisor effective payroll #1, 2024, shall be as follows:

Police Chief	Hourly	\$ 66.71	
	Bi-weekly	\$ 5,336.80	
	Annual	\$ 138,756.80	
Deputy Police Chief	Hourly	\$ 63.54	
	Bi-weekly	\$ 5,083.20	
	Annual	\$ 132,163.20	
Communication Tech Supervisor	Hourly	\$ 35.60	
	Bi-weekly	\$ 2,848.00	
	Annual	\$ 74,048.00	(wages calculated 14% above top Comm Tech pay)

SECTION 4. FIRE CHIEF AND ASSISTANT FIRE CHIEF.

The annual compensation for the Fire Chief and one Assistant Fire Chief, effective payroll #1, 2024, shall be as follows:

Fire Chief	Hourly	\$ 64.29	
	Bi-weekly	\$ 5,143.20	
	Annual	\$ 133,723.20	
Assistant Fire Chief	Hourly	\$ 61.23	
	Bi-weekly	\$ 4,898.40	
	Annual	\$ 127,358.40	

SECTION 5. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 6. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 7. MEDICAL INSURANCE

Employees must work an average of 30 hours or more per week over the past twelve (12) months to be eligible for medical insurance. Employees covered by this Ordinance shall pay an amount equal to 15% of the monthly premium for both family and single coverage. These deductions will be made pursuant to the City's 125 plan.

The employee and members of his or her family shall be included under the Employee Insurance Coverage, but only one plan of Employee Insurance Coverage will apply per family even if more than one member of an employee's immediate family is employed by the City.

The insurance benefits provided in this Ordinance shall be substantially equal to those currently provided during the life of this Agreement. The City shall choose the insurance provider and plan, and the benefits provided herein are subject to the rules and regulations of the insurance provider.

SECTION 8. LIFE INSURANCE.

The City shall provide to all full-time employees covered by this Ordinance a term life insurance program as follows:

Coverage Amount

- \$ 50,000.00 per employee
- \$ 2,000.00 per employee spouse
- Up to \$2,000.00 per employee child (to age 26)

An employee will be eligible for insurance under this provision during the term of his or her employment with the City. An employee on leave without pay is not eligible for this program.

SECTION 9. PAY SCALE.

The Pay Scale for employees referenced in Section 1 of this Ordinance above, is set forth in the attached Exhibit A. These Pay Scales are effective Payroll #1, 2024.

SECTION 10. VACATION LEAVE.

The vacation leave schedule for employees referenced in this Ordinance is hereby established as follows:

<u>Continuous Service</u>	<u>Vacation Hours</u>	
Upon completion of 6 months	40 hours	(TO 31-23*) (12/11/2023)
Upon completion of 1 Year	40 hours	(TO 31-23*) (12/11/2023)
Upon completion of 2 Years	80 hours	(TO 31-23*) (12/11/2023)
Upon completion of 5 years	120 hours	(TO 31-23*) (12/11/2023)
Upon completion of 14 years	160 hours	(TO 31-23*) (12/11/2023)
Upon completion of 20 years	200 hours	(TO 31-23*) (12/11/2023)
1 - 5 years	80 hours	(TO 31-23*) (12/11/2023)
6 - 14 years	120 hours	(TO 31-23*) (12/11/2023)
15 - 20 years	160 hours	(TO 31-23*) (12/11/2023)
21 + years	200 hours	(TO 31-23*) (12/11/2023)

As used in this section, “year” means any 12-month period following the first date of employment with the City during which the employee is continuously employed with the City and works at least 1,600 hours.

~~Employees covered by this Ordinance shall accrue 80 hours of vacation leave upon completion of one full year of service with the City, and thereafter on the first day of January during any calendar year in which the employee is in active service with the City in accordance with the schedule above. (TO 31-23*) (12/11/2023)~~

Employees shall earn and be provided the first week of vacation leave during the pay period in which they attain six (6) months of service. Employees shall earn and be provided an additional one (1) week of vacation leave during the pay period in which they attain one year of service. Thereafter, vacation leave shall be earned as set forth in the paragraph below. (TO 31-23*) (12/11/2023)

Entitlement to accrued vacation leave becomes effective on January 1st if the anniversary date of employment falls within the same calendar year. Employees who separate from the City with less than one year of employment shall not be entitled to a payout of vacation leave. (TO 31-23*) (12/11/2023)

Employees covered by this Ordinance may carry-over no more than 40 hours of vacation leave into the subsequent calendar year, except as otherwise authorized by the Service-Safety Director and/or elected official responsible for supervision of the department.

