



**Lancaster Port Authority
Minutes of April 1, 2021 Meeting**

A special meeting of the Lancaster Port Authority (LPA) was held via Zoom on Thursday, April 1, 2021. Vice-Chairman Rick Wilkins called the meeting to order at 9:06 AM. LPA members in the Zoom meeting were: Ron Burris, Dean DeRolph, Laura Tussing and Rick Wilkins. Port Authority and City staff in the meeting were Mike Pettit, David Scheffler, Randall Ullom, Robert Wolfinger and Paul Martin.

Minutes:

Dean DeRolph made a motion to approve the minutes of the March 9 LPA Board meeting, Laura Tussing seconded; the motion passed 4-0.

Action Items:

Resolution 2021-16 was introduced. This resolution authorized Mike Pettit to negotiate and execute a contract with DSA Architects for plans related to the construction of offices in the Spec Building. Ron Burris made a motion to approve Resolution 2021-16, Laura Tussing seconded; the motion passed 4-0.

Resolution 2021-17 was introduced. The resolution authorized Mike Pettit to enter into a contract with Spence Environmental Consulting for a Phase 1 Environmental Assessment for 619 Mill Park Drive (the Spec Building) for an amount not to exceed \$2,100. Dean DeRolph made a motion to approve Resolution 2021-17, Ron Burris seconded; the motion passed 4-0.

Resolution 2021-18 was introduced. The resolution authorized Mike Pettit to enter into a contract for bid preparation services for the construction of offices at 619 Mill Park Drive (the Spec Building) for an amount not to exceed \$5,000. Laura Tussing made a motion to approve Resolution 2021-18, Dean DeRolph seconded; the motion passed 4-0.

Being no further business, Ron Burris made a motion to adjourn, Dean DeRolph seconded; the meeting adjourned at 9:16 AM.

Respectfully submitted,


David Scheffler

Mayor, City of Lancaster