

City of Lancaster Division of Cemetery
Rules & Regulations

1-1 The Director of Public Service and Cemetery Superintendent **reserves the right given to them by law, of preventing or removing any structure or object which they shall deem injurious to the general good appearance of the grounds, and particularly of adjoining lots.**

1-2 **Artificial Flowers** are not permitted between March 15th and November 1st. (includes monument saddles).

1-3 **Grave Blankets** are not permitted between March 15th and November 1st.

1-4 No glass containers, wire, iron rods, coat hangers, decorative stone chips, shells, rubber mulch or bark chips.

1-5 Parking in Cemetery is limited to Cemetery business only.

1-6 No advertisements in any form will be permitted in the Cemetery.

1-7 Enclosing a lot with rope, chain, railings, boxing, walls or border is prohibited. (Also see planting restrictions in Section 2)

1-8 Do not touch anything that does not belong to you.

1-9 Do not give orders or make complaints to the cemetery staff. If you need something fixed or have a complaint, please call the Cemetery office for proper action and documentation.

1-10 The Cemeteries are open everyday at 8:00 a.m. and close at sundown. Closing times are posted at the main gates. Entry into the cemeteries when closed will be considered trespassing.

1-11 Entry to the Cemeteries can only be made through the drive-in gates.

1-12 All visitors are expected to respect the solemnity of the Cemeteries and strictly observe the rules which have been established by the Cemetery Supervisor for the purpose of always securing quiet and good order within the grounds. The Superintendent may expel any persons that are disturbing the sanctity of the Cemetery by noisy boisterous or other

improper conduct. All persons are reminded that the grounds are sacredly devoted to the burial of the dead, and that the provisions and penalties of the law will be strictly enforced.

1-13 Dogs are only permitted on the roadways. They must be on a leash and under the control of the owner. The owner is responsible to clean up the dog's natural waste.

1-14 No one age 17 years or younger are permitted to enter the Cemeteries unless accompanied by a responsible adult.

1-15 Firearms are strictly prohibited except at a military funeral or Memorial Day exercises.

1-16 Alcoholic beverages or mind-altering drugs are prohibited in the Cemeteries.

1-17 The Superintendent will use reasonable care in engaging competent and experienced laborers in seeing that they do their work with customary carefulness; but the Cemetery distinctly disclaims any responsibility or liability for accidents or damage to headstones, vases, monuments or mausoleums resulting from the ordinary hazards of cemetery work. The Cemetery does not assume any liability for accidents or damage to person or property due to defects of machinery, implements, tools and equipment used in its work.

1-18 The Cemetery strives to maintain an adequate police system within the Cemetery. Responsible efforts are made to protect flowers and other property on lots within the grounds, but no maintenance responsibility.

1-19 All persons are forbidden under penalty of law, to kill, wound or trap any bird or animal within the limits of the Cemetery, or to remove the young of any animal or the egg of any bird, disturbing waterfowl.

1-20 All persons are strictly prohibited from plucking any plant, whether wild or cultivated, breaking or injuring any tree or shrub, marring any monument or landmark, or in any way defacing the grounds of the Cemetery.

1-21 It is disrespectful and therefore forbidden to sit upon monuments, headstones

and/or mausoleums. Benches and or Seats upon private lots are for the private use of the owners of said lots.

1-22 Children must not be permitted to play on lawns, not climb upon headstones or monuments.

1-23 Unnecessary walking upon lawns is forbidden and visitors shall keep to the walks and roads and shall not climb banks or terraces nor walk upon the grass bordering the roads.

1-24 Visitors will not be permitted to sit or lie upon the grass or in the shrubbery.

1-25 Casual visitors to the Cemetery who are not members of a funeral procession are forbidden to intrude upon a funeral or to loiter about an open grave.

1-26 It is forbidden, under penalty of law, to deposit anywhere within the Cemetery, debris, rubbish, or waste materials of any nature. Trash containers in the Cemetery are for Cemetery use only.

1-27 No horses or bands will be permitted to enter the Cemetery except for Cemetery purposes and Memorial Day Services.

1-28 Orders for special work in anticipation of Memorial Day or Christmas Day must reach the office no later than ten working days prior to the holiday in question. If received later, orders will be filled in order of their receipt after the holiday rush is over.