SECTION 11. PERSONAL TIME.

Employees covered by this Ordinance shall receive 40 hours of personal time each year. Personal time must be used in the year in which it was accrued and will not accumulate. Part-time employees are exempt from this benefit.

Newly hired employees shall be entitled to personal leave on a pro-rated basis in their first calendar year of employment. Employees hired between January 1 and March 31 shall be entitled to forty (40) hours of personal leave in that year. Employees hired between April 1 and June 30 shall be entitled to thirty (30) hours of personal leave in that year. Employees hired between July 1 and September 30 shall be entitled to twenty (20) hours of personal leave in that year. Employees hired between October 1 and December 31 shall be entitled to ten (10) hours of personal leave in that year. (TO 31-23*) (12/11/2023)

On January 1st of the calendar year following initial employment, the employee shall receive forty (40) hours of personal leave. (TO 31-23*) (12/11/2023)

SECTION 12. FUNERAL LEAVE

Employees covered by this Ordinance shall be granted funeral leave with pay for the death of a family member as follows:

For a death within the employee's immediate family (*e.g.*, spouse, parent, parent of spouse, child, stepchild, stepparent, or sibling), an employee shall be granted five days of leave within seven days of the death of the family member.

For a death not within the employee's immediate family (*e.g.*, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent, grandchild, appointed legal guardian, aunt, uncle, or grandparent of spouse), an employee shall be granted three days of leave within seven days of the death of the family member.

An employee may elect to take up to two additional bereavement days as other paid leave.

SECTION 13. SICK LEAVE PAYOUT.

A. An employee covered by this Ordinance who maintains a sick leave "bank" of more than 960 hours may elect to "cash in" up to \$500.00 of accrued but unused sick leave annually; provided, however, that an employee may "cash in" only accrued but unused sick leave in excess of 960 hours. In addition, employees with a sick leave "bank" of more than nine hundred sixty (960) hours may cash in two (2) hours of sick leave for one (1) hour of pay up to an additional five-hundred-dollar (\$500) payout provided the employee maintains a sick leave "bank" of at least nine hundred sixty (960) hours. The value of the sick time per hour is an employee's regular hourly rate.

B. An employee covered by this Ordinance who has a bank of more than nine hundred sixty (960) hours can exchange a minimum of eight (8) hours, or one day, for an additional vacation day, not to exceed forty (40) hours.

C. Full-time employees covered by this Ordinance and hired on or before December 31, 2010 shall be granted the following:

1. If, upon retirement, an employee has a "bank" of at least 960 hours of accrued but unused sick leave, that employee will be paid 100% of the value of the employee's accrued but unused sick leave up to 960 hours, and 25% of the value of that employee's accrued but unused sick leave in excess of 960 hours.
2. If, upon retirement, an employee does not have a "bank" of 960 hours of accrued but unused sick leave, that employee will be paid the value of 32 hours of the employee's accrued but unused sick leave for each year of the employee's continuous employment with the City, but in no case shall an employee be paid out more than the value of 960 hours of accrued but unused sick leave pursuant to this provision.

D. Full-time employees covered by this Ordinance, who were hired on or after January 1, 2011 and who have at least ten years of continuous service with the City, shall be granted the following:

1. Upon retirement, an employee may elect to be paid 25% of the value of the employee's accrued but unused sick leave. Regardless of the amount of the payment, a payout under this provision shall eliminate all of that employee's accrued but unused sick leave. An employee may elect to receive one or more payments, but the aggregate value of all payouts under this provision shall not exceed the value of 240 hours of accrued but unused sick leave.
2. For purposes of this section, the value of one hour of sick leave is equivalent to the employee's current regular hourly rate.

SECTION 14. SICK LEAVE EXCHANGE.

Employees covered by this Ordinance who maintain a sick leave "bank" of at least 960 hours may cash in sick leave for personal leave, at a ratio of two days of sick leave for one day of personal leave, for up to three personal days annually.

Employees who maintain a sick leave "bank" of at least 640 hours may cash in sick leave for personal leave, at a ratio of three days of sick leave for one day of personal leave, for up to three personal days annually.

SECTION 15. SUPERVISOR DISCRETION.

