



## Lancaster Port Authority Minutes of July 27, 2021 Meeting

The special meeting of the Lancaster Port Authority (LPA) was held in person on Tuesday, July 27, 2021. Vice-Chairman Rick Wilkins called the meeting to order at 1:07 PM. LPA members attending in person were Rick Wilkins, Dean DeRolph, Ron Burris and Laura Tussing. Port Authority and City staff in the meeting were Mike Pettit, David Scheffler, Randall Ullom, Stephanie Hall and Robert Wolfinger. Sallie Voyles was a guest.

Dean DeRolph made a motion to excuse Zack DeLeon from the meeting, Laura Tussing seconded; the motion passed 4-0.

### **Minutes:**

Laura Tussing made a motion to approve the minutes of the July 13 LPA Board meeting, Dean DeRolph seconded; the motion passed 4-0.

### **Financial Report:**

No Report

### **Action Items:**

Dean DeRolph made a motion authorizing Mike Pettit to apply for an Ohio 629 grant for road infrastructure improvements, Ron Burris seconded; LPA Resolution 2021-25 passed 4-0.

Ron Burris made a motion to apply for and accept a \$10,000 AEP grant to be utilized for pre-certification requirements for several parcels in the Rock Mill Industrial Park, Laura Tussing seconded; LPA Resolution 2021-26 passed 4-0.

Ron Burris made a motion to enter into an agreement with Krile Communications for marketing services and the creation of an LPA website, Dean DeRolph seconded; LPA Resolution 2021-27 passed 4-0.

### **Discussion Items:**

Mike Pettit updates:

- Rock Mill Industrial Park Expansion – Mike Pettit reviewed potential land acquisition prospects for future development.
- Sallie Voyles facilitated finalization of the executive director job description and job posting wording and conducted breakout groups to refine strategic plan details. Compilation of results will be available shortly for review and discussion at the next meeting.

Being no further business, Dean DeRolph made a motion to adjourn, Laura Tussing seconded; the meeting adjourned at 3:06 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "David Scheffler".

David Scheffler

Mayor, City of Lancaster