1-29 **Shepherd Hooks:** Shepherd hook or similar devices are only permitted in the cemeteries one (1) week prior to Memorial Day and on (1) week after Memorial Day. Hanging baskets of live flowers are the only decoration permitted to be hung on said hooks. Any shepherd hook found in the cemeteries other than the above times will be removed, tagged and placed in the Cemetery Maintenance Barns.

1-30 **Maple Grove Veterans Section:** Due to the size of the graves, only one flush marker is permitted per grave.

1-31 **Decorations:** Decorations permitted at anytime are: live flowers, flag holders for military, Police, Fire and Fraternal Organizations, Eternal Lights and Angel

Statues. All other types of decorations are not permitted.

1-32 Eternal/Solar Lights will be limited to one light per grave. The dimensions of the light shall not exceed 24" tall and 5" in diameter. The light shall have no exposed wiring and must be composed of plastic, metal or a combination of both materials. Glass lights are prohibited. Lights must be within the 12" flower bed area or directly next to the monument.

1-33 Any listed items may be moved for operational purposes. The Cemetery does not assume responsibility for any damages that may occur.

1-34 Small decorations are permitted in the Infant Sections within the 12" flower bed area.

1-35 The private sale/transfer of interment must be coordinated and approved by the Cemetery Supervisor.

Section 2 - Potted Plants and Plantings.

2-1 The Cemetery undertakes to maintain as nearly as may be practical, the plantings of trees and shrubs which serve as a background, and to preserve the landscape features as originally planned. It does not undertake to maintain such plantings upon individual lots.

2-2 No one including lot owners, florist or those planting flowers are permitted to dump dirt from urns or posts on burial lots and streets and are asked to take it to the cemetery dumpster.

2-3 **FLOWER BEDS:** Flowers may be planted **in front** of the monument / marker, **not to exceed 12" - including any landscape enclosure.** In most cases, the lot behind a monument or marker is owned by someone else. **Any flower bed left unattended resulting in weeds taking over, the employees will trim down. Flush sections and rows, landscape enclosures must be flush.**

2-4 **URNS:** Urns are not permitted on single graves nor in Veteran Sections. Urns

must be placed directly against the front or at the ends of the monuments and/or markers. They can also be sat on top of a marker. Anything over 8" is considered an Urn. Urns cannot exceed 12" in diameter. It is recommended that a steppingstone or foundation be placed under an Urn.

2-5 **VASES:** Placement is the same as, Rule 2-4, URNS.

2-6 **POTTED FLOWERS:** Once the plant is dead, the Cemetery employees will remove and dispose of said plant.

2-7 **CUT FLOWERS:** Underground ground receptacles are recommended for cut flowers. When placed below the surface of the lawn they do not obstruct the lawnmowers.

2-8 **ROSE BUSHES, TREES, SHRUBS AND PINES:** are not permitted anywhere in the Cemetery(s).

2-9 Any EXISTING (prior to 2019) tree or shrub standing on any lot shall, by means of its roots, branches or it becomes detrimental, dangerous, or inconvenient to adjacent lots or avenues; if it becomes unsightly removal of said tree will be necessary. The Superintendent shall have the right, and it shall be his duty, to remove such tree or shrub or any part thereof, as in his judgment.

2-10 Old urns, pots or benches owned by individual will be removed as soon as they become broken or unsightly from neglect. Or if urns or pots haven't been planted for one year, they shall be removed without further notice.

****FOLLOWING COMPANIES:** Funeral Homes, Vault Companies, Florists, Monument Dealers, Nursery, adults and children or anyone else causing damage or destruction in the City Cemeteries, will be charged, and required to repair or replace the damaged item. This pertains to any damage that happens within the bounds of the Cemeteries, such as roads, fences, water lines, flowerpots, urns, monuments, markers, trees, grass, all buildings, and burial lots, etc...

Please take the time to read these rules and regulations. The Superintendent has the right to correct any violation without further notice. See general rules pertaining to responsibilities and liability for damage.


Service Safety Director, Carrie Woody

12/5/2024
Date


LDOT Superintendent, Tim Deitz

12/5/24
Date


Cemetery Supervisor, Daryl Groves

12-05-2024
Date