The Service-Safety Director or elected official responsible for supervision of a City department may, in the exercise of his or her sound discretion, adjust the pay step and/or benefits (e.g., vacation leave, personal time, and compensatory time) of an employee covered by this Ordinance in light of that employee's experience, education, performance, or other extenuating circumstances. Any adjustment under this provision must be in writing and, upon delivery to the City Auditor, the adjustment shall be made as soon as practicable.

SECTION 16. FORCE AND EFFECT.

This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for the continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: 12/11/23 after 3rd reading. Vote: Yeas 7 Nays 2

Approved: 12/11/23

Attest: Jessie Lee Dandy

Offered by: Jon B. Mulvaney

Second by: Kurt McCut

Requested by Finance Committee

David C. Ueber
President of Council
David L. Scheffler
Mayor

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
9	24.59	25.65	26.75	27.84	28.88	29.96	31.04	32.11
	1,967.20	2,052.00	2,140.00	2,227.20	2,310.40	2,396.80	2,483.20	2,568.80
	51,147.20	53,352.00	55,640.00	57,907.20	60,070.40	62,316.80	64,563.20	66,788.80
10	25.23	26.36	27.46	28.57	29.67	30.79	31.86	32.99
	2,018.40	2,108.80	2,196.80	2,285.60	2,373.60	2,463.20	2,548.80	2,639.20
	52,478.40	54,828.80	57,116.80	59,425.60	61,713.60	64,043.20	66,268.80	68,619.20
11	26.06	27.30	28.52	29.74	30.95	32.18	33.39	34.63
	2,084.80	2,184.00	2,281.60	2,379.20	2,476.00	2,574.40	2,671.20	2,770.40
	54,204.80	56,784.00	59,321.60	61,859.20	64,376.00	66,934.40	69,451.20	72,030.40
12	26.79	27.96	29.14	30.31	31.46	32.64	33.81	34.93
	2,143.20	2,236.80	2,331.20	2,424.80	2,516.80	2,611.20	2,704.80	2,794.40
	55,723.20	58,156.80	60,611.20	63,044.80	65,436.80	67,891.20	70,324.80	72,654.40
13	27.57	28.76	29.96	31.15	32.34	33.54	34.77	35.96
	2,205.60	2,300.80	2,396.80	2,492.00	2,587.20	2,683.20	2,781.60	2,876.80
	57,345.60	59,820.80	62,316.80	64,792.00	67,267.20	69,763.20	72,321.60	74,796.80
14	28.14	29.38	30.61	31.86	33.09	34.36	35.56	36.76
	2,251.20	2,350.40	2,448.80	2,548.80	2,647.20	2,748.80	2,844.80	2,940.80
	58,531.20	61,110.40	63,668.80	66,268.80	68,827.20	71,468.80	73,964.80	76,460.80
15	28.79	30.06	31.38	32.66	33.92	35.20	36.47	37.72
	2,303.20	2,404.80	2,510.40	2,612.80	2,713.60	2,816.00	2,917.60	3,017.60
	59,883.20	62,524.80	65,270.40	67,932.80	70,553.60	73,216.00	75,857.60	78,457.60
16	29.76	31.06	32.34	33.66	34.97	36.29	37.58	38.85
	2,380.80	2,484.80	2,587.20	2,692.80	2,797.60	2,903.20	3,006.40	3,108.00
	61,900.80	64,604.80	67,267.20	70,012.80	72,737.60	75,483.20	78,166.40	80,808.00
17	30.61	31.95	33.30	34.60	35.94	37.28	38.60	39.90
	2,448.80	2,556.00	2,664.00	2,768.00	2,875.20	2,982.40	3,088.00	3,192.00
	63,668.80	66,456.00	69,264.00	71,968.00	74,755.20	77,542.40	80,288.00	82,992.00
18	31.44	32.76	34.08	35.44	36.76	38.09	39.42	40.78
	2,515.20	2,620.80	2,726.40	2,835.20	2,940.80	3,047.20	3,153.60	3,262.40
	65,395.20	68,140.80	70,886.40	73,715.20	76,460.80	79,227.20	81,993.60	84,822.40
19	32.28	33.71	35.12	36.54	37.98	39.41	40.82	42.25
	2,582.40	2,696.80	2,809.60	2,923.20	3,038.40	3,152.80	3,265.60	3,380.00
	67,142.40	70,116.80	73,049.60	76,003.20	78,998.40	81,972.80	84,905.60	87,880.00
20	33.08	34.55	36.02	37.49	38.96	40.39	41.87	43.39
	2,646.40	2,764.00	2,881.60	2,999.20	3,116.80	3,231.20	3,349.60	3,471.20
	68,806.40	71,864.00	74,921.60	77,979.20	81,036.80	84,011.20	87,089.60	90,251.20

