



Minutes of April 13, 2021 Meeting

This meeting of the Lancaster Port Authority (LPA) was held in the 1897 conference room and via Zoom on Tuesday, April 13, 2021. Chairman DeLeon called the meeting to order at 1:02 p.m. LPA members in meeting were Zack DeLeon, Ron Burris, Dean DeRolph, Rick Wilkins, Laura Tussing, Law Director Randall Ullom, Assistant Law Director Stephanie Hall, Treasurer Robert Wolfinger, Paul Martin, and Tricia Nettles. Attendance by Zoom was Mayor Scheffler and special counsel Caleb Bell of Bricker and Eckler law firm.

Prior to business items, the Board moved the meeting to the City Hall hallway to surprise and unveil the naming of the LPA Conference Room to now be The Wolfinger Conference Room in honor of the LPA's Treasurer Robert C. Wolfinger. Chairman DeLeon made the presentation and recognition to Mr. Wolfinger.

Minutes

No Minutes Presented

Financial

Mr. Wolfinger reported that total cash position was \$3,977,467.86 as of 3/31/2021

Action Items

1. Resolution 2021-19 to adjust Resolution 2021-18 was introduced to not to exceed \$5,400 (original resolution was \$5,000) that authorizes engaging support for bid preparation and to run pre-bid and other required meetings in the bid process of the 619 Mill Park Drive office buildout. A motion to approve resolution 2021-19 was made by Mr. Burris and second by Mr. Wilkins to approve change. Motion passed 5-0
2. John Caleb Bell provided a presentation and answered question regarding the next three resolutions.
3. Resolution 2021-20 to enter into a capital lease agreement with Vision Development Incorporated was introduced regarding a Timber Top project. A motion to approve resolution was made by Mr. Wilkins and second by Mr. Burris. Motion passed 5-0.
4. Resolution 2021-21 to enter into a capital lease agreement with Lancaster Senior Living LLC (A Danbury Project at Timber Top) was introduced. A motion to approve resolution 2021-21 was made by Mr. DeRolph and second by Ms. Tussing. Motion passed 5-0.
5. Resolution 2021-22 to enter into a cooperative agreement and related matters with Columbus-Franklin Finance Authority was introduced regarding a Timber Top project. A

motion to approve resolution 2021-22 was made by Mr. Burris and second by Mr. Wilkins. Motion passed 5-0

Discussion Items

1. Progress of the Spec Building lease and office buildout was given by Director Pettit
2. Director Pettit raised discussion on the need to begin formulation of a succession plan.

Adjournment

With no further action or discussion, Laura Tussing made a motion to adjourn. Dean DeRolph seconded; Motion passed 5-0

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "R. Michael Pettit". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

R. Michael Pettit

Executive Director, Lancaster Port Authority