

# FLOOD PLAIN FILL REQUIREMENTS



CITY OF LANCASTER  
CERTIFIED BUILDING  
DEPARTMENT  
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## For submittal with *Development Permit for Special Flood Hazard Areas for Filling:*

1. Completed Application with overview of proposed fill work
2. Copy of FEMA issued Flood Insurance Rate Map (FIRM) – Site Identified
3. Site Plan:
  - A. Color Code
    - (1) Floodway with elevations
    - (2) Existing 100-year Flood Plain with elevations
    - (3) Proposed 100-year Flood Plain with elevations
  - B. Proposed Development
    - (1) Lots with numbers
    - (2) Future Buildings (not permitted with this submittal)
    - (3) Future Streets
  - C. Fill Area Cross-Hatched
    - (1) Limits of Fill
    - (2) Range of elevations after fill (show spot elevations on streets & pad elevations for homes)
  - D. Required Notes
    - (1) Flood map reference and effective date
    - (2) Note that fill plans are submitted to FEMA for LOMR (Letter of Map Revision)
    - (3) Identify lots where basements are not permitted (NOTE: *Basements are not permitted in any SFHA*)
    - (4) Compliance with LCO Chapter 1331
  - E. Illustration
    - (1) Grading detail with notes
    - (2) Slope
    - (3) Specify materials and plan for erosion control (SWP3 plan required if over 1 acre)
  - F. Vicinity Map
  - G. Engineer's Stamp and Signature
4. Two (2) Copies of Site Plan
5. Two copies of Stormwater Pollution Prevention Plan for the site with PE seal
6. Hydraulic and Hydrologic Study (*floodway encroachments only*)
7. For proposed development within the bankfull area of a stream, provide a description of the extent to which any watercourse will be altered or relocated as a result of the proposed development and a certification by a registered professional engineer that the flood carrying capacity of the watercourse will not be diminished.