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
21	34.03	35.52	37.01	38.47	39.96	41.41	42.89	44.42
	2,722.40	2,841.60	2,960.80	3,077.60	3,196.80	3,312.80	3,431.20	3,553.60
	70,782.40	73,881.60	76,980.80	80,017.60	83,116.80	86,132.80	89,211.20	92,393.60
22	35.04	36.61	38.17	39.73	41.29	42.84	44.39	45.95
	2,803.20	2,928.80	3,053.60	3,178.40	3,303.20	3,427.20	3,551.20	3,676.00
	72,883.20	76,148.80	79,393.60	82,638.40	85,883.20	89,107.20	92,331.20	95,576.00
23	36.13	37.72	39.32	40.89	42.48	44.04	45.64	47.24
	2,890.40	3,017.60	3,145.60	3,271.20	3,398.40	3,523.20	3,651.20	3,779.20
	75,150.40	78,457.60	81,785.60	85,051.20	88,358.40	91,603.20	94,931.20	98,259.20
24	37.20	38.85	40.50	42.12	43.77	45.40	47.03	48.70
	2,976.00	3,108.00	3,240.00	3,369.60	3,501.60	3,632.00	3,762.40	3,896.00
	77,376.00	80,808.00	84,240.00	87,609.60	91,041.60	94,432.00	97,822.40	101,296.00
25	38.22	39.94	41.62	43.35	45.05	46.76	48.45	50.14
	3,057.60	3,195.20	3,329.60	3,468.00	3,604.00	3,740.80	3,876.00	4,011.20
	79,497.60	83,075.20	86,569.60	90,168.00	93,704.00	97,260.80	100,776.00	104,291.20
26	39.33	41.07	42.80	44.52	46.26	47.99	49.73	51.47
	3,146.40	3,285.60	3,424.00	3,561.60	3,700.80	3,839.20	3,978.40	4,117.60
	81,806.40	85,425.60	89,024.00	92,601.60	96,220.80	99,819.20	103,438.40	107,057.60
27	40.71	42.48	44.28	46.05	47.85	49.63	51.42	53.25
	3,256.80	3,398.40	3,542.40	3,684.00	3,828.00	3,970.40	4,113.60	4,260.00
	84,676.80	88,358.40	92,102.40	95,784.00	99,528.00	103,230.40	106,953.60	110,760.00
28	41.73	43.53	45.39	47.24	49.09	50.94	52.76	54.58
	3,338.40	3,482.40	3,631.20	3,779.20	3,927.20	4,075.20	4,220.80	4,366.40
	86,798.40	90,542.40	94,411.20	98,259.20	102,107.20	105,955.20	109,740.80	113,526.40
29	42.95	44.85	46.74	48.63	50.53	52.42	54.32	56.19
	3,436.00	3,588.00	3,739.20	3,890.40	4,042.40	4,193.60	4,345.60	4,495.20
	89,336.00	93,288.00	97,219.20	101,150.40	105,102.40	109,033.60	112,985.60	116,875.20
30	44.27	46.21	48.13	50.11	52.06	53.99	55.95	57.86
	3,541.60	3,696.80	3,850.40	4,008.80	4,164.80	4,319.20	4,476.00	4,628.80
	92,081.60	96,116.80	100,110.40	104,228.80	108,284.80	112,299.20	116,376.00	120,348.80
31	45.59	47.59	49.59	51.60	53.60	55.60	57.61	59.59
	3,647.20	3,807.20	3,967.20	4,128.00	4,288.00	4,448.00	4,608.80	4,767.20
	94,827.20	98,987.20	103,147.20	107,328.00	111,488.00	115,648.00	119,828.80	123,947.20
32	46.97	49.02	51.07	53.15	55.20	57.27	59.28	61.39
	3,757.60	3,921.60	4,085.60	4,252.00	4,416.00	4,581.60	4,742.40	4,911.20
	97,697.60	101,961.60	106,225.60	110,552.00	114,816.00	119,121.60	123,302.40	127,691.20

TEMPORARY ORDINANCE NO. 31-23*

PERMANENT ORDINANCE NO. 34 -23

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL PERSONNEL EMPLOYED BY THE CITY OF LANCASTER, OHIO FOR THE YEAR 2024, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED by the Council of the City of Lancaster, State of Ohio:

SECTION 1. MANAGEMENT AND PROFESSIONAL PERSONNEL.

