City of Lancaster
SewerTap Application

Application Date_____

Date Issued _____ Sewer Permit No. _____

Owner/Applicant Name _____

Tap Address (Mandatory) _____ PIN # _____

Lot Number _____ Subdivision _____

Use _____ Single Family _____ Multi-Family (# of Units _____)

_____ Commercial (sq. ft. _____) Industrial (sq. ft. _____)

Size of Tap Requested _____ Size of Meter Requested: _____

Registered Tapper's Name _____ Phone Number _____ Reg # _____

Owner/Applicant signature verifies that you have read and agreed to the conditions attached to this Sewer Tap Application Form.

Signature _____ Phone Number _____

Conditions

- The owner shall comply with all applicable laws of the State of Oho and ordinances, policies, and specifications of the City of Lancaster pertaining to construction, repair, replacement, maintenance, tapping or removal of a sanitary sewer main or lateral connected directly or indirectly to the City of Lancaster sewerage system.
- **No clean water connections may be made to the sanitary sewer system.**
- All areas disturbed shall be restored to its original or better condition in accordance with City of Lancaster standards.
- The owner shall be responsible to maintain service line from the tap, be it in the street or behind the curb.
- **All taps and service lines must be inspected. To ensure inspection date and time, a minimum of 24-hour notice (excluding weekends and holidays) is required, call (740) 687-6614 to schedule inspection.** No backfilling of sewers shall begin until approval from the City Engineer or his designee has been given.
- The City of Lancaster does not guarantee the accuracy of the location of any existing taps installed during sanitary sewer installation. It shall be the owner's responsibility to furnish an acceptable sewer tap from the city sewer to the structure. The city shall not be held liable for any costs incurred in furnishing this tap.
- This tap shall be subject to any other future change of policy or rule or regulation addition or change in the future.
- For additional information, please see City of Lancaster Construction and Material Standards.
- A sewer tap fee, capacity, surcharges and inspection fees must be paid, before a tap shall be installed. This permit covers both the tap and capacity fees for 12 months. After expiration, permit holder is subject to the new fee structure.
- No tap or service line may be installed until the required Right of Way Permit is issued.
- The sewer tapper is responsible for notifying all utilities and the Ohio Utilities Protection Service a minimum of forty eight (48) hours before beginning work.
- Work must be completed by a contractor registered with the City of Lancaster Certified Building Department.

48 Hours Before You Dig Call Utilities Protection Service at 811 or 1-800-362-2764
This permit expires one (1) year from date of issue. Work must begin prior to expiration date. You may renew this permit one time prior to the expiration date at the Certified Building Department at 121 E. Chestnut St, Lancaster OH 43130

FOR OFFICE USE ONLY

Tap already installed? Yes No Service Area Inside Corp Outside Corp

Tap Requested Approved Disapproved

Trunk Sewer Surcharge $ _____ Inspection Fee $ _____ Credit for Previous tap $_____

Tap Fee $_____ Capacity Fee $_____ Total Due $_____

Use of Right of Way Permit Submitted _____ Right of Way Excavation Permit Submitted _____