

TEMPORARY ORDINANCE NO. 45-24

PERMANENT ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH THE BENEFITS, TITLES, AND COMPENSATION FOR THE INFORMATION TECHNOLOGY ADMINISTRATOR, OFFICE OF THE CLERK OF COURT, EMPLOYED BY THE CITY OF LANCASTER, OHIO, COMMENCING THE FIRST PAY PERIOD OF 2025, AND TO DECLARE AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LANCASTER, STATE OF OHIO:

SECTION 1. INFORMATION TECHNOLOGY ADMINISTRATOR.

That the bi-weekly and annual compensation for the Information Technology Administrator, which is one full-time position shall be as follows:

Effective Payroll 1, 2025:

| | |
|-----------|-------------|
| Bi-weekly | \$ 3,340.19 |
| Annual | \$86,845.00 |

SECTION 2. PAY SCALE.

The Clerk of Court has the authority in hiring to place the employee in the steps at her discretion based on the Administrator's previous experience.

SECTION 3. RETIREMENT PICK-UP.

Employees covered by this Ordinance do not receive retirement pension pick-up.

SECTION 4. LONGEVITY PAY.

Employees covered by this Ordinance, who were hired on or after January 1, 2006, are not eligible to receive this benefit.

Full-time employees covered by this Ordinance, who were hired on or before December 31, 2005, shall, after five (5) years of continuous service with the City, receive a \$3.25 bi-weekly payment for each year of service. An employee shall be paid longevity commencing January 1st of the year in which the anniversary of employment with the City occurs.

SECTION 5. PRO PAY/CERTIFICATION PAY.

Not Available.

SECTION 6. OTHER BENEFITS.

All other benefits for any employee covered by this Ordinance are established by the ordinance concerning employees who are not members of the recognized bargaining units.

SECTION 7. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, and for continued and uninterrupted services by the City of Lancaster. Wherefore this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Passed: _____ after _____ reading. Vote: Yeas _____ Nays _____

Approved: _____

President of Council

Clerk: _____

Mayor

Offered by: _____

Second by: _____

Requested by Administrative Services Committee