The following management and professional positions are approved and established, effective Payroll #1, 2024, in accordance with the department, job title, salary range, and number of employees listed below:

<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>RANGE</u>	<u>EMPLOYEES</u>
Auditor	Assistant Auditor	23	1
Cemetery	Maintenance Supervisor	18	1
Certified Building	Certified Building Manager	23	1
Code Enforcement	Code Enforcement Director	21	1
Community Dev.	Executive Director	24	1
	Asst. Executive Director	19	1
Engineering	City Engineer	32	1
	Assistant City Engineer	27	1
Environmental Engineering	Environmental Engineer	30	1
Gas	General Manager	31	1
	Operations Manager	27	1
	Construction Supervisor	19	2
	Compliance/Supply Manager	20	1
GIS	GIS Manager	22	1
Human Resources	HR Director	24	1
Income Tax	Tax Commissioner	24	1
	Asst. Tax Commissioner	19	1 (TO 31-23) (11/13/2023)
IT/Telecom	IT Director	26	1
	Assistant IT Director	20	1

Law Director	Assistant Law Director	27	1
	Senior Attorney	23	1
	Assistant Prosecutor	21	3
Planning & Zoning	City Planner	18	1
	Zoning Administrator	18	1
Sanitation	Department Superintendent	25	1
	Assistant Superintendent	19	1
Service-Safety	Service-Safety Director	31	1
Storm Water Utility	Storm Water Manager	27	1
	Storm Water Engineer II	23	1
Transit	Transit Director	21	1
	Transit Assistant Director	16	1
	Operations Supervisor	9	1
Transportation	Department Superintendent	27	1
	Operations Manager	21	1
	Traffic Control Supervisor	18	1
	Maintenance Supervisor	18	1
Utilities	Department Superintendent	24	1
	Assistant Superintendent	19	1
Water	Department Superintendent	28	1
	Plant Manager	21	2
	Construction Supervisor	19	0 1 (TO 31-23) (11/13/2023)
	Distribution Manager	21	1
	Compliance Manager	18	1
Water Pollution Control	Department Superintendent	29	0
	Assistant Superintendent	21	1
	Chemist	19	1

SECTION 2. WATER POLLUTION CONTROL SUPERINTENDENT.

The annual compensation for the Water Pollution Control Superintendent effective payroll #1, 2024, shall be as follows:

Superintendent	Hourly	\$ 57.41
	Bi-weekly	\$ 4,592.80
	Annual	\$ 119,412.80

SECTION 3. POLICE CHIEF AND DEPUTY POLICE CHIEF.

The annual compensation for the Police Chief, Deputy Police Chief, and

Communication Technician Supervisor effective payroll #1, 2024, shall be as follows:

Police Chief	Hourly	\$ 66.71	
	Bi-weekly	\$ 5,336.80	
	Annual	\$ 138,756.80	
Deputy Police Chief	Hourly	\$ 63.54	
	Bi-weekly	\$ 5,083.20	
	Annual	\$ 132,163.20	
Communication Tech Supervisor	Hourly	\$ 35.60	
	Bi-weekly	\$ 2,848.00	
	Annual	\$ 74,048.00	(wages calculated 14% above top Comm Tech pay)

SECTION 4. FIRE CHIEF AND ASSISTANT FIRE CHIEF.

The annual compensation for the Fire Chief and one Assistant Fire Chief, effective payroll #1, 2024, shall be as follows:

Fire Chief	Hourly	\$ 64.29
	Bi-weekly	\$ 5,143.20
	Annual	\$ 133,723.20
Assistant Fire Chief	Hourly	\$ 61.23
	Bi-weekly	\$ 4,898.40
	Annual	\$ 127,358.40

SECTION 5. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 6. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 7. MEDICAL INSURANCE

Employees must work an average of 30 hours or more per week over the past twelve (12) months to be eligible for medical insurance. Employees covered by this Ordinance shall pay an amount equal to 15% of the monthly premium for both family and single coverage. These deductions will be made pursuant to the City's 125 plan.

The employee and members of his or her family shall be included under the Employee Insurance Coverage, but only one plan of Employee Insurance Coverage will apply per family even if more than one member of an employee's immediate family is employed by the City.

The insurance benefits provided in this Ordinance shall be substantially equal to those currently provided during the life of this Agreement. The City shall choose the insurance provider and plan, and the benefits provided herein are subject to the rules and regulations of the insurance provider.

RANGE	STARTING	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
9	24.59	25.65	26.75	27.84	28.88	29.96	31.04	32.11
	1,967.20	2,052.00	2,140.00	2,227.20	2,310.40	2,396.80	2,483.20	2,568.80
	51,147.20	53,352.00	55,640.00	57,907.20	60,070.40	62,316.80	64,563.20	66,788.80
10	25.23	26.36	27.46	28.57	29.67	30.79	31.86	32.99
	2,018.40	2,108.80	2,196.80	2,285.60	2,373.60	2,463.20	2,548.80	2,639.20
	52,478.40	54,828.80	57,116.80	59,425.60	61,713.60	64,043.20	66,268.80	68,619.20
11	26.06	27.30	28.52	29.74	30.95	32.18	33.39	34.63
	2,084.80	2,184.00	2,281.60	2,379.20	2,476.00	2,574.40	2,671.20	2,770.40
	54,204.80	56,784.00	59,321.60	61,859.20	64,376.00	66,934.40	69,451.20	72,030.40
12	26.79	27.96	29.14	30.31	31.46	32.64	33.81	34.93
	2,143.20	2,236.80	2,331.20	2,424.80	2,516.80	2,611.20	2,704.80	2,794.40
	55,723.20	58,156.80	60,611.20	63,044.80	65,436.80	67,891.20	70,324.80	72,654.40
13	27.57	28.76	29.96	31.15	32.34	33.54	34.77	35.96
	2,205.60	2,300.80	2,396.80	2,492.00	2,587.20	2,683.20	2,781.60	2,876.80
	57,345.60	59,820.80	62,316.80	64,792.00	67,267.20	69,763.20	72,321.60	74,796.80
14	28.14	29.38	30.61	31.86	33.09	34.36	35.56	36.76
	2,251.20	2,350.40	2,448.80	2,548.80	2,647.20	2,748.80	2,844.80	2,940.80
	58,531.20	61,110.40	63,668.80	66,268.80	68,827.20	71,468.80	73,964.80	76,460.80
15	28.79	30.06	31.38	32.66	33.92	35.20	36.47	37.72
	2,303.20	2,404.80	2,510.40	2,612.80	2,713.60	2,816.00	2,917.60	3,017.60
	59,883.20	62,524.80	65,270.40	67,932.80	70,553.60	73,216.00	75,857.60	78,457.60
16	29.76	31.06	32.34	33.66	34.97	36.29	37.58	38.85
	2,380.80	2,484.80	2,587.20	2,692.80	2,797.60	2,903.20	3,006.40	3,108.00
	61,900.80	64,604.80	67,267.20	70,012.80	72,737.60	75,483.20	78,166.40	80,808.00
17	30.61	31.95	33.30	34.60	35.94	37.28	38.60	39.90
	2,448.80	2,556.00	2,664.00	2,768.00	2,875.20	2,982.40	3,088.00	3,192.00
	63,668.80	66,456.00	69,264.00	71,968.00	74,755.20	77,542.40	80,288.00	82,992.00
18	31.44	32.76	34.08	35.44	36.76	38.09	39.42	40.78
	2,515.20	2,620.80	2,726.40	2,835.20	2,940.80	3,047.20	3,153.60	3,262.40
	65,395.20	68,140.80	70,886.40	73,715.20	76,460.80	79,227.20	81,993.60	84,822.40
19	32.28	33.71	35.12	36.54	37.98	39.41	40.82	42.25
	2,582.40	2,696.80	2,809.60	2,923.20	3,038.40	3,152.80	3,265.60	3,380.00
	67,142.40	70,116.80	73,049.60	76,003.20	78,998.40	81,972.80	84,905.60	87,880.00
20	33.08	34.55	36.02	37.49	38.96	40.39	41.87	43.39
	2,646.40	2,764.00	2,881.60	2,999.20	3,116.80	3,231.20	3,349.60	3,471.20
	68,806.40	71,864.00	74,921.60	77,979.20	81,036.80	84,011.20	87,089.60	90,251.20